

MACKENZIE COUNTY

REGULAR COUNCIL MEETING

OCTOBER 14, 2014

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB



STRATEGIC PRIORITIES CHART

COUNCIL PRIORITIES (Council/CAO)

NOW		ADVOCACY
1. HOUSING ENTITY: Housing needs study funds	Oct	<input type="checkbox"/> <i>Zama Road Paving Funds</i>
2. HAMLET STREETS: Develop Policy	Sept	<input type="checkbox"/> <i>Highway Development</i>
3. RURAL ROADS: MY rural road upgrade plan	Sept	<input type="checkbox"/> <i>Canada Postal Service – La Crete</i>
4. OIL AND GAS STRATEGY	Sept	<input type="checkbox"/> <i>Land Use Framework Input</i>
5. ZAMA ROAD: Business Case	Aug	<input type="checkbox"/> <i>Senior's housing</i>
6.		<input type="checkbox"/> <i>OSB Plant</i>
7.		
NEXT		
<input type="checkbox"/> TRANSPORTATION DEVELOPMENT		<input type="checkbox"/> TOURISM: Strategy (REDI)
<input type="checkbox"/> REVENUE DECLINE		<input type="checkbox"/> BRANDING STRATEGY (2015 – REDI)

OPERATIONAL STRATEGIES (CAO/Staff)

CHIEF ADMINISTRATIVE OFFICER (Joulia)		ECONOMIC DEVELOPMENT (Joulia/Byron)	
1. HOUSING ENTITY: Study Completion	Oct	1. OIL AND GAS STRATEGY: Info	Sept
2. Canada Postal Service – La Crete	Aug	2. ZAMA ROAD: Business Case	Aug
3. _____		3. Economic Development	Dec
<input type="checkbox"/> Regional Sustainability Study	Oct	<input type="checkbox"/> OSB Plant	
<input type="checkbox"/> First Nations Relations		<input type="checkbox"/> TRANSPORTATION DEVELOPMENT (Apache and P5 Road Assessments)	
		<input type="checkbox"/> Bio-Industrial Project	
COMMUNITY SERVICES (Ron)		AGRICULTURAL SERVICES (Grant)	
1. COR Certification: Self-Audit	Nov	1. Surface Water Management Plan - Lidar	July
2. Rec. Board Agreement Renewal	Aug	2. Steephill Creek/BHP Surface Water Management Plan – ESRD Approval	July
3. Disaster Emergency Planning – Communication & Shelter Planning	Dec	3. 2014 Ag Fair Planning	July
<input type="checkbox"/> Radio Communication System – Secure Frequency Channel	Aug	<input type="checkbox"/> Emergency Livestock Response Plan	Nov
<input type="checkbox"/> _____		<input type="checkbox"/> Wilson Prairie Surface Management Plan	Aug
PLANNING & DEVELOPMENT (Byron)		LEGISLATIVE SERVICES (Carol)	
1. Infrastructure Master Plans	Aug	1. Communication Plan – Front Desk Protocol	Sept
2. Land Use Framework		2. Flag Policy	Sept
3. LC & FV Airports – Infrastructure Review	Sept	3. Cell Phone Review & Draft RFP	Sept
<input type="checkbox"/> Urban Development Policy	Sept	<input type="checkbox"/> Human Resource Policy Review	Nov
<input type="checkbox"/> _____		<input type="checkbox"/> Event Planning – Golf, 88 Opening	Sept
FINANCE (Mark)		PUBLIC WORKS* (John/Ron)	
1. Long Term Capital Plan	Aug	1. RURAL ROADS: MY RR upgrade plan	Sept
2. Long Term Financial Plan	Sept	2. HAMLET STREETS: Develop Policy	Sept
3. _____		3. Gravel Pit Transfer (Meander)	Oct
<input type="checkbox"/> Investments Strategy Review		<input type="checkbox"/> Multi-Year Capital Assessment	Oct
<input type="checkbox"/> _____		<input type="checkbox"/> _____	
ENVIRONMENTAL (John)			
1. Rural Water		<u>Codes:</u>	
2. HL North Waterline Assessment		BOLD CAPITALS – Council NOW Priorities	
3. _____		CAPITALS – Council NEXT Priorities	
<input type="checkbox"/> Sewer Servicing Options		<i>Italics</i> – Advocacy	
<input type="checkbox"/> Potable Water Supply Study RFP	Aug	Regular Title Case – Operational Strategies	
		* See Monthly Capital Projects Progress Report	

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, October 14, 2014
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the September 24, 2014 Regular Council Meeting	7
DELEGATIONS:	4.	a) S/Sgt. Jeff Simpson, Fort Vermilion RCMP (11:00 a.m.)	21
		b) Barb Spurgeon, Mackenzie Housing Management Board (11:30 a.m.)	
		c) La Crete Riding Arena Committee (1:00 p.m.)	
GENERAL REPORTS:	5.	a) CAO Report	53
		b) Municipal Planning Commission Meeting Minutes	73
		c)	
TENDERS:	6.	a) None	
PUBLIC HEARINGS:		Public hearings are scheduled for 1:00 p.m.	
	7.	a) None	
COMMUNITY SERVICES:	8.	a) Machesis Horse Camp	85

		b)		
ENVIRONMENTAL SERVICES:	9.	a)	Master Meters	87
		b)		
		c)		
OPERATIONS:	10.	a)	Second Access Request – NE 24-105-14-W5M	91
		b)	Second Access Request – NW 19-105-13-W5M	95
		c)	Second Access Request – SW 12-106-13-W5M	99
		d)	Review of the Waste Collection System	103
		e)		
		f)		
PLANNING & DEVELOPMENT:	11.	a)	Bylaw 975-14 – School Zones and Other Speed Zones	109
		b)	Bylaw 930-14 Road Closure Lying West of NE 34-105-15-W5	119
		c)	Bylaw 976-14 Amending Bylaw 930-14 Road Closure Lying West of NE 34-105-15-W5	131
		d)	Rural Addressing – Award Tender & Establish Fees	137
		e)	Subdivision Requests	141
		f)	Development Statistics Report 2014 – January to September 2014 Comparison Chart	161
		g)		
		h)		
FINANCE:	12.	a)	Policy FIN011 - Utility Collection	165
		b)	La Crete Recreation Board Funds Request	177

		c)		
		d)		
ADMINISTRATION:	13.	a)	Policy ADM053 Flags and Flag Protocol	183
		b)	La Crete 94 th Servicing Avenue – Bylaws 455/04 & 959-14	189
		c)	Frontier Veterinary Services Contract	193
		d)	University of Alberta – Dental Outreach Programs	201
		e)	Tri-County Meeting Agenda	203
		f)	Northwest Corridor Development Corporation (discussion)	--
		g)	Meetings with Ministers at AAMDC Convention	205
		h)	2014 Rural Leaders Dinner – Manning, AB	207
		i)		
		j)		
		k)		
INFORMATION / CORRESPONDENCE:	14.	a)	Information/Correspondence	209
IN CAMERA SESSION:	15.	a)	Legal <ul style="list-style-type: none">• Contract for Spruce Road Reconstruction• Regional Sustainability Study	
		b)	Labour <ul style="list-style-type: none">• Organizational Chart	
		c)	Land	
NOTICE OF MOTION:	16.		Notices of Motion	

**NEXT MEETING
DATES:**

17. a) Organizational Council Meeting
Tuesday, October 28, 2014
1:00 p.m.
Fort Vermilion Council Chambers
- b) Regular Council Meeting
Wednesday, October 29, 2014
1:00 p.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

18. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the September 24, 2014 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the September 24, 2014 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved council minutes are posted on the County website.

RECOMMENDED ACTION:

That the minutes of the September 24, 2014 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, September 24, 2014
1:00 p.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor
John W. Driedger	Councillor
Eric Jorgensen	Councillor (left the meeting at 3:00 p.m.)
Josh Knelsen	Councillor
Ricky Paul	Councillor (left the meeting at 3:00 p.m.)
Lisa Wardley	Councillor

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
Ron Pelensky	Director of Community Services & Operations
John Klassen	Director of Environmental Services & Operations
Byron Peters	Director of Planning & Development
Mark Schonken	Interim Director of Finance
Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on September 24, 2014 in the Fort Vermilion Council Chambers.

CALL TO ORDER: **1. a) Call to Order**

Reeve Neufeld called the meeting to order at 1:01 p.m.

AGENDA: **2. a) Adoption of Agenda**

MOTION 14-09-596 **MOVED** by Councillor Knelsen

That the agenda be approved with the following additions:

4. c) Doug Schuler, WSP-FOCUS (Chip Seal Projects)

- 12. e) Field of Dreams Stampede Grant
- 13. h) La Crete Library Society – Additional Named Insured
- 13. i) December 9, 2014 Regular Council Meeting
- 13. j) Northwest Corridor Development Corporation

CARRIED

FINANCE:

12. a) Sale of Land by Public Auction

Reeve Neufeld declared the public auction open at 1:03 p.m.

Joulia Whittleton, Chief Administrative Officer, read the format of the public auction process.

MOTION 14-09-597

MOVED by Councillor Jorgensen

That the following properties be removed from the 2014 auction list due to property taxes being paid or payment arrangements made.

- Tax Roll 234500
- Tax Roll 219436
- Tax Roll 076526
- Tax Roll 229967
- Tax Roll 229971
- Tax Roll 106062

CARRIED

MOTION 14-09-598

MOVED by Councillor Wardley

That Council proceed with the public auction for the following properties:

- Tax Roll 230088
- Tax Roll 295920

CARRIED

Reeve Neufeld called for bids for the following properties:

Property Description	Reserve Bid	Buyer/Price
Tax Roll 230088 1084 Industrial Drive, Zama	\$148,030.00	No bids received.

Tax Roll 295920 1072 Industrial Drive, Zama	\$ 42,920.00	No bids received.
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Reeve Neufeld declared the public auction closed.

MOTION 14-09-599

MOVED by Councillor Bateman

That Mackenzie County requests the Registrar to cancel the existing Certificate of Title for the following parcels of land and issue new Certificates of Title in the name of Mackenzie County.

- Tax Roll 230088
- Tax Roll 295920

CARRIED UNANIMOUSLY

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the September 8, 2014 Regular Council Meeting

MOTION 14-09-600

MOVED by Councillor Jorgensen

That the minutes of the September 8, 2014 Regular Council meeting be adopted as presented.

CARRIED

DELEGATIONS:

4. a) Jake Peters, Chair, Buffalo Head Prairie Mennonite School (Bylaw 973-14)

Jake Peters, Chair of the Buffalo Head Prairie Mennonite School was present to discuss their Land Use Bylaw Amendment (Bylaw 973-14) for the purpose of building a school.

4. c) Doug Schuler, WSP-FOCUS (Chip Seal Projects) (ADDITION)

MOTION 14-09-601

MOVED by Councillor Jorgensen

That the update by WSP-FOCUS regarding the chip seal projects be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 1:58 p.m. and

reconvened the meeting at 2:05 p.m.

4. b) S/Sgt. Peter Pilgrim, High Level RCMP

MOTION 14-09-602

MOVED by Councillor Jorgensen

That the RCMP report by S/Sgt. Peter Pilgrim be received for information.

CARRIED

GENERAL REPORTS:

5. a) Finance Committee Meeting Minutes

MOTION 14-09-603

MOVED by Councillor Wardley

That the minutes of the June 24, 2014 Finance Committee meeting be received for information.

CARRIED

5. b) Municipal Planning Commission Meeting Minutes

MOTION 14-09-604

MOVED by Councillor Derksen

That the minutes of the August 11 and 28, 2014 Municipal Planning Commission meetings be received for information.

CARRIED

TENDERS:

6. a) Rural Addressing Project Request for Proposals

MOTION 14-09-605

MOVED by Councillor Wardley

That the Mackenzie County Rural Addressing Project Request for Proposals be opened.

CARRIED

Proposals Submitted:	Amount
John Derksen	\$277,700.00
Royal Rubber Stamp & Sign Co.	\$389,400.00
Fox Signs (no installation costs provided)	\$116,000.00
OPUS Stewart Weir	\$449,670.00
Checkmark Services	\$278,300.00

PUBLIC HEARINGS: 7. a) None

MOTION 14-09-606 MOVED by Councillor Wardley

That administration review the Rural Addressing Project proposals and that a recommendation be brought back to the next council meeting along with a procedure for charging fees to residents.

CARRIED

IN-CAMERA SESSION: 15. In-Camera Session

MOTION 14-09-607 MOVED by Councillor Jorgensen

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 2:31 p.m.

15. b) Labour – Correspondence

CARRIED

MOTION 14-09-608 MOVED by Councillor Jorgensen

That Council move out of camera at 2:52 p.m.

CARRIED

Reeve Neufeld recessed the meeting at 2:52 p.m. and reconvened the meeting at 2:59 p.m.

Councillor Paul and Councillor Jorgensen left the meeting at 3:00 p.m.

COMMUNITY SERVICES: 8. a) None

ENVIRONMENTAL SERVICES: 9. a) None

OPERATIONS: 10. a) Policy PW039 Rural Road, Access Construction and Surface Water Management Policy

MOTION 14-09-609 MOVED by Councillor Braun

That Policy PW039 Rural Road, Access Construction and

Surface Water Management Policy be amended as presented.

CARRIED

10. b) Second Access Request – NW 30-105-13-W5M

MOTION 14-09-610

MOVED by Councillor Knelsen

That the second access request for NW 30-105-13-W5M be approved.

CARRIED

**PLANNING &
DEVELOPMENT:**

11. a) Bylaw 939-14 Land Use Bylaw Amendment to Rezone Part of Plan FVS, Range 2, RL 8 from Hamlet Residential 1 “HR1” to Hamlet Residential 2 “HR2” and Recreational District 2 “REC2” (Fort Vermilion)

MOTION 14-09-611

MOVED by Councillor Bateman

That an amendment be given to the first reading of Bylaw 939-14 being a Land Use Bylaw Amendment to rezone FORT VERMILION SETTLEMENT, Range 2, Riverlot 8, from Hamlet Residential 1 “HR1” to Recreational 2 “REC2” for the purpose of developing an intensive recreational area, subject to public hearing input.

CARRIED

11. b) Bylaw 972-14 Land Use Bylaw Amendment to Rezone Plan 132 4101, Block 2, Lot 1 from Agricultural “A” to Rural Light Industrial District “RI1”(La Crete Rural)

MOTION 14-09-612

MOVED by Councillor Derksen

That first reading be given to Bylaw 972-14 being a Land Use Bylaw Amendment to rezone Plan 132 4101, Block 2, Lot 1 from Agricultural “A” to Rural Light Industrial District “RI1” for the purpose of Industrial development, subject to the applicant providing an area structure plan and public hearing input.

CARRIED

11. c) Bylaw 973-14 Land Use Bylaw Amendment to Rezone Part of NW 01-104-18-W5M from Agricultural

“A” to Public Institutional District “P”(Bluehills Area)

MOTION 14-09-613

MOVED by Councillor Knelsen

That first reading be given to Bylaw 973-14, being a Land Use Bylaw amendment to rezone of Part of NW 01-104-18-W5M from Agricultural “A” to Public/Institutional District “P”, subject to public hearing input.

CARRIED

11. d) Properties with Legal but not Physical Access

MOTION 14-09-614

MOVED by Councillor Wardley

That the County does not assign an address to properties with legal but no physical access and that the development department notifies the affected landowners to resolve access issues and that administration request a legal opinion.

CARRIED

11. e) La Crete Golf Course Road Speed Limit

Councillor Wardley stepped out of the meeting at 4:08 p.m.

MOTION 14-09-615

MOVED by Councillor Bateman

That administration proceed with changing the speed limit to 60 km/h on Range Road 15-0 north of Highway 697 adjacent to the country residential subdivision.

CARRIED

Councillor Wardley rejoined the meeting at 4:10 p.m.

MOTION 14-09-616

MOVED by Councillor Bateman

That administration proceed with changing the speed limit to 60 km/h on Township Road 1061 west of La Crete adjacent to the country residential subdivision.

DEFEATED

MOTION 14-09-617

MOVED by Councillor Driedger

That Bylaw 723-09 School Zones and Other Speed Zones be brought back to the next council meeting for the purpose of reviewing rural speed limits.

Councillor Knelsen stepped out of the meeting at 4:16 p.m.

CARRIED

11. f) Safety Codes Contract

MOTION 14-09-618

MOVED by Councillor Bateman

That administration be authorized to negotiate an extension to the current contract with Superior Safety Codes for an additional three year term.

CARRIED

Reeve Neufeld recessed the meeting at 4:16 p.m. and reconvened the meeting at 4:24 p.m.

Councillor Knelsen rejoined the meeting at 4:24 p.m.

11. g) Riverdrive Developments Businesses

MOTION 14-09-619

MOVED by Councillor Bateman

That administration proceed with enforcing the limitations of the Owner/Operator Business 1 as defined within the Land Use Bylaw, and require current non-compliant business/home owners to be compliant by October 2015.

CARRIED

FINANCE:

12. b) 2015 Budget Development Guidelines

MOTION 14-09-620

MOVED by Councillor Bateman

That administration draft the County's 2015 operating and capital budgets within the following guidelines:

1. The organization chart as amended (to include one summer staff for Zama Utilities);
2. Maintain current service levels;
3. Capital program to reflect maintenance of existing

infrastructure and/or completion of projects commenced in, or carried forward into, 2014; and,

4. Water/sewer rate be reviewed including a calculation in order to reach 100% recovery rate for operating expenses, excluding TCA amortization and including long-term debt principle and interest payments, to be compared with the current (2014) recovery rate.
5. Revised Fee Schedule Bylaw as per discussion.

CARRIED

12. c) 2015 Budget Meeting Dates

MOTION 14-09-621

MOVED by Councillor Driedger

That the 2015 budget review dates be scheduled as follows to begin at 10:00 a.m. in the Fort Vermilion Council Chambers:

- October 31, 2014 – Special Council (Budget) Meeting
- December 4, 2014 – Special Council (Budget) Meeting
- December 18, 2014 – Special Council (Budget) Meeting

CARRIED

**13. i) December 9, 2014 Regular Council Meeting
(ADDITION)**

MOTION 14-09-622

MOVED by Councillor Wardley

That the December 9, 2014 regular council meeting be changed to Monday, December 8, 2014.

CARRIED UNANIMOUSLY

12. d) Financial Reports – January 1 to July 31, 2014

MOTION 14-09-623

MOVED by Councillor Wardley

That the financial reports for the period, January 1 – July 31, 2014, be accepted for information.

CARRIED

12. e) Field of Dreams Stampede Grant (ADDITION)

MOTION 14-09-624

MOVED by Councillor Derksen

Requires Unanimous

That administration be authorized to enter into a Farm Credit Canada AgriSpirit Funding Agreement in conjunction with the Field of Dreams Stampede Committee and that the grant funds of \$20,000 be released to the Field of Dreams Stampede Committee upon receiving the invoices for completed work.

CARRIED UNANIMOUSLY

ADMINISTRATION:

13. a) Highway 88 Kilometer Signs

MOTION 14-09-625

MOVED by Councillor Wardley

That administration be authorized to proceed with installation of Highway 88 kilometer signs from the intersection of Highway 58 to Red Earth with funding coming from the Non-TCA project.

CARRIED

13. b) Alberta Community Partnership – Intermunicipal Collaboration (Footner Water Line)

MOTION 14-09-626

MOVED by Councillor Bateman

That Mackenzie County participates in joint application under the Alberta Community Partnership – Inter-Municipal Collaboration program with the Town of High Level for the supply and installation of a water meter and pressure gauge, with the Town of High Level be appointed as the project's managing partner.

CARRIED

13. c) Mackenzie Library Board Appointments

MOTION 14-09-627

Requires 2/3

MOVED by Councillor Bateman

That Council confirms the appointments for Wally Schroeder and Beth Kappelar as Members-at-Large on the Mackenzie Library Board until October 2015.

CARRIED

13. d) Mackenzie Regional Waste Management

MOTION 14-09-628

MOVED by Councillor Wardley

That Mackenzie County supports a regional approach, by working with the Mackenzie Regional Waste Management Commission, for acquiring and establishing a second landfill site via Mackenzie County's land acquisition application to Alberta Environment and Sustainable Resource Development (PLS1303).

CARRIED

13. e) Conferences

MOTION 14-09-629

MOVED by Councillor Braun

That the discussion regarding conferences be moved to the Organizational Meeting.

CARRIED

13. f) Alberta Forest Products Association Conference

MOTION 14-09-630

MOVED by Councillor Driedger

That the Alberta Forest Products Association conference be received for information.

CARRIED

13. g) Northern Transportation Advisory Council

MOTION 14-09-631

MOVED by Councillor Wardley

That Councillor Driedger and Councillor Jorgensen be nominated to sit on the Northern Transportation Advisory Council for a one year term ending October 2015.

CARRIED

13. h) La Crete Library Society – Additional Named Insured (ADDITION)

MOTION 14-09-632
Requires Unanimous

MOVED by Councillor Wardley

That the La Crete Library Society application for insurance coverage as an Additional Named Insured through Mackenzie County be approved.

CARRIED UNANIMOUSLY

**13. j) Northwest Corridor Development Corporation
(ADDITION)**

MOTION 14-09-633

MOVED by Councillor Bateman

That the Northwest Corridor Development Corporation item be TABLED to the next council meeting.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 14-09-634

MOVED by Councillor Wardley

That the County send a letter to the Federal Minister of Industry in support of improving broadband access in Rural Alberta through the Connecting Canadians Program and that administration work with the local internet service providers.

CARRIED

MOTION 14-09-635

MOVED by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

NOTICES OF MOTION:

16. a) None

**NEXT MEETING
DATES:**

17. a) Regular Council Meeting
Tuesday, October 14, 2014
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

18. a) Adjournment

MOTION 14-09-636

MOVED by Councillor Driedger

That the council meeting be adjourned at 5:23 p.m.

CARRIED

These minutes will be presented to Council for approval on October 14, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

UNAPPROVED



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	DELEGATION S/Sgt. Jeff Simpson, Fort Vermilion RCMP

BACKGROUND / PROPOSAL:

S/Sgt. Jeff Simpson will be present to provide an update on the region's crime statistics.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

N/A

RECOMMENDED ACTION:

That the RCMP report by S/Sgt. Jeff Simpson be received for information.

Author: C. Gabriel Reviewed by: _____ CAO _____

Royal Canadian Mounted Police Enhanced Quarterly Report June 2014 – September 2014

The RCMP Mackenzie County Enhance Position Member, Cst. METHVEN worked a total of 65 shifts between June 1, 2014 and Sept 30, 2014. Cst. METHVEN made every effort to attend La Crete on shift. Cst. METHVEN was able to write 66 traffic tickets and investigate approximately 141 files during this time period. Cst. METHVEN completed 18 school visits and one school presentation for recruiting within the Hamlet of La Crete. With the new off highway vehicle bylaws Cst. METHVEN organized one quad patrol focusing on education and enforcement. Cst. METHVEN also made a boat patrol on Wadlin Lake once during this time. The following is a breakdown of files Cst. METHVEN investigated over the four months in the La Crete enhanced position.

Criminal Code Files

- Assault - 7
- Assault with a weapon - 1
- Sexual Assault - 2
- Domestic Assault - 2
- Robbery - 1
- Break and Enter - 1
- Firearm Related Offences - 1
- Uttering Threats - 1
- Theft - 3
- Mischief - 8
- Disturbing the Peace/Causing a Disturbance - 6
- Impaired Investigations - 4

Controlled Drug and Substances

- Possession - 4
- Trafficking - 1

Provincial Violation Files

- Fire - 2
- Death - 2
- Motor Vehicle Collisions - 4
- Mental Health Act - 1
- Traffic Related Files - 64
- Other Provincial Acts/Off Highway Vehicles - 8
- 911/Alarm Calls - 15
- Assistance to General Public - 6
- Lost/Found Items - 3

Boyer River (IR164)
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014

Monday, October 06, 2014

CATEGORY	2013		2014		% Change	
	Q3 - 2013	YTD	Q3 - 2014	YTD	Q3	YTD
Homicide	0	0	0	0	0.0%	0.0%
Offences Related to Death	0	0	0	0	0.0%	0.0%
Robbery	0	0	0	0	0.0%	0.0%
Sexual Assaults	0	1	0	0	0.0%	-100.0%
Other Sexual Offences	0	0	0	0	0.0%	0.0%
Assault	4	6	3	13	-25.0%	116.7%
Kidnapping/Hostage/Abduction	0	0	0	0	0.0%	0.0%
Extortion	0	0	0	0	0.0%	0.0%
Criminal Harassment	0	4	1	1	100.0%	-75.0%
Uttering Threats	1	4	2	2	100.0%	-50.0%
Other Persons	0	0	0	0	0.0%	0.0%
TOTAL PERSONS	5	15	6	16	20.0%	6.7%
Break & Enter	1	2	0	0	-100.0%	-100.0%
Theft of Motor Vehicle	2	3	1	1	-50.0%	-66.7%
Theft Over	0	0	0	0	0.0%	0.0%
Theft Under	0	1	0	0	0.0%	-100.0%
Posn Stn Goods	1	1	0	0	-100.0%	-100.0%
Fraud	0	0	0	0	0.0%	0.0%
Arson	0	0	0	0	0.0%	0.0%
Mischief To Property	1	8	1	11	0.0%	37.5%
TOTAL PROPERTY	5	15	2	12	-60.0%	-20.0%
Offensive Weapons	0	0	0	0	0.0%	0.0%
Disturbing the peace	1	3	0	3	-100.0%	0.0%
OTHER CRIMINAL CODE	10	16	3	15	-70.0%	-6.3%
TOTAL OTHER CRIMINAL CODE	11	19	3	18	-72.7%	-5.3%
TOTAL CRIMINAL CODE	21	49	11	46	-47.6%	-6.1%
Drug Enforcement - Production	0	0	0	0	0.0%	0.0%
Drug Enforcement - Possession	0	0	0	0	0.0%	0.0%
Drug Enforcement - Trafficking	1	1	0	1	-100.0%	0.0%
Drug Enforcement - Other	0	0	0	0	0.0%	0.0%
Total Drugs	1	1	0	1	-100.0%	0.0%
Federal - General	0	0	0	0	0.0%	0.0%
TOTAL FEDERAL	1	1	0	1	-100.0%	0.0%
Liquor Act	0	2	1	4	100.0%	100.0%
Other Provincial Stats	2	12	3	10	50.0%	-16.7%
Total Provincial Stats	2	14	4	14	100.0%	0.0%
Municipal By-laws Traffic	0	0	0	0	0.0%	0.0%
Municipal By-laws	0	0	0	1	0.0%	100.0%
Total Municipal	0	0	0	1	0.0%	100.0%
Fatals	0	0	0	0	0.0%	0.0%
Injury MVAS	0	0	0	1	0.0%	100.0%
Property Damage MVAS (Reportable)	0	0	1	2	100.0%	200.0%
Property Damage MVAS (Non Reportable)	0	0	0	0	0.0%	0.0%
TOTAL MVAS	0	0	1	3	100.0%	300.0%
Provincial Traffic	1	1	6	11	500.0%	1000.0%
Other Traffic	0	0	0	1	0.0%	100.0%
Criminal Code Traffic	1	3	0	2	-100.0%	-33.3%
Common Police Activities						
False Alarms	0	0	0	0	0.0%	0.0%
False/Abandoned 911 Call	1	8	0	0	-100.0%	-100.0%
Prisoners Held	2	8	2	13	0.0%	62.5%
Written Traffic Warnings	0	0	0	0	0.0%	0.0%
Index Checks	0	0	0	0	0.0%	0.0%
Fingerprints taken for Public	0	0	0	0	0.0%	0.0%
Persons Reported Missing	0	0	0	0	0.0%	0.0%
Request to Locate	0	1	2	2	200.0%	100.0%
Abandoned Vehicles	0	0	0	1	0.0%	100.0%
VSU Accepted	3	5	0	2	-100.0%	-60.0%
VSU Declined	4	12	2	10	-50.0%	-16.7%
VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
VSU Proactive Referral	1	3	0	3	-100.0%	0.0%

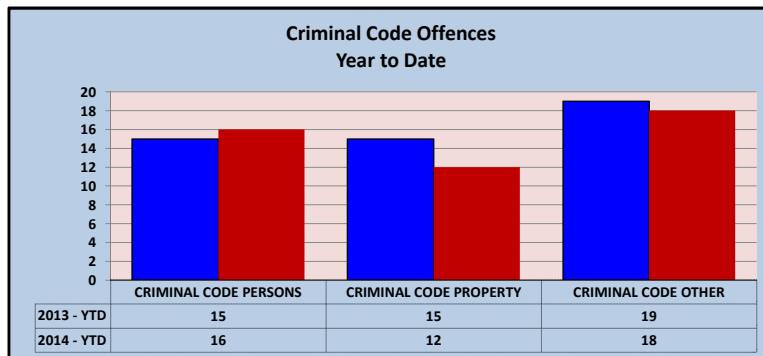
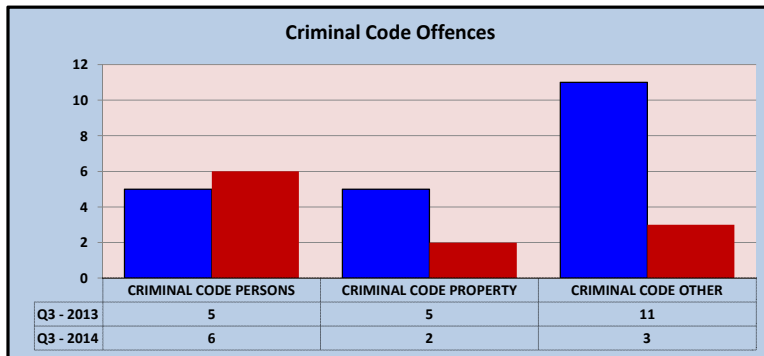
Boyer River (IR164)
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014

CATEGORY TOTALS	Q3 - 2013	Q3 - 2014	% Change
CRIMINAL CODE PERSONS	5	6	20.0%
CRIMINAL CODE PROPERTY	5	2	-60.0%
CRIMINAL CODE OTHER	11	3	-72.7%
TOTAL CRIMINAL CODE	21	11	-47.6%

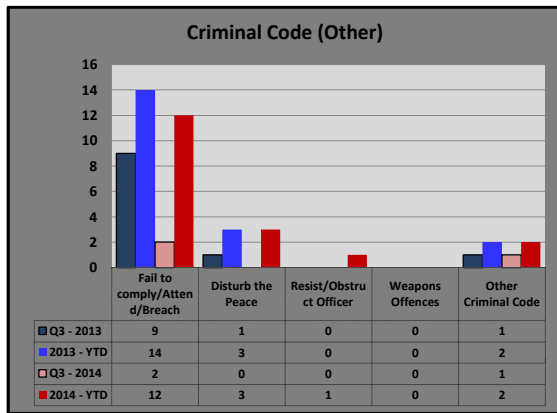
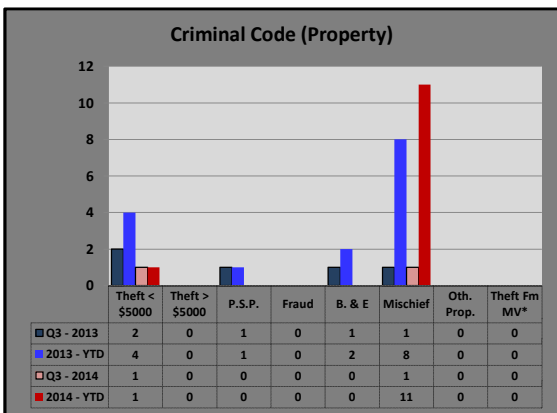
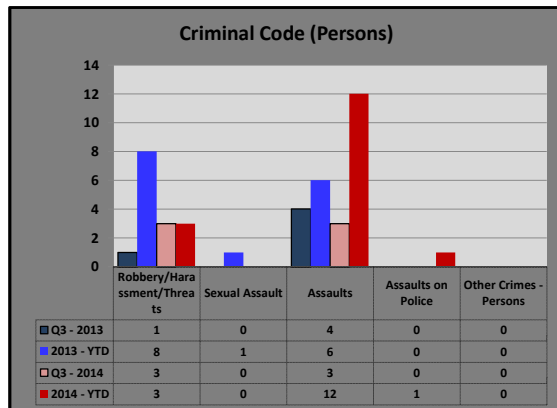
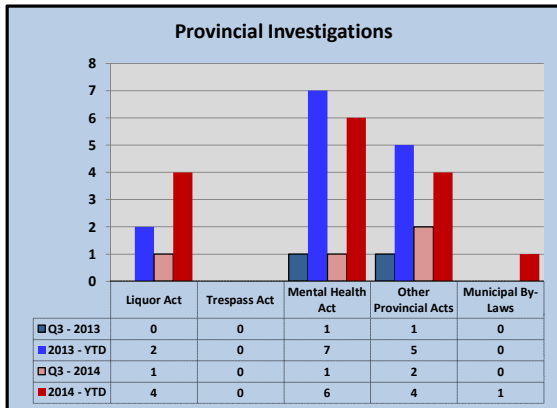
CATEGORY TOTALS	2013 - YTD	2014 - YTD	% Change
CRIMINAL CODE PERSONS	15	16	6.7%
CRIMINAL CODE PROPERTY	15	12	-20.0%
CRIMINAL CODE OTHER	19	18	-5.3%
TOTAL CRIMINAL CODE	49	46	-6.1%

CLEARANCE RATES	Q3 - 2013	Q3 - 2014
CRIMINAL CODE PERSONS	120%	83%
CRIMINAL CODE PROPERTY	100%	50%
CRIMINAL CODE OTHER	109%	67%
TOTAL CRIMINAL CODE	110%	73%

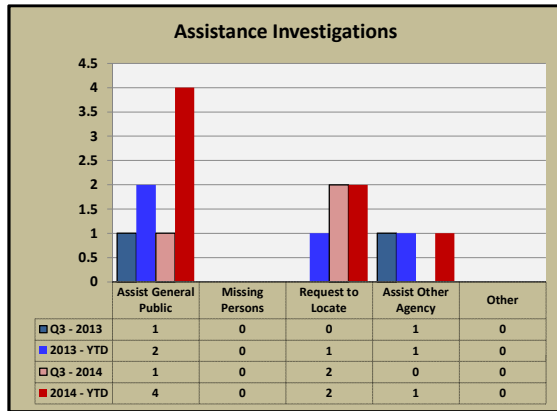
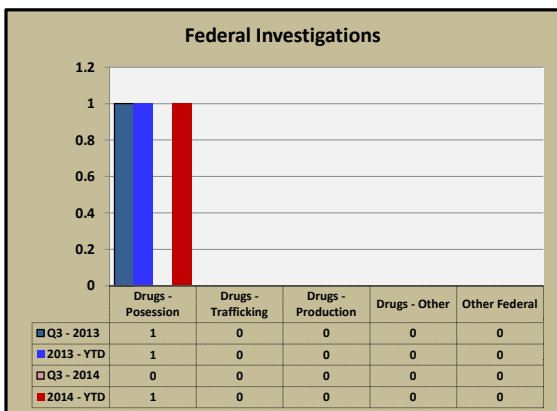
CLEARANCE RATES	2013 - YTD	2014 - YTD
CRIMINAL CODE PERSONS	80%	94%
CRIMINAL CODE PROPERTY	73%	92%
CRIMINAL CODE OTHER	100%	89%
TOTAL CRIMINAL CODE	86%	91%



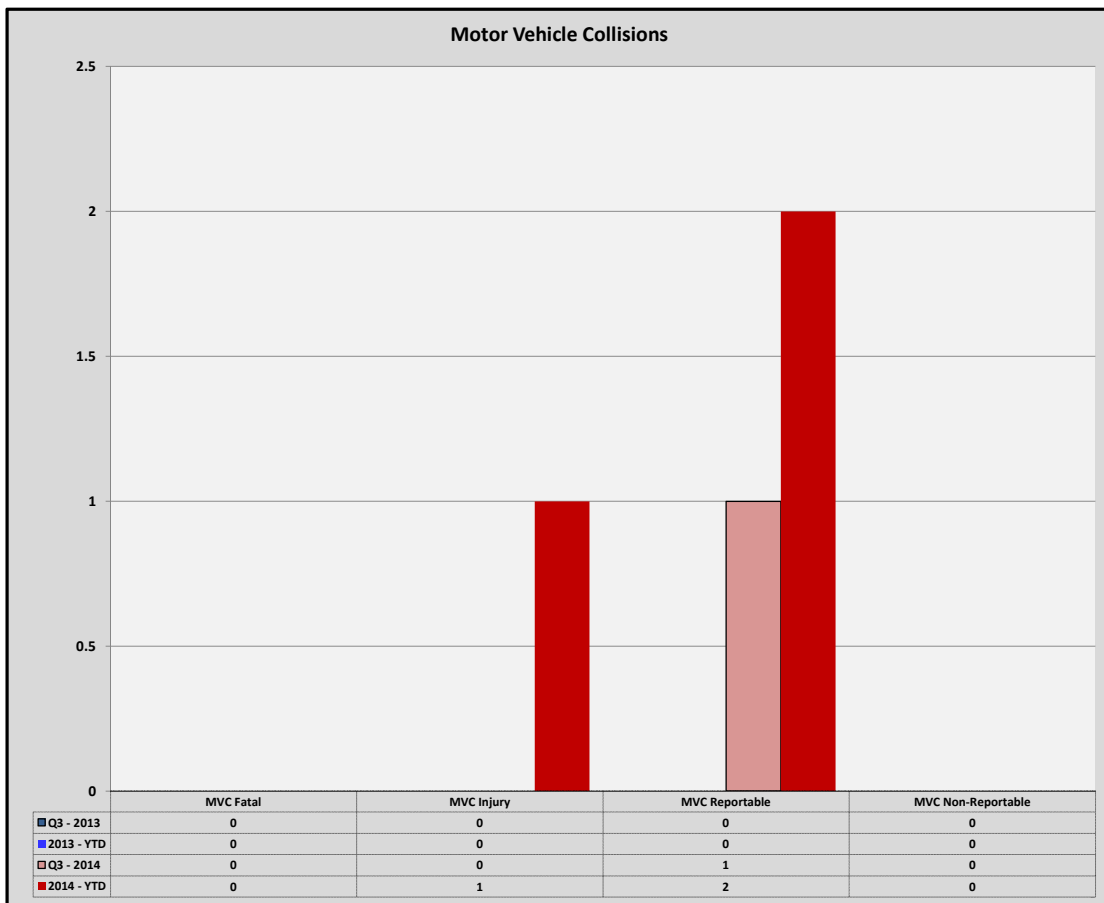
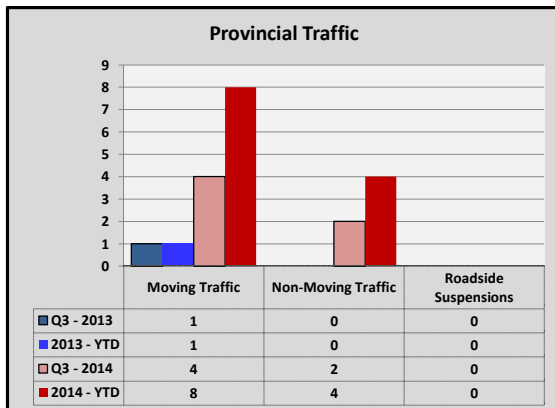
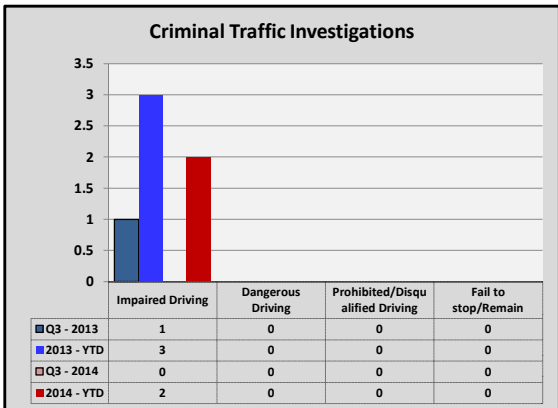
Boyer River (IR164)
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014



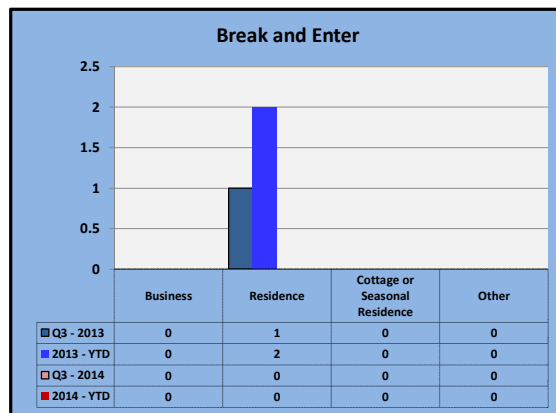
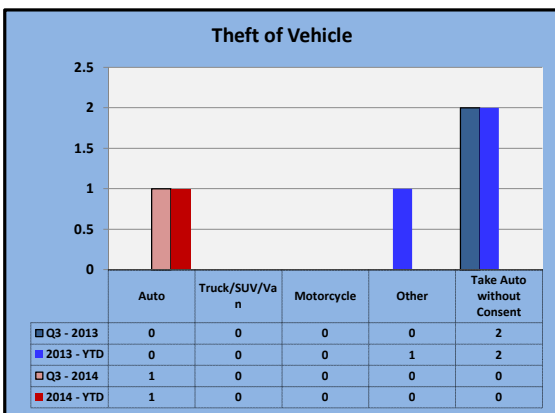
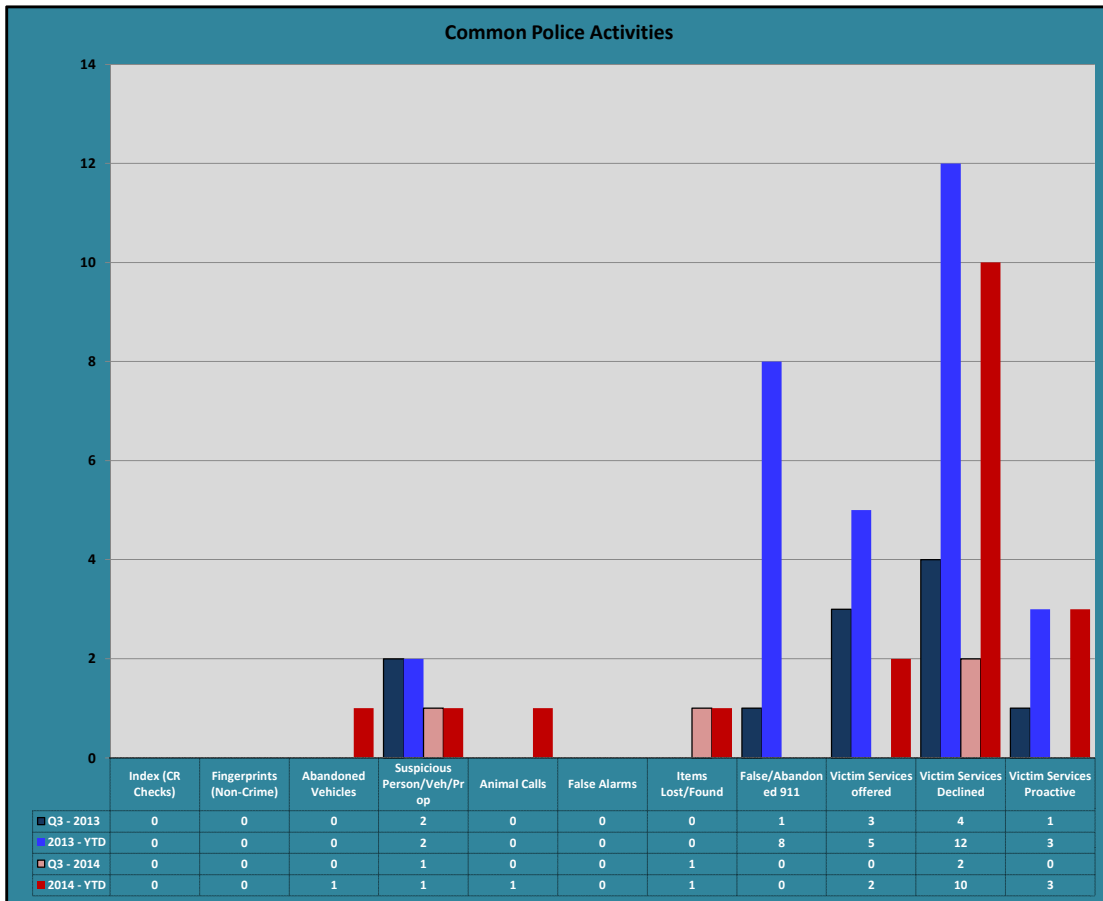
* This total also included in Theft Under \$5000.



Boyer River (IR164)
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014



Boyer River (IR164)
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014



Fort Vermilion Provincial Detachment
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014

Tuesday, October 07, 2014

CATEGORY	2013		2014		% Change	
	Q3 - 2013	YTD	Q3 - 2014	YTD	Q3	YTD
1 Homicide	0	0	0	1	0.0%	100.0%
2 Offences Related to Death	0	0	0	0	0.0%	0.0%
3 Robbery	0	0	1	1	100.0%	100.0%
4 Sexual Assaults	1	3	5	7	400.0%	133.3%
5 Other Sexual Offences	0	1	0	1	0.0%	0.0%
6 Assault	18	57	35	89	94.4%	56.1%
7 Kidnapping/Hostage/Abduction	1	1	1	4	0.0%	300.0%
8 Extortion	0	0	1	1	100.0%	100.0%
9 Criminal Harassment	0	6	2	4	200.0%	-33.3%
10 Uttering Threats	5	19	5	13	0.0%	-31.6%
11 Other Persons	0	0	0	0	0.0%	0.0%
TOTAL PERSONS	25	87	50	121	100.0%	39.1%
12 Break & Enter	9	23	11	17	22.2%	-26.1%
13 Theft of Motor Vehicle	8	16	5	7	-37.5%	-56.3%
14 Theft Over	1	2	2	3	100.0%	50.0%
15 Theft Under	8	28	9	26	12.5%	-7.1%
16 Possn Stn Goods	1	2	2	4	100.0%	100.0%
17 Fraud	2	9	3	12	50.0%	33.3%
18 Arson	0	0	1	2	100.0%	200.0%
19 Mischief To Property	43	108	31	71	-27.9%	-34.3%
TOTAL PROPERTY	72	188	64	142	-11.1%	-24.5%
20 Offensive Weapons	2	5	1	14	-50.0%	180.0%
21 Disturbing the peace	4	34	16	44	300.0%	29.4%
OTHER CRIMINAL CODE	23	77	46	119	100.0%	54.5%
TOTAL OTHER CRIMINAL CODE	29	116	63	177	117.2%	52.6%
TOTAL CRIMINAL CODE	126	391	177	440	40.5%	12.5%
23 Drug Enforcement - Production	0	0	0	0	0.0%	0.0%
24 Drug Enforcement - Possession	2	5	7	15	250.0%	200.0%
25 Drug Enforcement - Trafficking	2	6	0	7	-100.0%	16.7%
26 Drug Enforcement - Other	0	0	0	0	0.0%	0.0%
Total Drugs	4	11	7	22	75.0%	100.0%
27 Federal - General	9	19	4	7	-55.6%	-63.2%
TOTAL FEDERAL	13	30	11	29	-15.4%	-3.3%
28 Liquor Act	7	22	22	43	214.3%	95.5%
29 Other Provincial Stats	27	71	66	186	144.4%	162.0%
Total Provincial Stats	34	93	88	229	158.8%	146.2%
30 Municipal By-laws Traffic	0	2	2	9	200.0%	350.0%
31 Municipal By-laws	2	11	11	20	450.0%	81.8%
Total Municipal	2	13	13	29	550.0%	123.1%
32 Fatals	0	0	2	2	200.0%	200.0%
33 Injury MVAS	10	16	5	19	-50.0%	18.8%
34 Property Damage MVAS (Reportable)	32	111	17	74	-46.9%	-33.3%
35 Property Damage MVAS (Non Reportable)	5	15	2	6	-60.0%	-60.0%
TOTAL MVAS	47	142	26	101	-44.7%	-28.9%
Provincial Traffic	211	413	314	666	48.8%	61.3%
Other Traffic	6	11	15	30	150.0%	172.7%
Criminal Code Traffic	27	57	34	94	25.9%	64.9%
Common Police Activities	A	B	C	D	E	F
39 False Alarms	25	63	27	64	8.0%	1.6%
40 False/Abandoned 911 Call	40	120	0	2	-100.0%	-98.3%
41 Prisoners Held	27	87	65	151	140.7%	73.6%
42 Written Traffic Warnings	16	20	18	45	12.5%	125.0%
43 Index Checks	250	605	253	737	1.2%	21.8%
44 Fingerprints taken for Public	9	12	4	14	-55.6%	16.7%
45 Persons Reported Missing	2	4	1	2	-50.0%	-50.0%
46 Request to Locate	5	7	11	21	120.0%	200.0%
47 Abandoned Vehicles	7	12	1	6	-85.7%	-50.0%
48 VSU Accepted	8	22	10	37	25.0%	68.2%
49 VSU Declined	26	62	33	104	26.9%	67.7%
50 VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
51 VSU Proactive Referral	14	24	11	24	-21.4%	0.0%

**Fort Vermilion Provincial Detachment
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014**

Q3 Criminal Code Summary

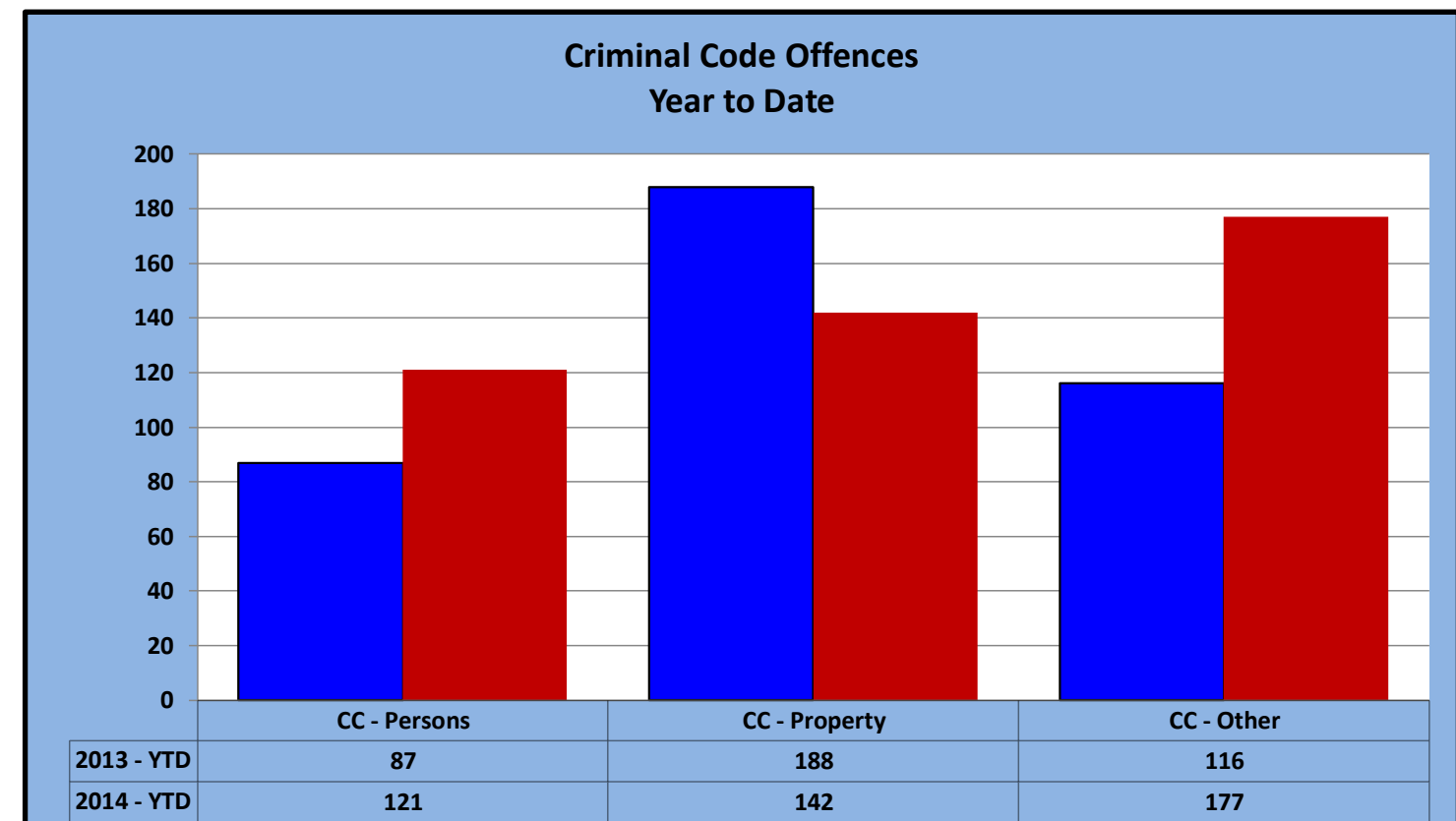
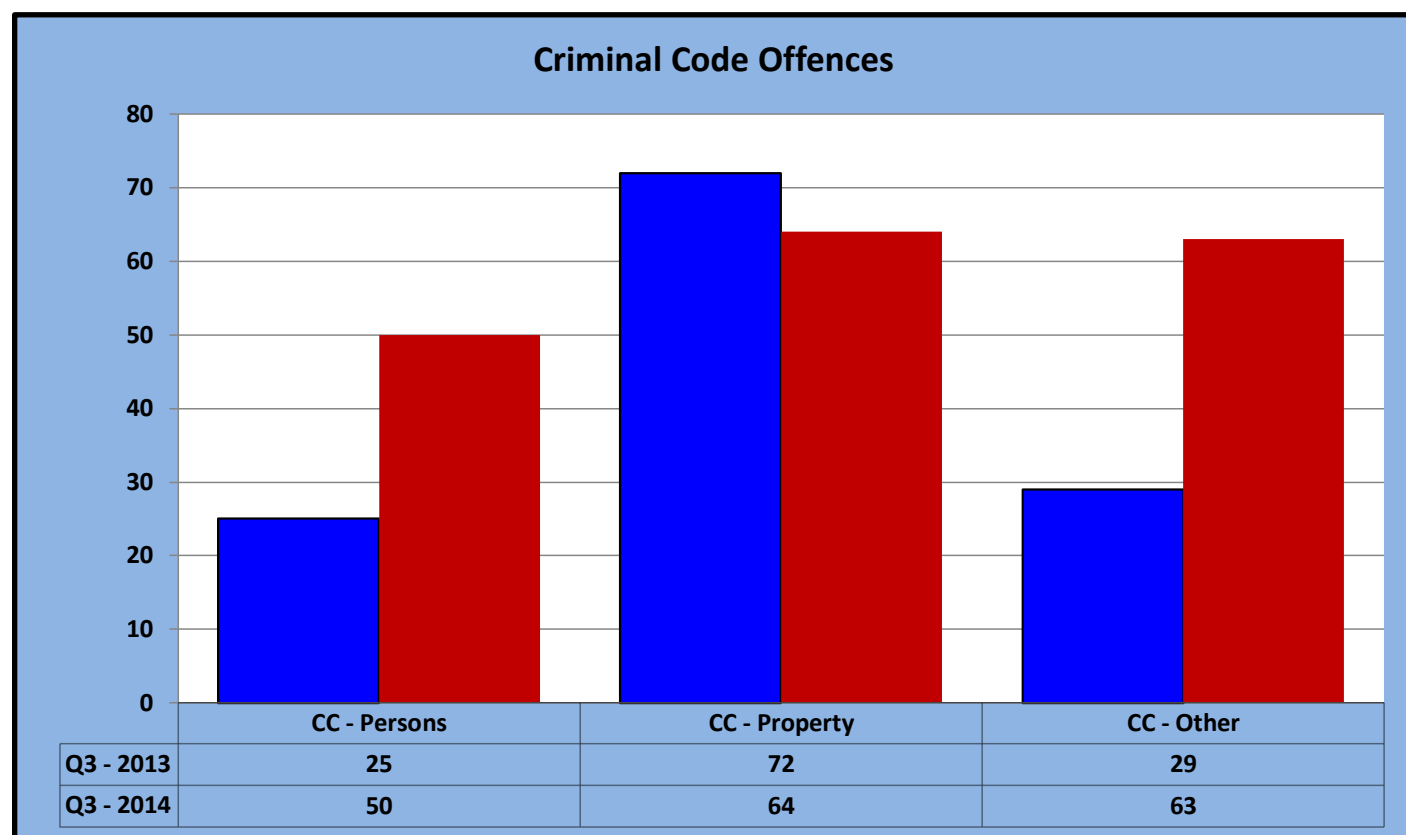
CATEGORY TOTALS	Q3 - 2013	Q3 - 2014	% Change
CC - Persons	25	50	100.0%
CC - Property	72	64	-11.1%
CC - Other	29	63	117.2%
TOTAL CRIMINAL CODE	126	177	40.5%

CLEARANCE RATES	Q3 - 2013	Q3 - 2014
CC - Persons	128%	94%
CC - Property	54%	39%
CC - Other	121%	92%
TOTAL CRIMINAL CODE	84%	73%

YTD Criminal Code Summary

CATEGORY TOTALS	2013 - YTD	2014 - YTD	% Change
CC - Persons	87	121	39.1%
CC - Property	188	142	-24.5%
CC - Other	116	177	52.6%
TOTAL CRIMINAL CODE	391	440	12.5%

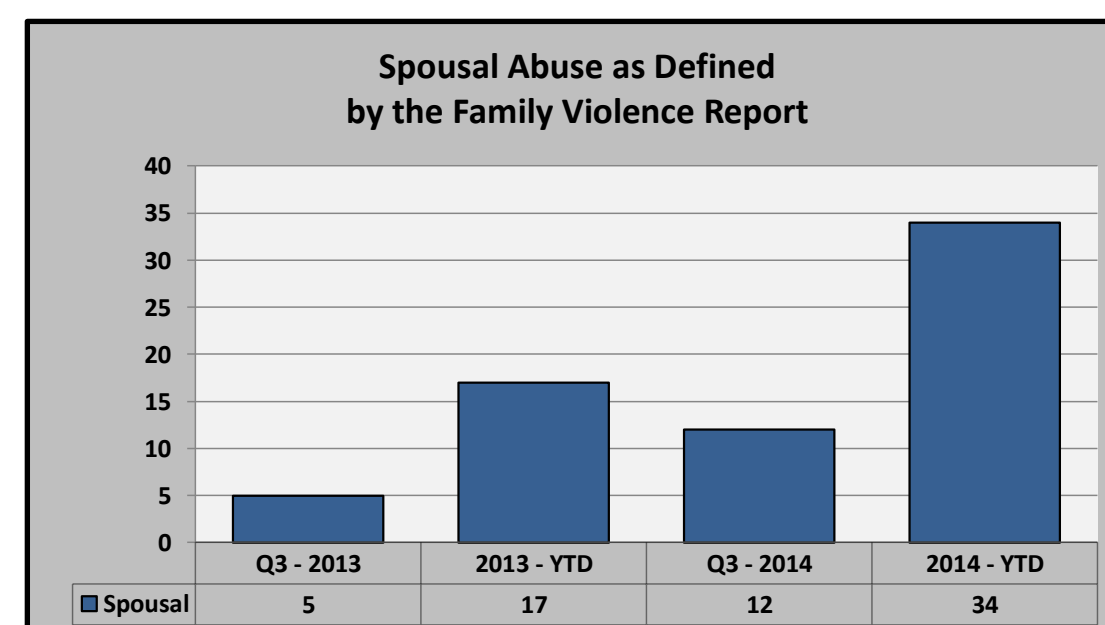
CLEARANCE RATES	2013 - YTD	2014 - YTD
CC - Persons	94%	87%
CC - Property	51%	48%
CC - Other	92%	90%
TOTAL CRIMINAL CODE	73%	76%



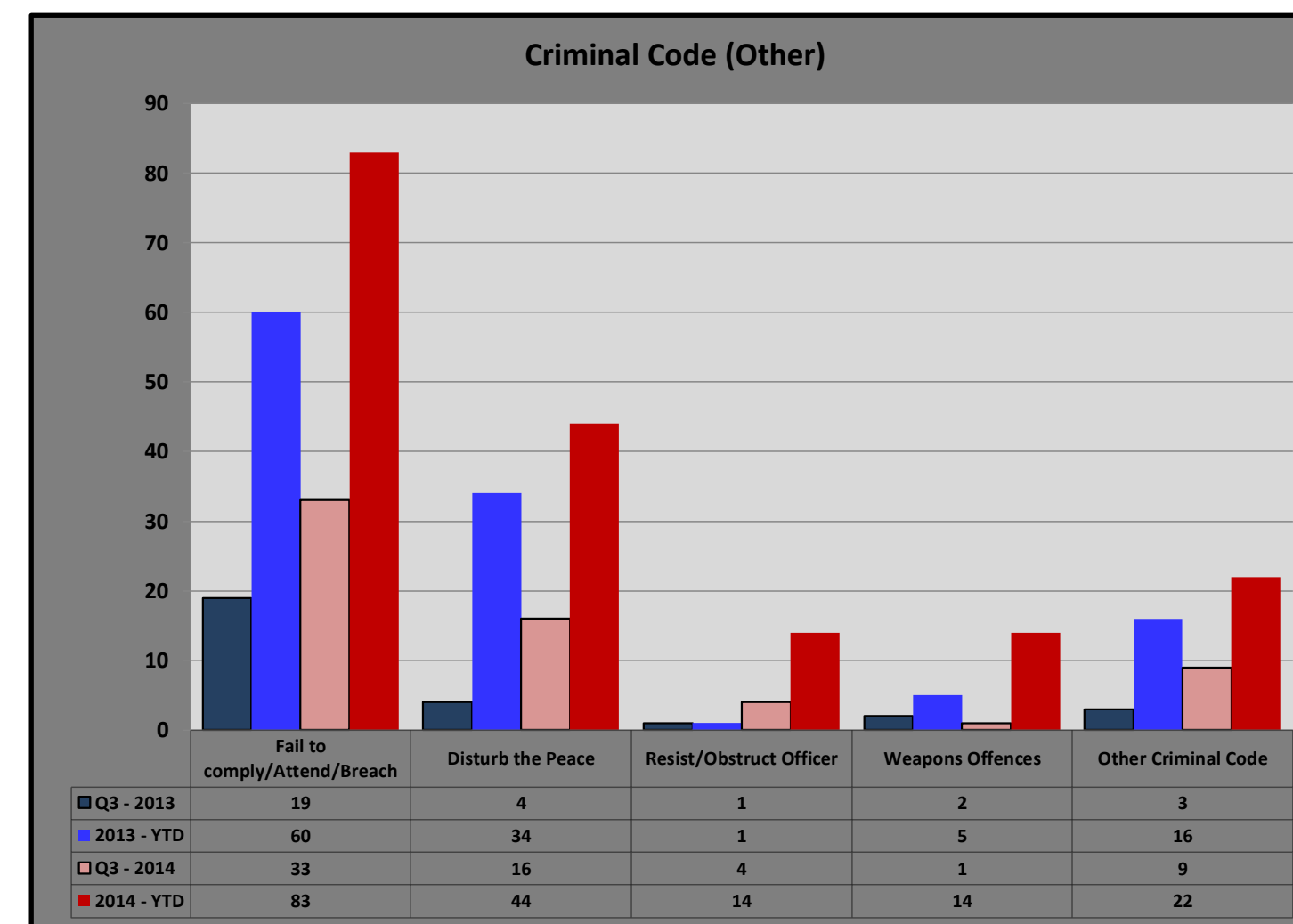
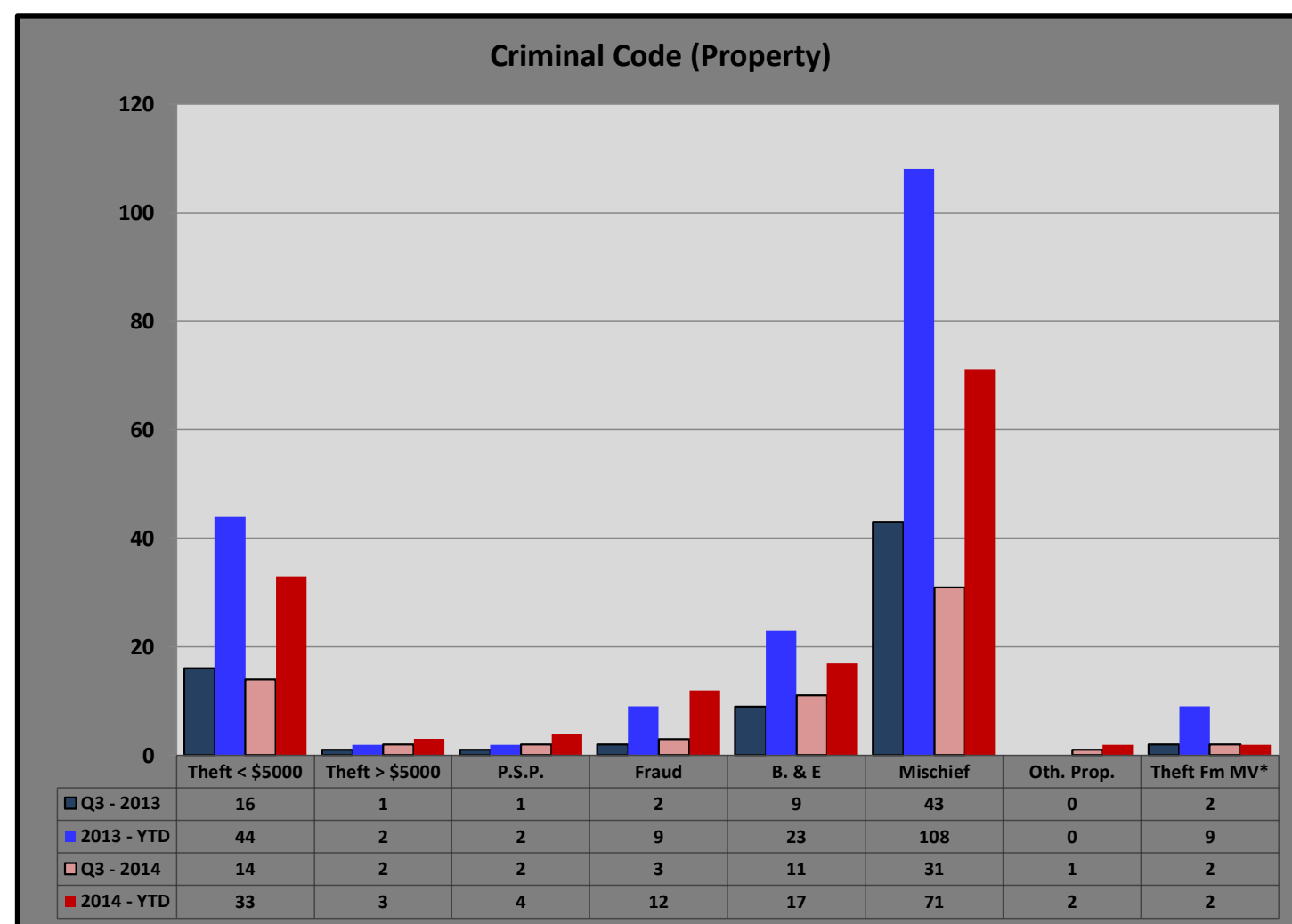
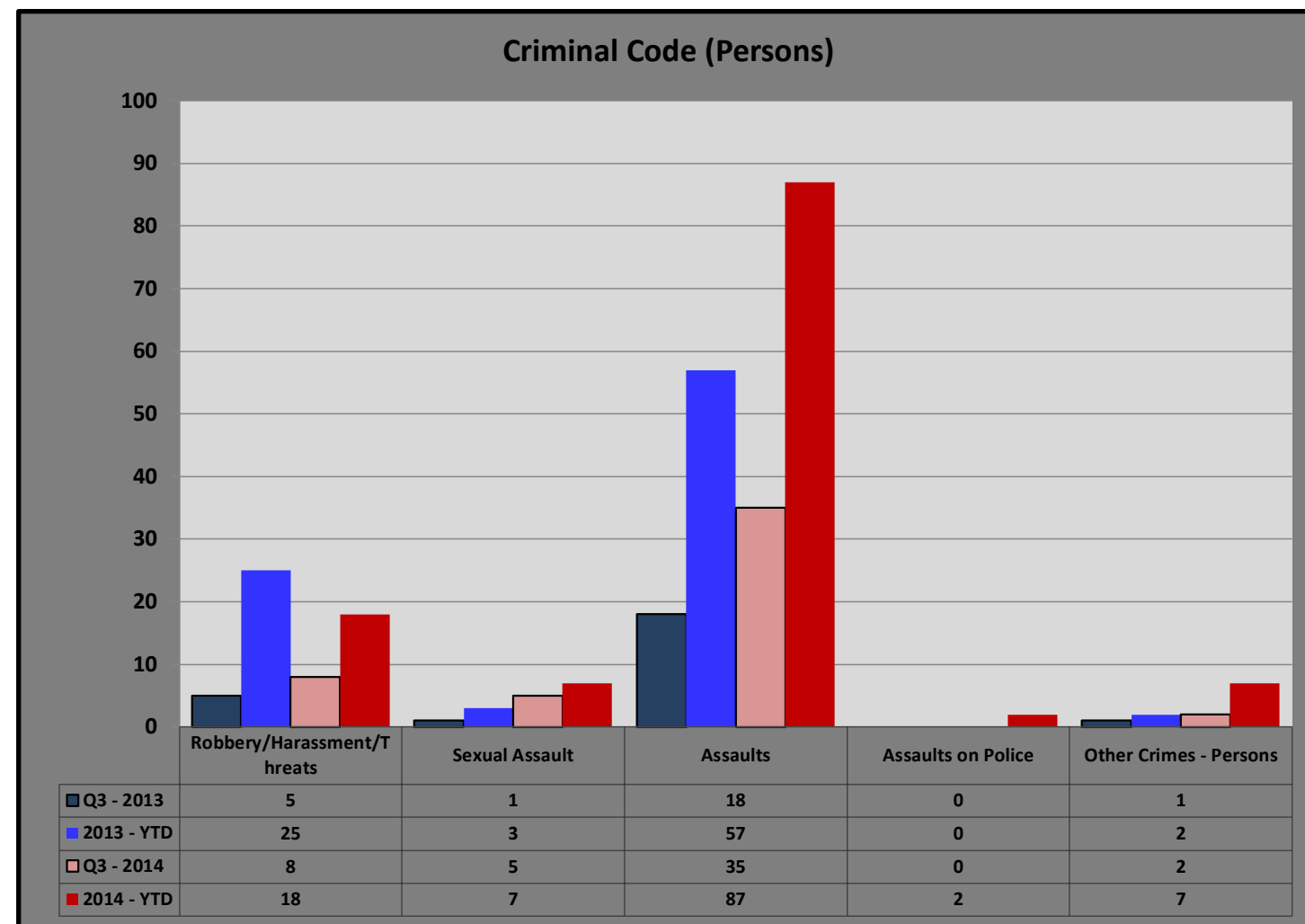
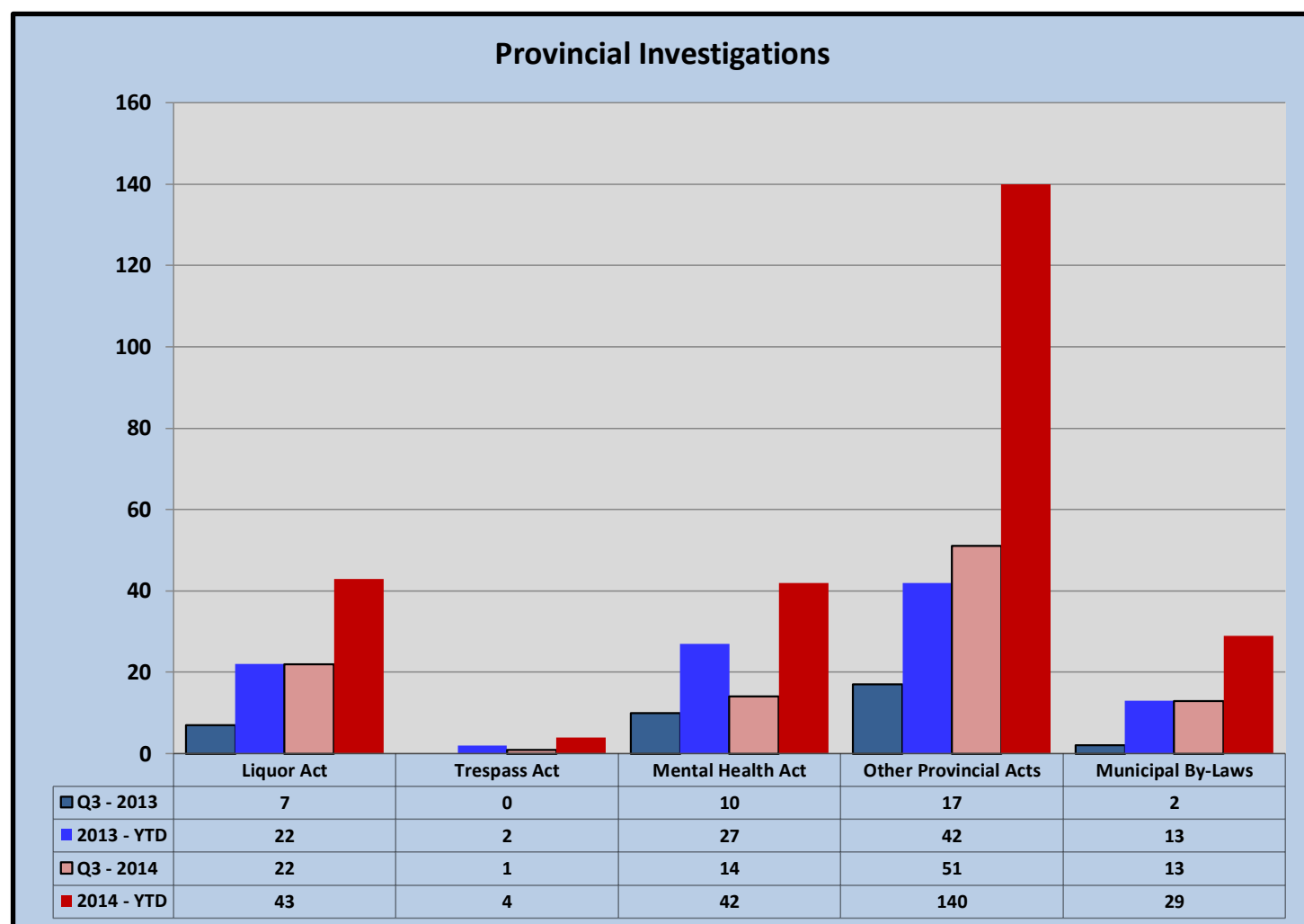
Domestic Violence Crime Data	Q3 - 2014					
	Reported	Unfounded	Actual	Cleared by Charge	Cleared Otherwise	Clearance Rate
Spousal Abuse - Party Charged (M or F)	9	0	9	9	0	100%
Spousal Abuse - No Charges	7	4	3	0	2	67%
Spousal Abuse - as defined by FVR	15	3	12	9	2	92%
EPO - Requested			0			
EPO - Issued			0			
EPO - Denied			0			

Domestic Violence Crime Data	2014 - YTD					
	Reported	Unfounded	Actual	Cleared by Charge	Cleared Otherwise	Clearance Rate
Spousal Abuse - Party Charged (M or F)	25	0	25	24	0	96%
Spousal Abuse - No Charges	23	16	7	0	4	57%
Spousal Abuse - as defined by FVR	49	15	34	25	4	85%
EPO - Requested			0			
EPO - Issued			1			
EPO - Denied			0			

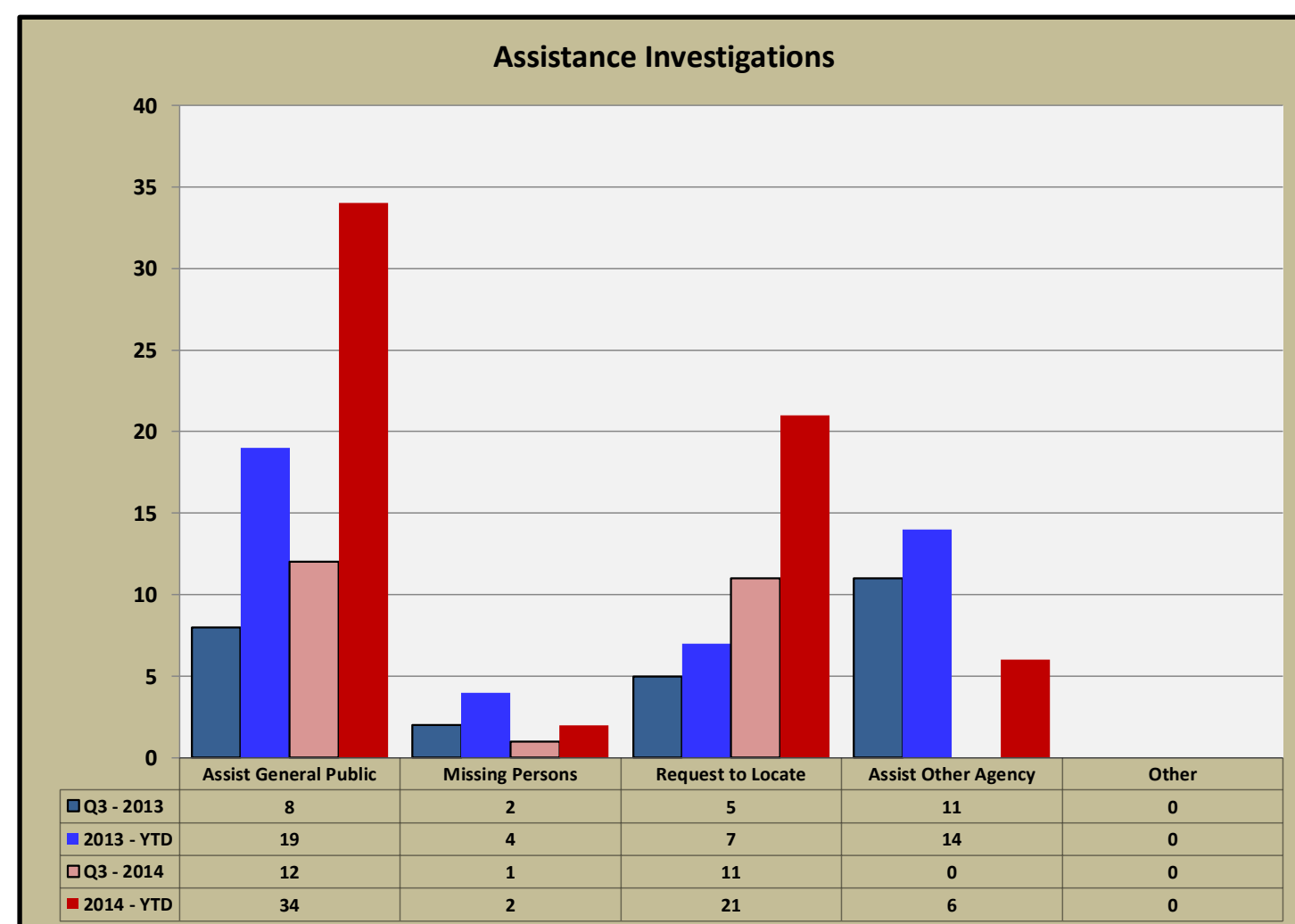
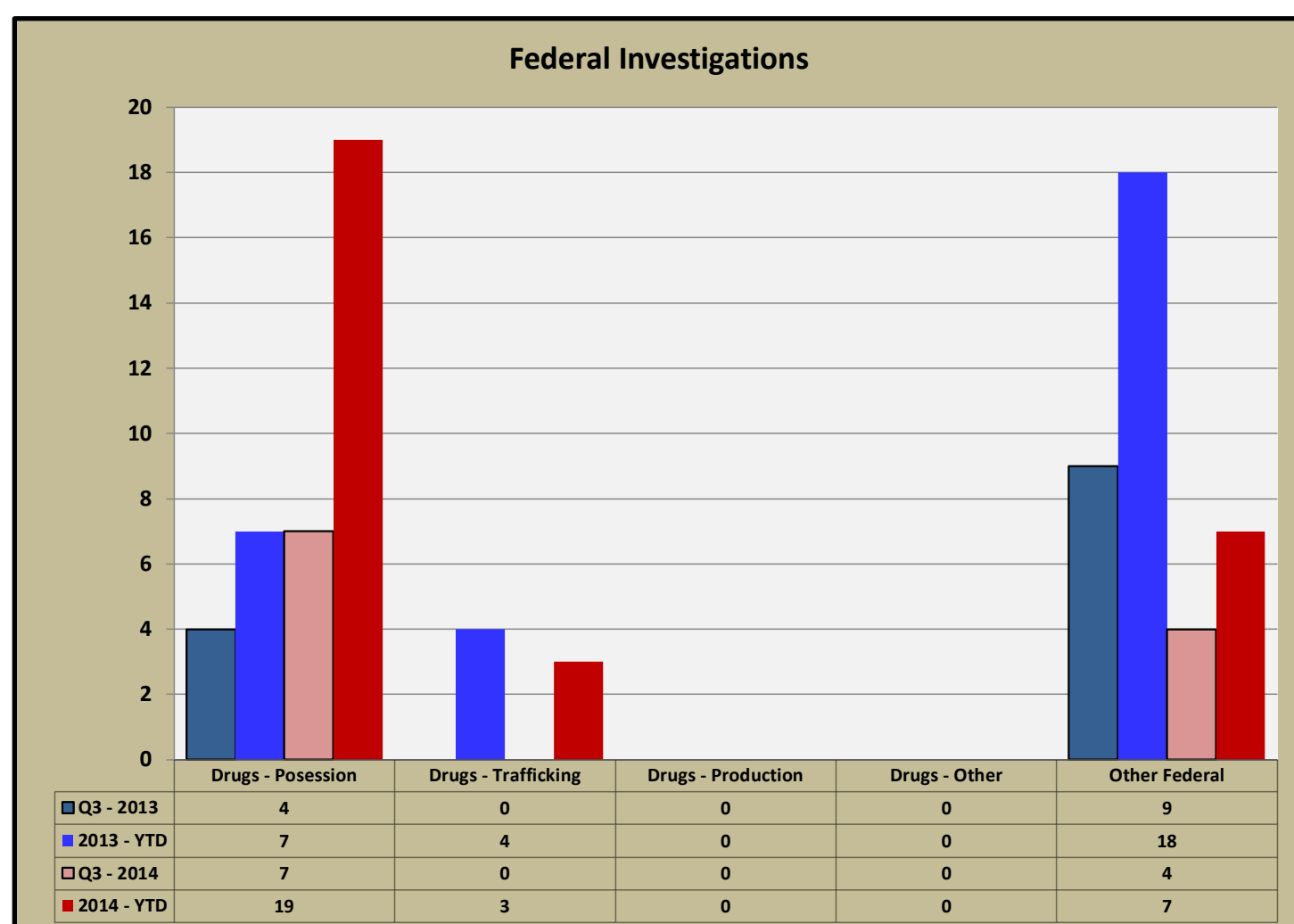
Spousal Abuse - as defined by The Family Violence Report	Q3 - 2013	2013 - YTD	Q3 - 2014	2014 - YTD
		5	17	12



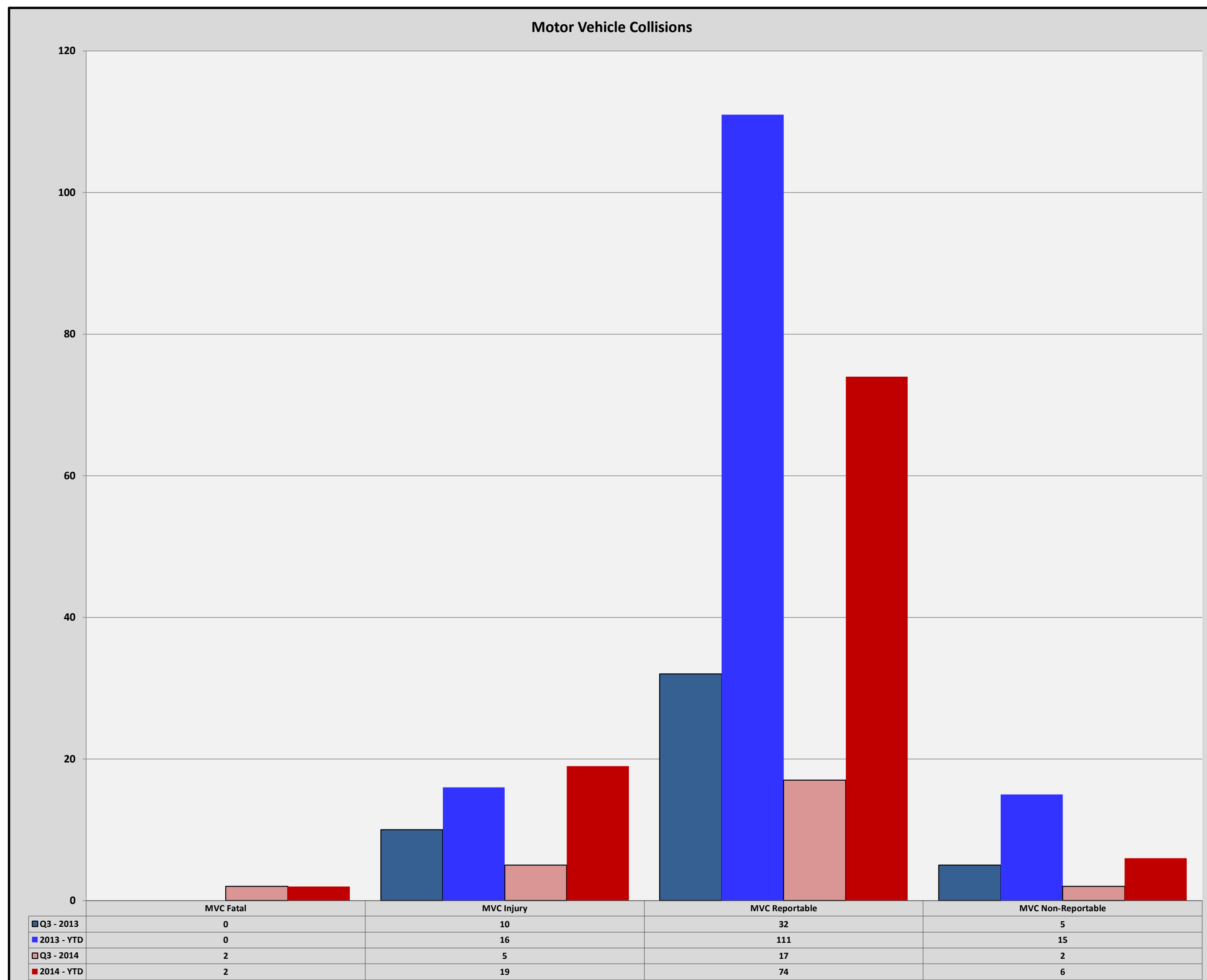
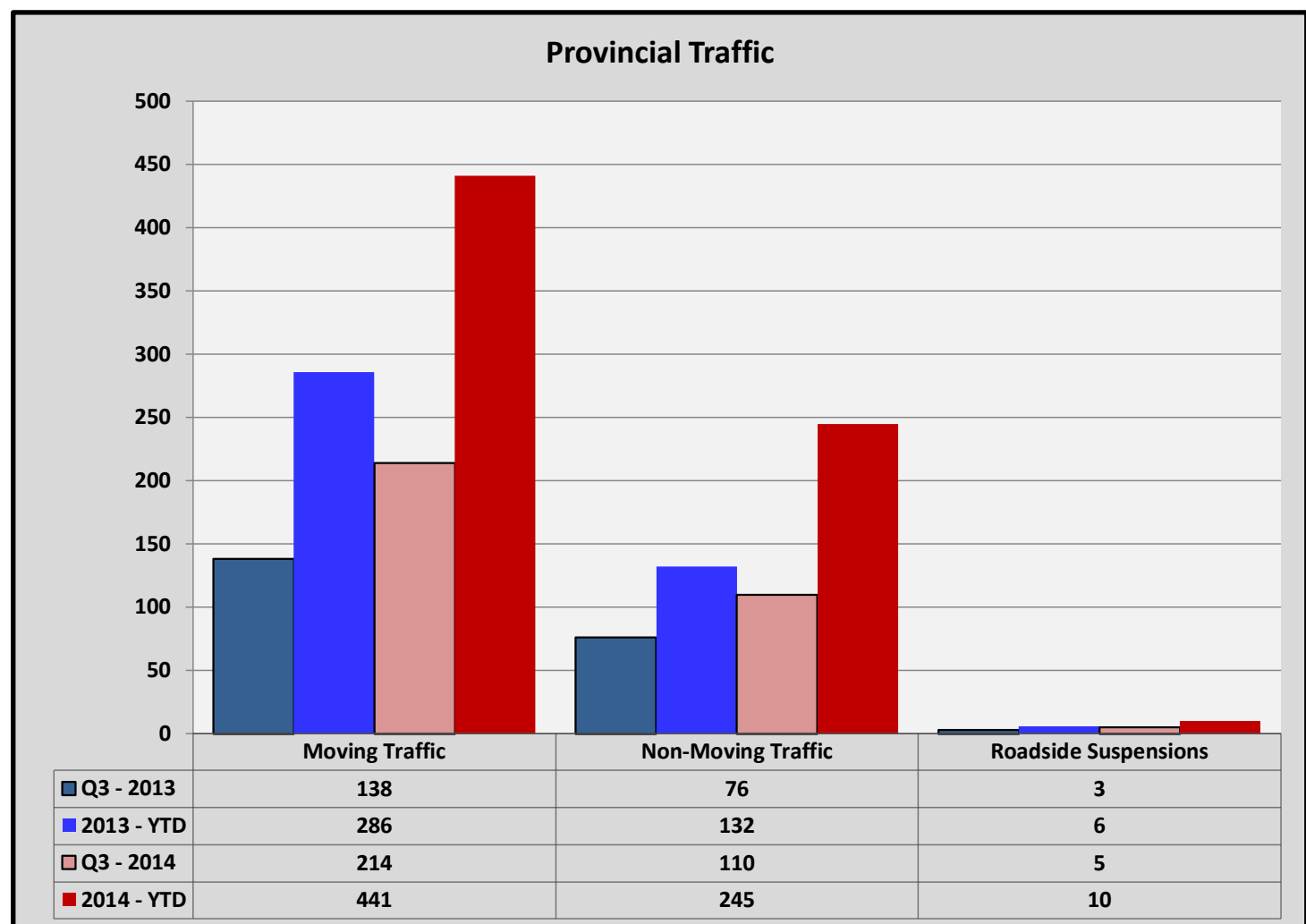
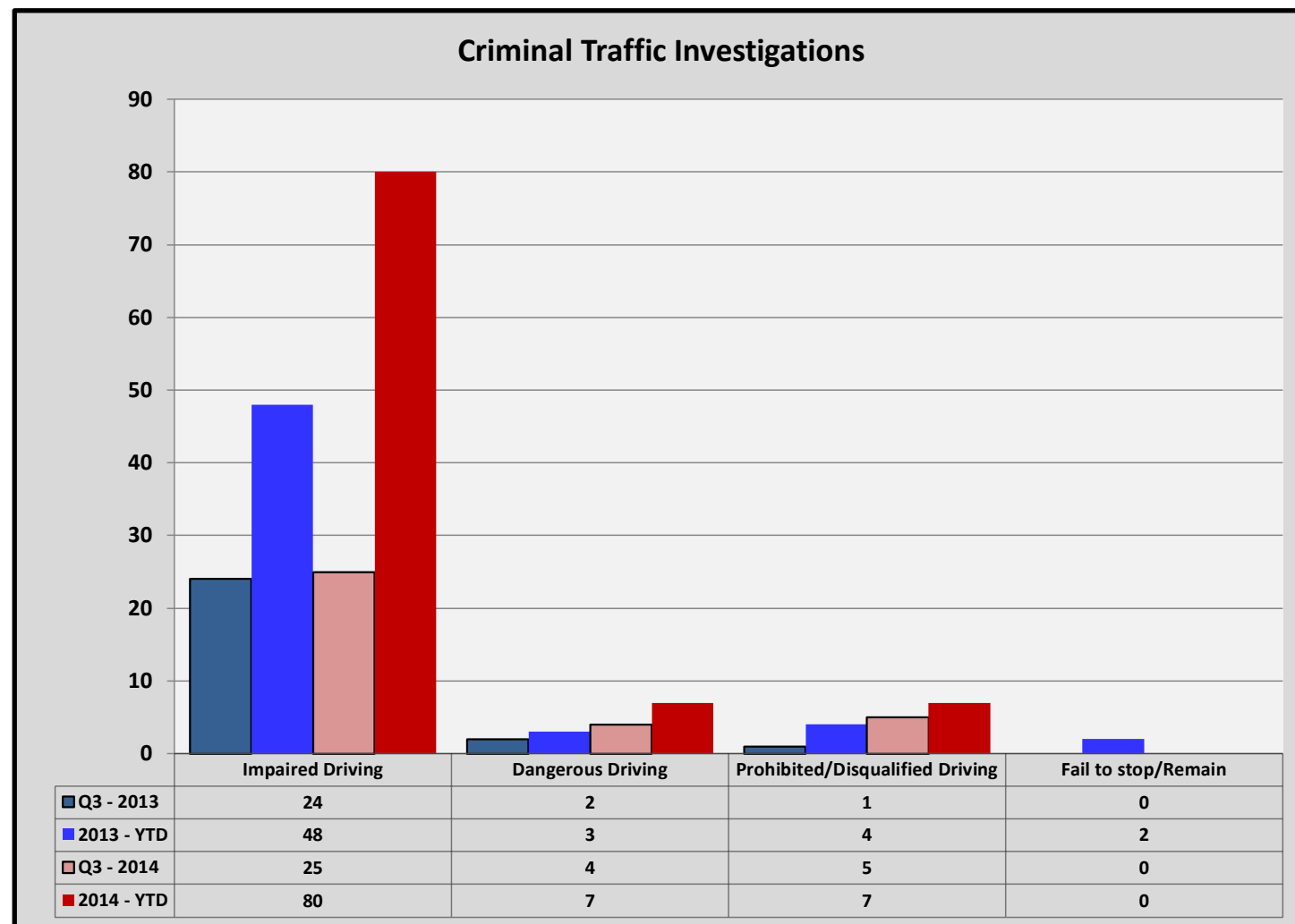
Fort Vermilion Provincial Detachment
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014



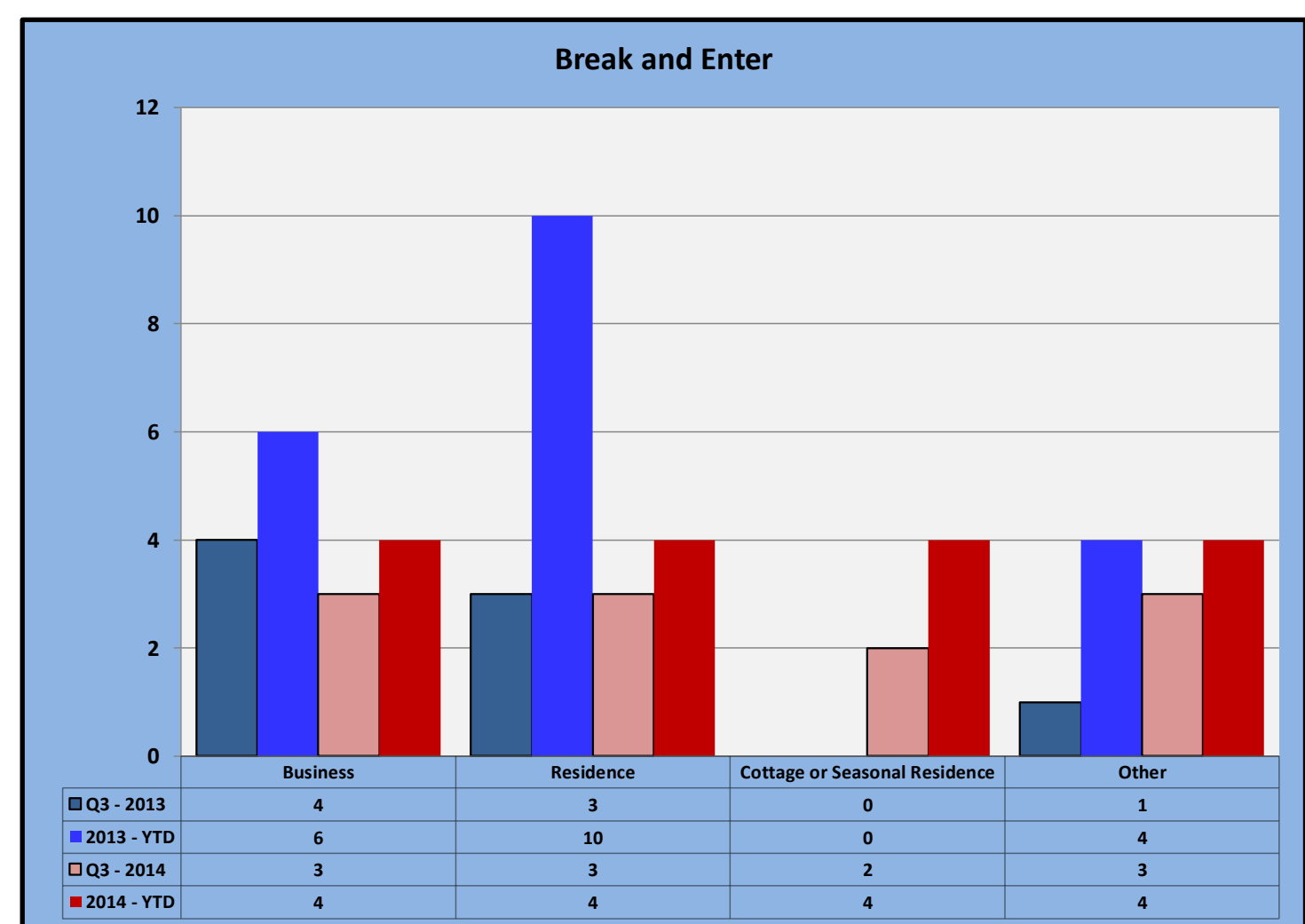
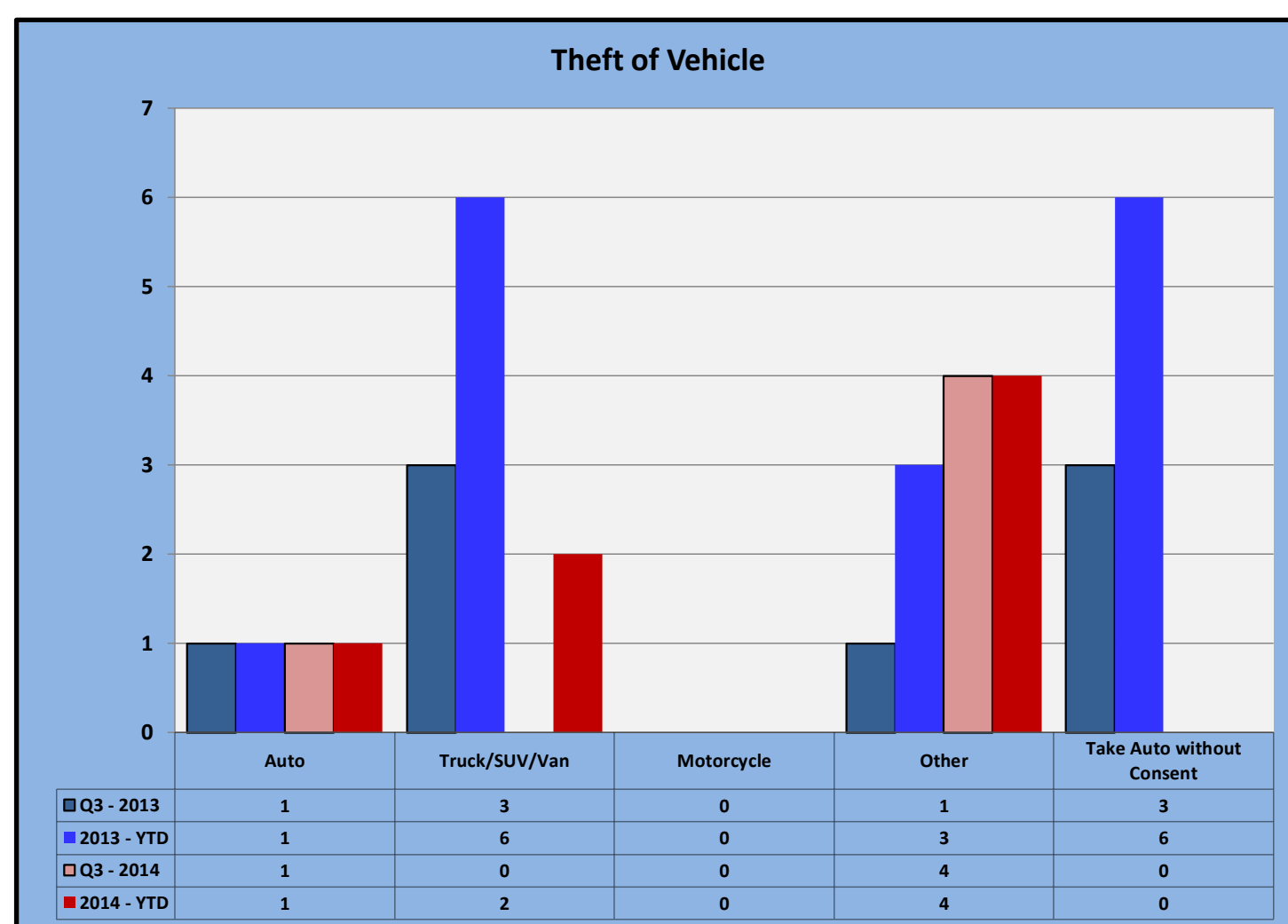
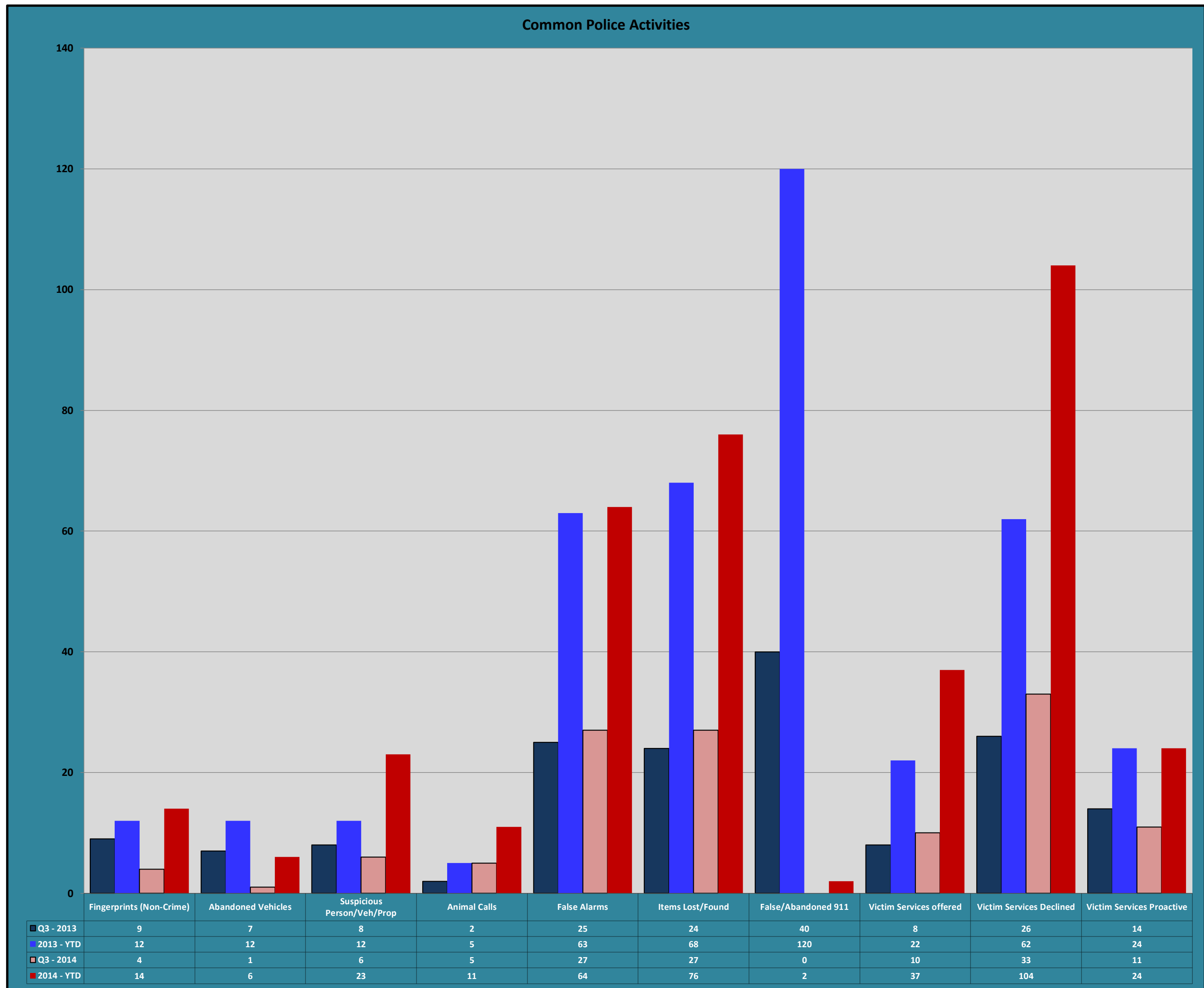
* This total also included in Theft Under \$5000.



Fort Vermilion Provincial Detachment
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014



Fort Vermilion Provincial Detachment
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014



Fort Vermilion Provincial Detachment
Statistical Comparison of Sept and Year to Date
Year 2013 - 2014

Tuesday, October 07, 2014

CATEGORY	2013		2014		% Change	
	Sep/13	YTD	Sep/14	YTD	Sept	YTD
1 Homicide	0	0	0	1	0.0%	100.0%
2 Offences Related to Death	0	0	0	0	0.0%	0.0%
3 Robbery	0	0	0	1	0.0%	100.0%
4 Sexual Assaults	0	3	1	7	100.0%	133.3%
5 Other Sexual Offences	0	1	0	1	0.0%	0.0%
6 Assault	4	57	7	89	75.0%	56.1%
7 Kidnapping/Hostage/Abduction	0	1	0	4	0.0%	300.0%
8 Extortion	0	0	0	1	0.0%	100.0%
9 Criminal Harassment	0	6	1	4	100.0%	-33.3%
10 Uttering Threats	0	19	0	13	0.0%	-31.6%
11 Other Persons	0	0	0	0	0.0%	0.0%
TOTAL PERSONS	4	87	9	121	125.0%	39.1%
12 Break & Enter	1	23	4	17	300.0%	-26.1%
13 Theft of Motor Vehicle	2	16	5	7	150.0%	-56.3%
14 Theft Over	0	2	1	3	100.0%	50.0%
15 Theft Under	4	28	2	26	-50.0%	-7.1%
16 Possn Stn Goods	1	2	0	4	-100.0%	100.0%
17 Fraud	1	9	1	12	0.0%	33.3%
18 Arson	0	0	1	2	100.0%	200.0%
19 Mischief To Property	19	108	9	71	-52.6%	-34.3%
TOTAL PROPERTY	28	188	23	142	-17.9%	-24.5%
20 Offensive Weapons	1	5	0	14	-100.0%	180.0%
21 Disturbing the peace	0	34	4	44	400.0%	29.4%
OTHER CRIMINAL CODE	3	77	16	119	433.3%	54.5%
TOTAL OTHER CRIMINAL CODE	4	116	20	177	400.0%	52.6%
TOTAL CRIMINAL CODE	36	391	52	440	44.4%	12.5%
23 Drug Enforcement - Production	0	0	0	0	0.0%	0.0%
24 Drug Enforcement - Possession	0	5	1	15	100.0%	200.0%
25 Drug Enforcement - Trafficking	1	6	0	7	-100.0%	16.7%
26 Drug Enforcement - Other	0	0	0	0	0.0%	0.0%
Total Drugs	1	11	1	22	0.0%	100.0%
27 Federal - General	4	19	2	7	-50.0%	-63.2%
TOTAL FEDERAL	5	30	3	29	-40.0%	-3.3%
28 Liquor Act	3	22	6	43	100.0%	95.5%
29 Other Provincial Stats	8	71	11	186	37.5%	162.0%
Total Provincial Stats	11	93	17	229	54.5%	146.2%
30 Municipal By-laws Traffic	0	2	0	9	0.0%	350.0%
31 Municipal By-laws	0	11	3	20	300.0%	81.8%
Total Municipal	0	13	3	29	300.0%	123.1%
32 Fatals	0	0	1	2	100.0%	200.0%
33 Injury MVAS	5	16	3	19	-40.0%	18.8%
34 Property Damage MVAS (Reportable)	7	111	8	74	14.3%	-33.3%
35 Property Damage MVAS (Non Reportable)	1	15	1	6	0.0%	-60.0%
TOTAL MVAS	13	142	13	101	0.0%	-28.9%
Provincial Traffic	58	413	74	666	27.6%	61.3%
Other Traffic	1	11	7	30	600.0%	172.7%
Criminal Code Traffic	9	57	18	94	100.0%	64.9%
Common Police Activities	A	B	C	D	E	F
39 False Alarms	11	63	5	64	-54.5%	1.6%
40 False/Abandoned 911 Call	6	120	0	2	-100.0%	-98.3%
41 Prisoners Held	10	87	14	151	40.0%	73.6%
42 Written Traffic Warnings	5	20	5	45	0.0%	125.0%
43 Index Checks	99	605	139	737	40.4%	21.8%
44 Fingerprints taken for Public	3	12	3	14	0.0%	16.7%
45 Persons Reported Missing	0	4	1	2	100.0%	-50.0%
46 Request to Locate	2	7	1	21	-50.0%	200.0%
47 Abandoned Vehicles	1	12	0	6	-100.0%	-50.0%
48 VSU Accepted	1	22	1	37	0.0%	68.2%
49 VSU Declined	11	62	5	104	-54.5%	67.7%
50 VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
51 VSU Proactive Referral	2	24	4	24	100.0%	0.0%

**Fort Vermilion Provincial Detachment
Statistical Comparison of Sept and Year to Date
Year 2013 - 2014**

Sept Criminal Code Summary

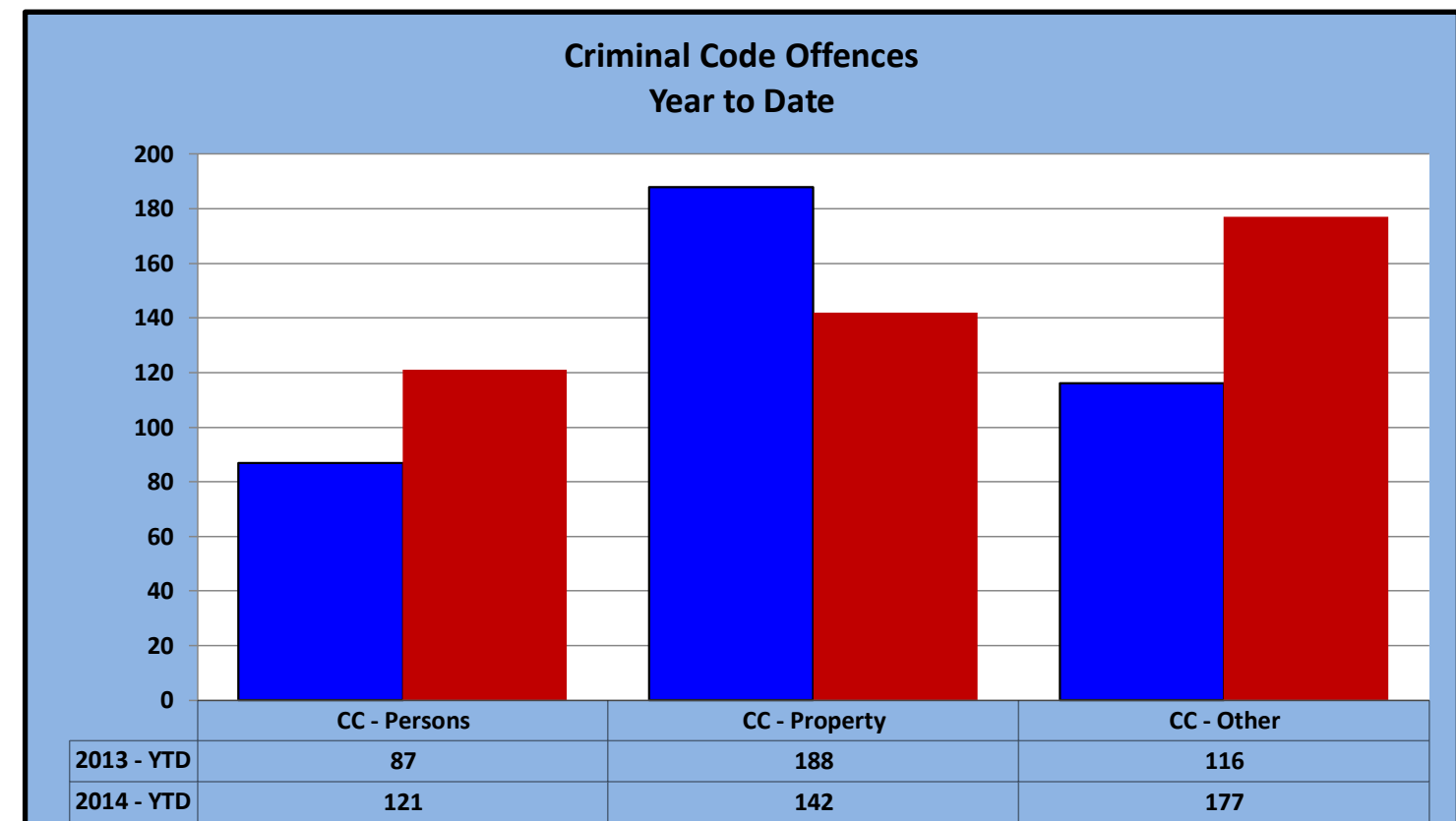
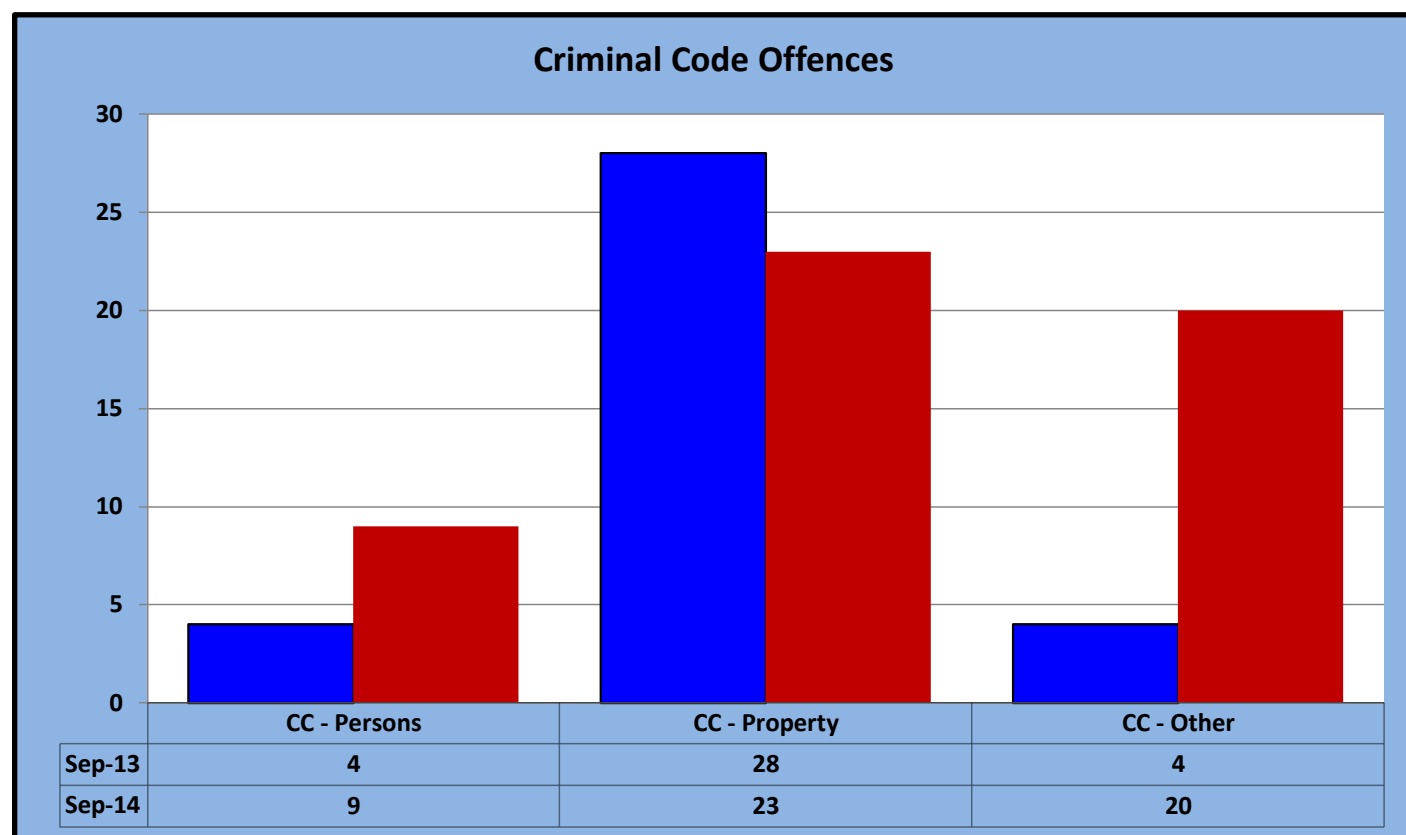
CATEGORY TOTALS	Sep-13	Sep-14	% Change
CC - Persons	4	9	125.0%
CC - Property	28	23	-17.9%
CC - Other	4	20	400.0%
TOTAL CRIMINAL CODE	36	52	44.4%

CLEARANCE RATES	Sep-13	Sep-14
CC - Persons	175%	89%
CC - Property	54%	35%
CC - Other	75%	75%
TOTAL CRIMINAL CODE	69%	60%

YTD Criminal Code Summary

CATEGORY TOTALS	2013 - YTD	2014 - YTD	% Change
CC - Persons	87	121	39.1%
CC - Property	188	142	-24.5%
CC - Other	116	177	52.6%
TOTAL CRIMINAL CODE	391	440	12.5%

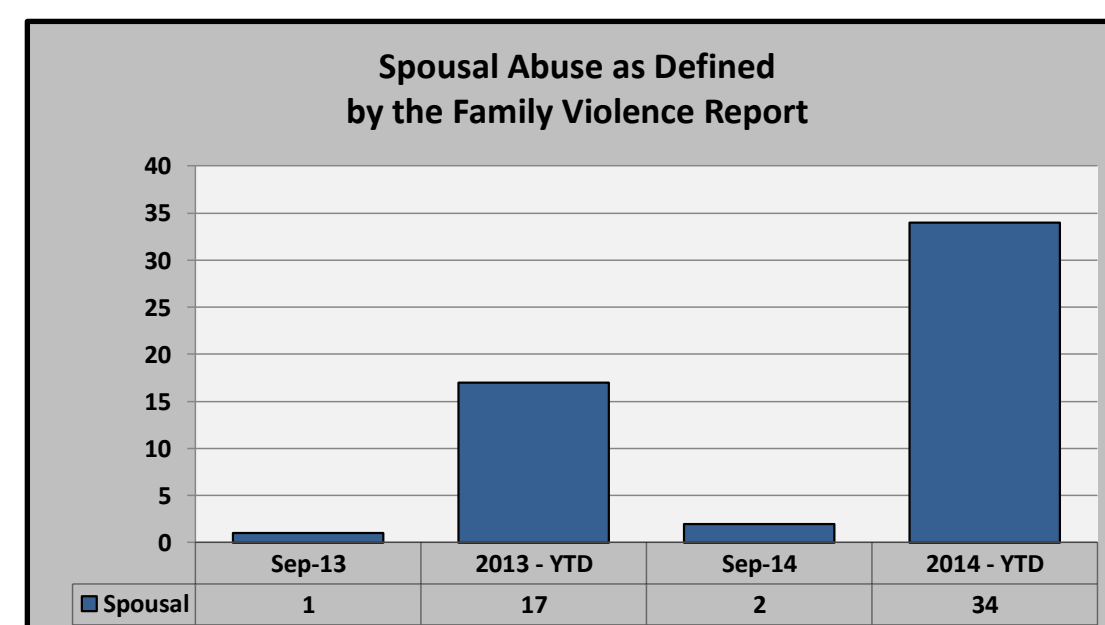
CLEARANCE RATES	2013 - YTD	2014 - YTD
CC - Persons	94%	87%
CC - Property	51%	48%
CC - Other	92%	90%
TOTAL CRIMINAL CODE	73%	76%



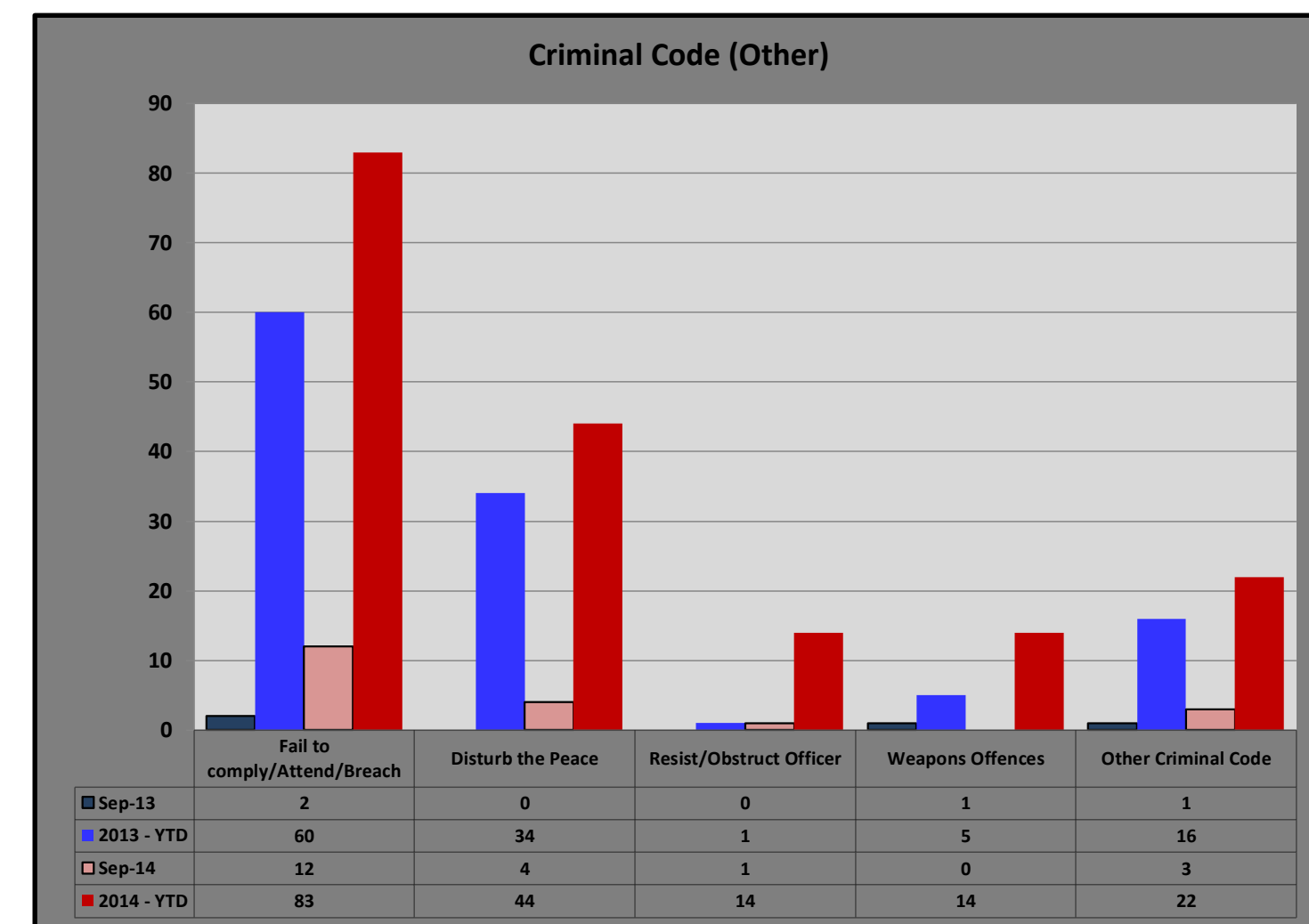
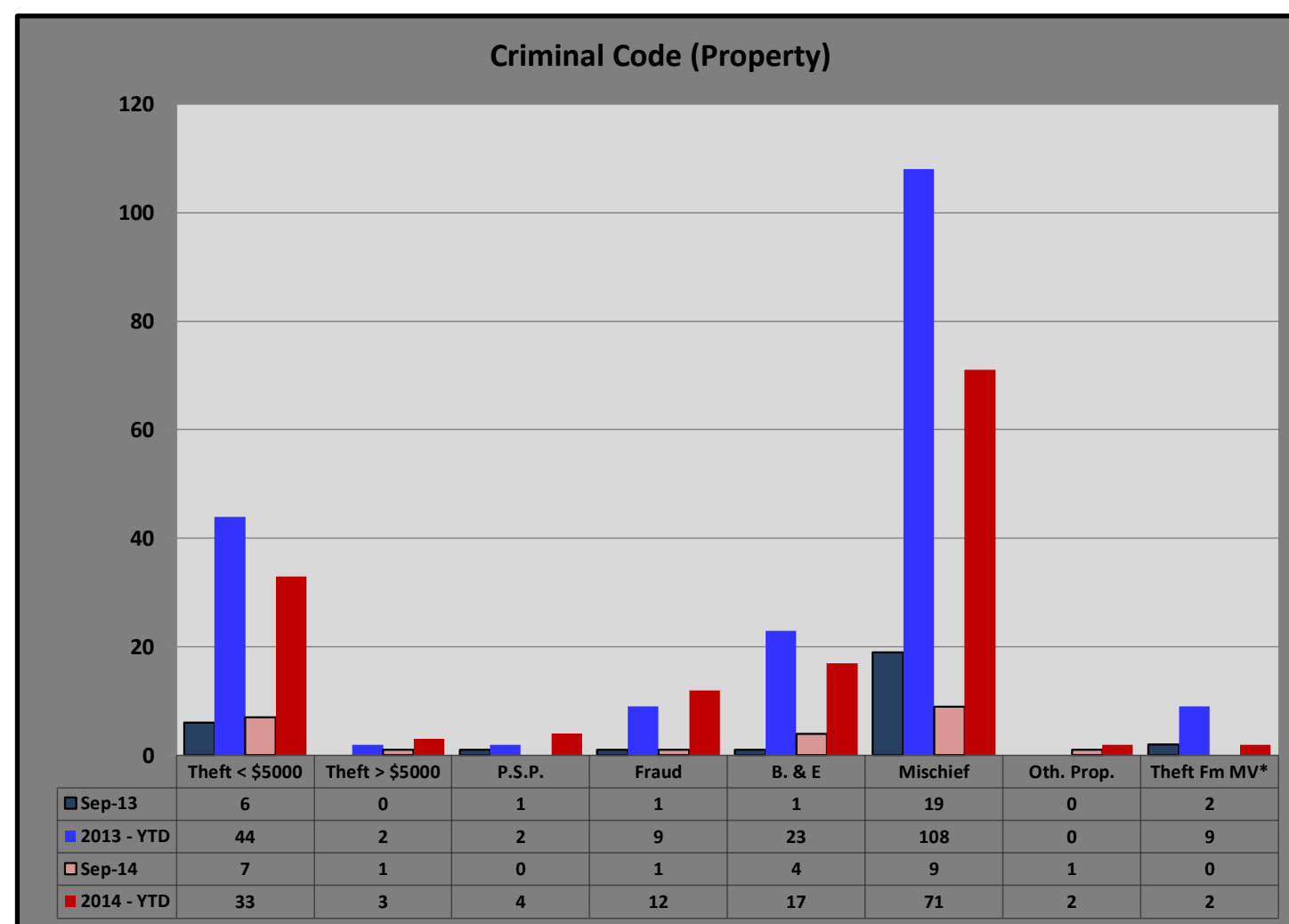
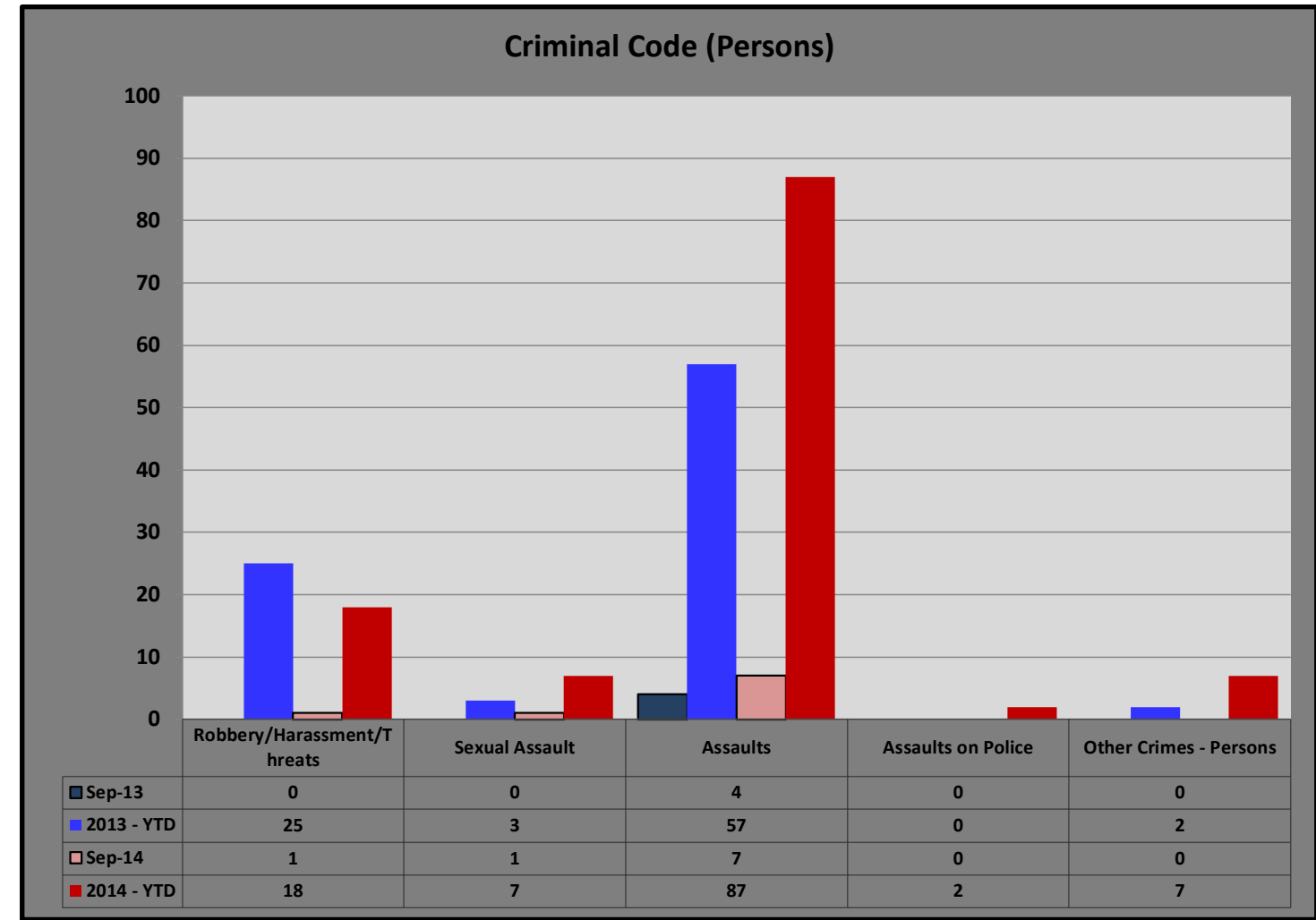
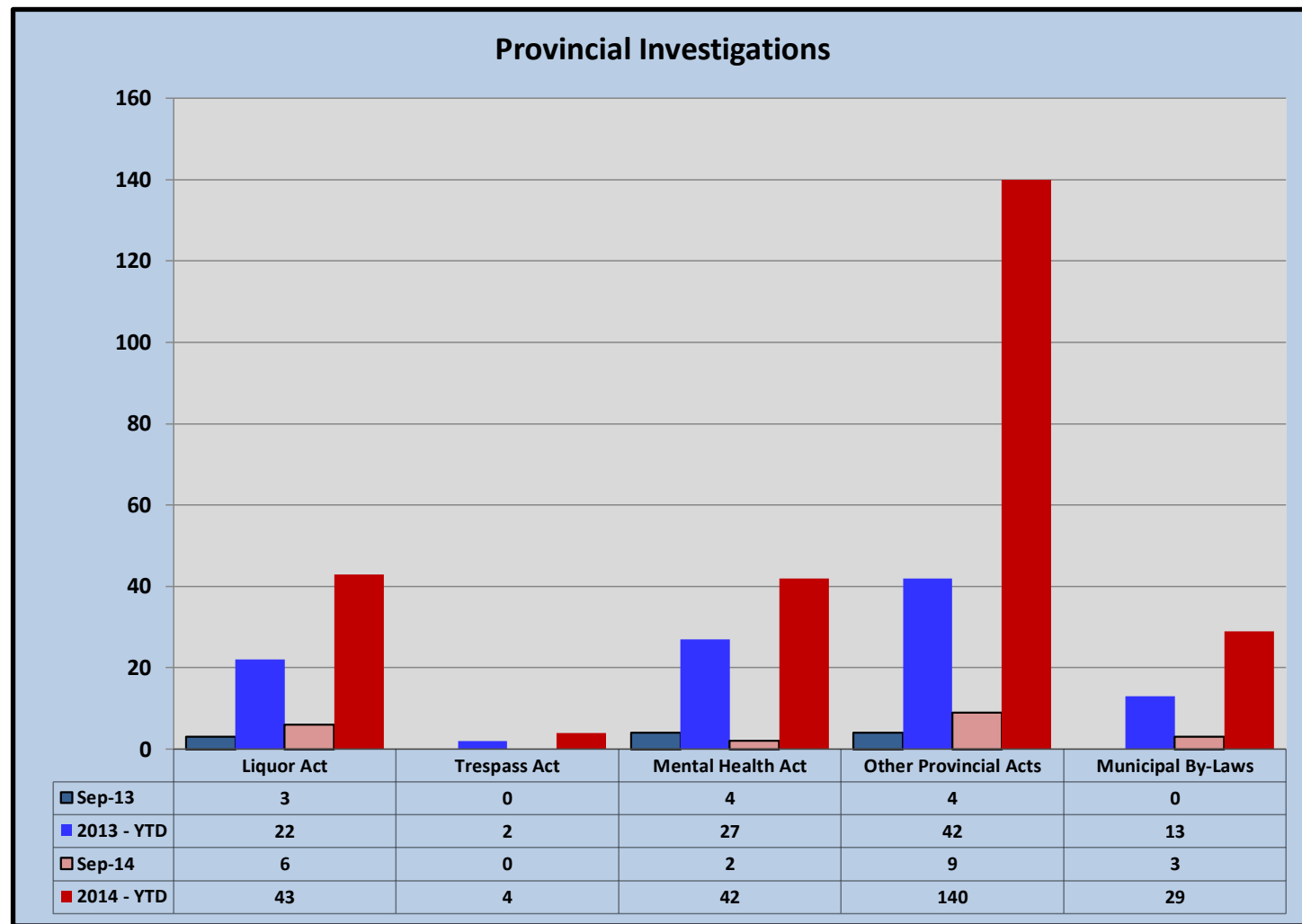
Domestic Violence Crime Data	Sep-14					
	Reported	Unfounded	Actual	Cleared by Charge	Cleared Otherwise	Clearance Rate
Spousal Abuse - Party Charged (M or F)	1	0	1	1	0	100%
Spousal Abuse - No Charges	2	1	1	0	1	100%
Spousal Abuse - as defined by FVR	2	0	2	1	1	100%
EPO - Requested			0			
EPO - Issued			0			
EPO - Denied			0			

Domestic Violence Crime Data	2014 - YTD					
	Reported	Unfounded	Actual	Cleared by Charge	Cleared Otherwise	Clearance Rate
Spousal Abuse - Party Charged (M or F)	25	0	25	24	0	96%
Spousal Abuse - No Charges	23	16	7	0	4	57%
Spousal Abuse - as defined by FVR	49	15	34	25	4	85%
EPO - Requested			0			
EPO - Issued			1			
EPO - Denied			0			

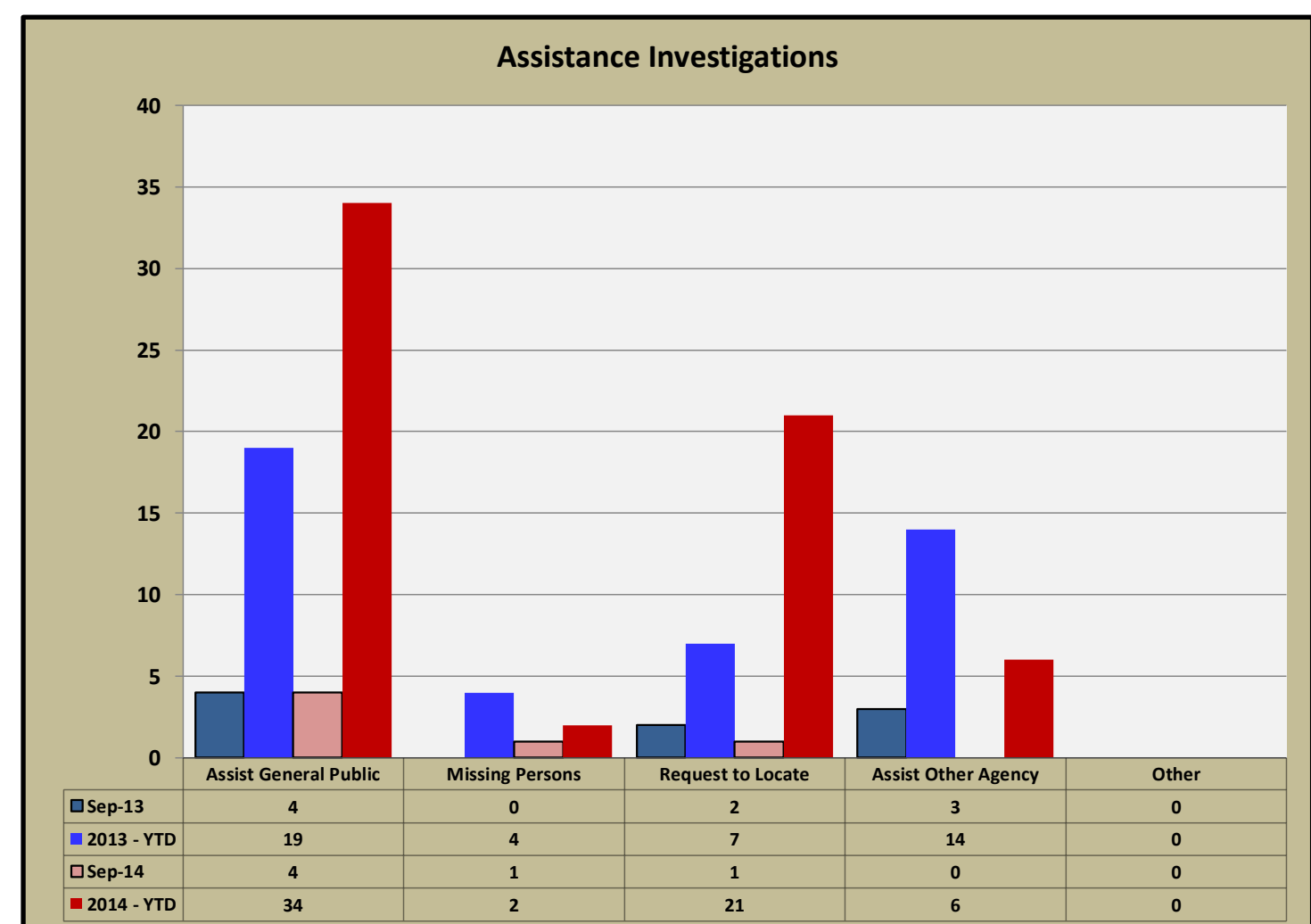
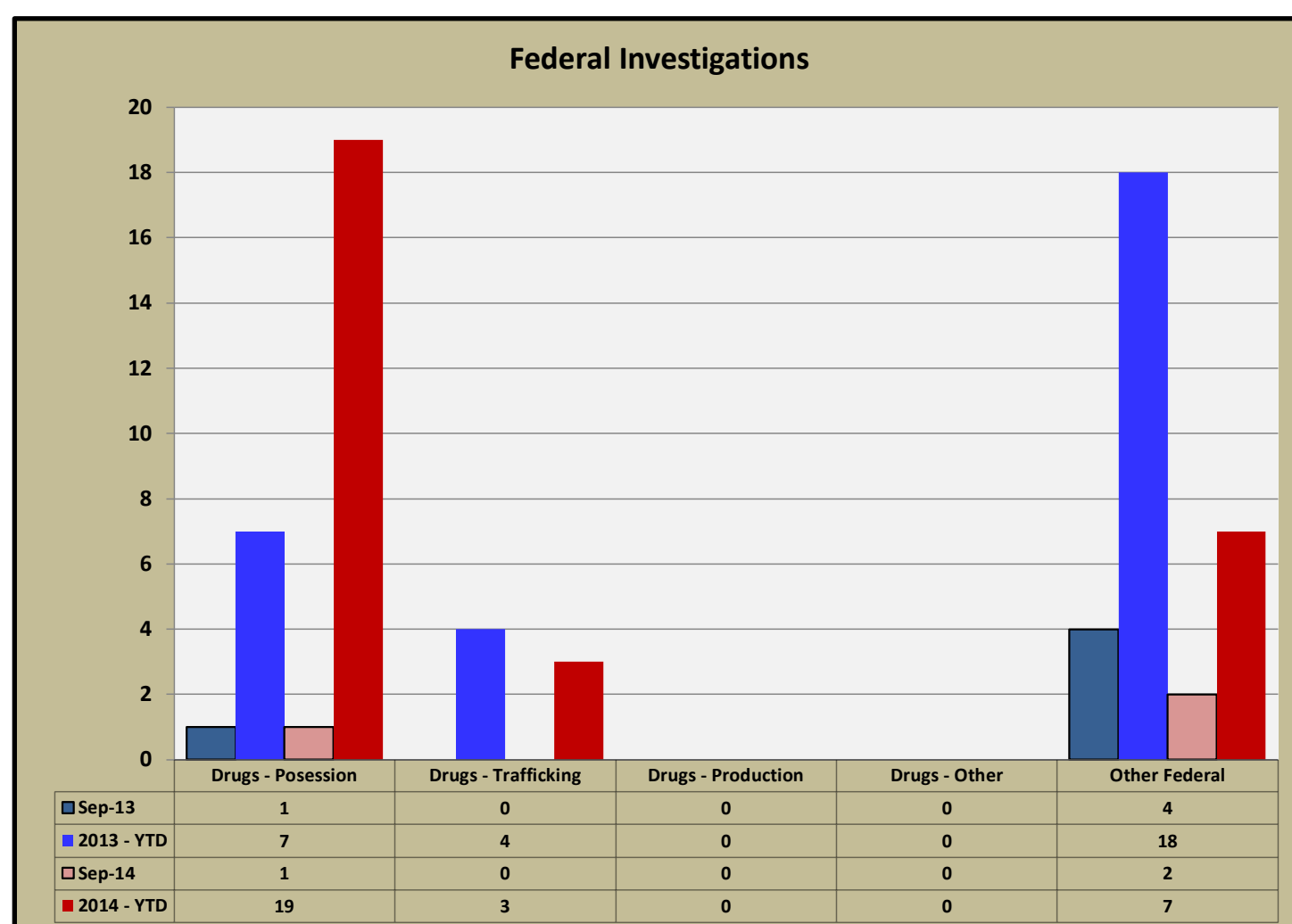
Spousal Abuse - as defined by The Family Violence Report	Sep-13	2013 - YTD	Sep-14	2014 - YTD
		1	17	2



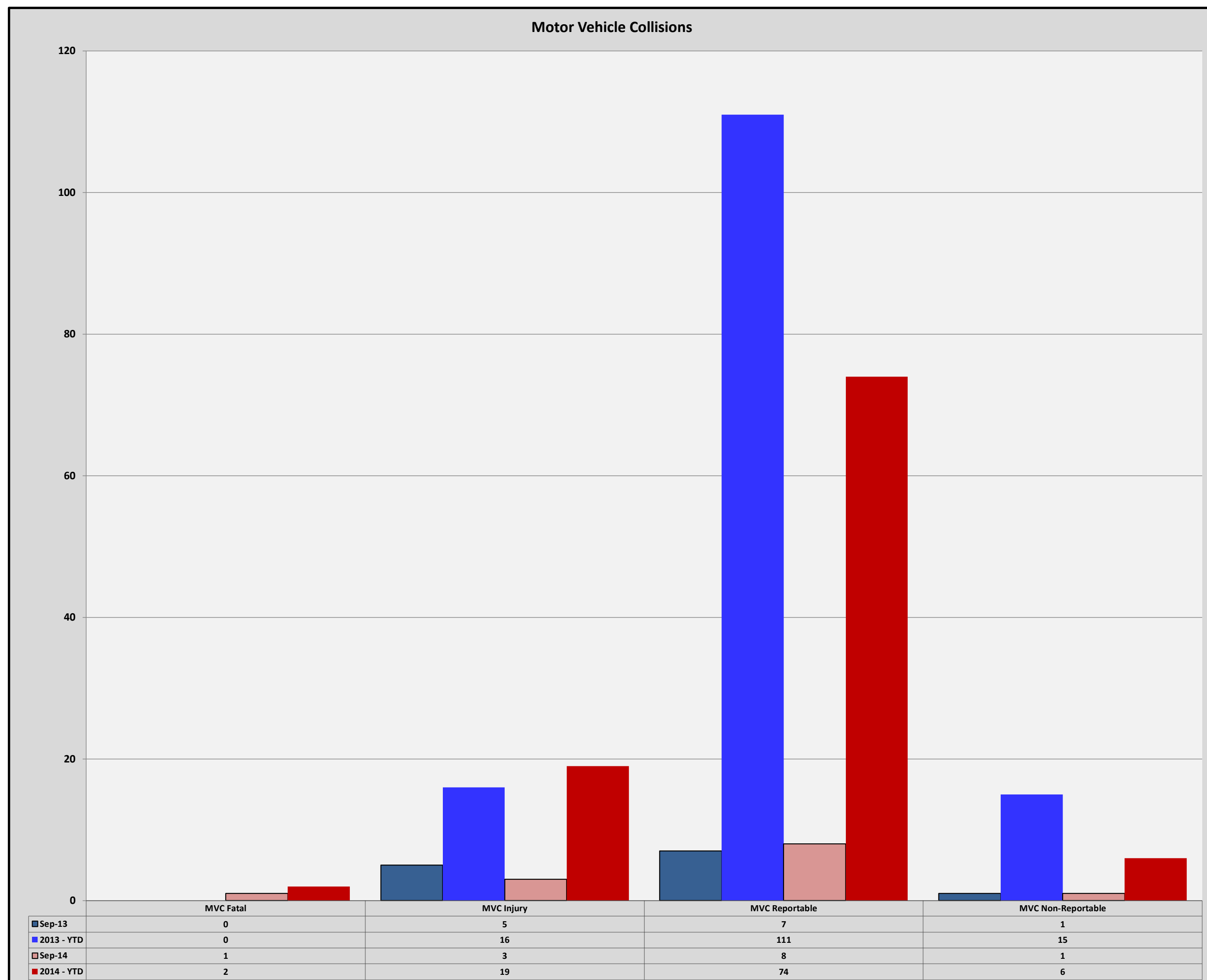
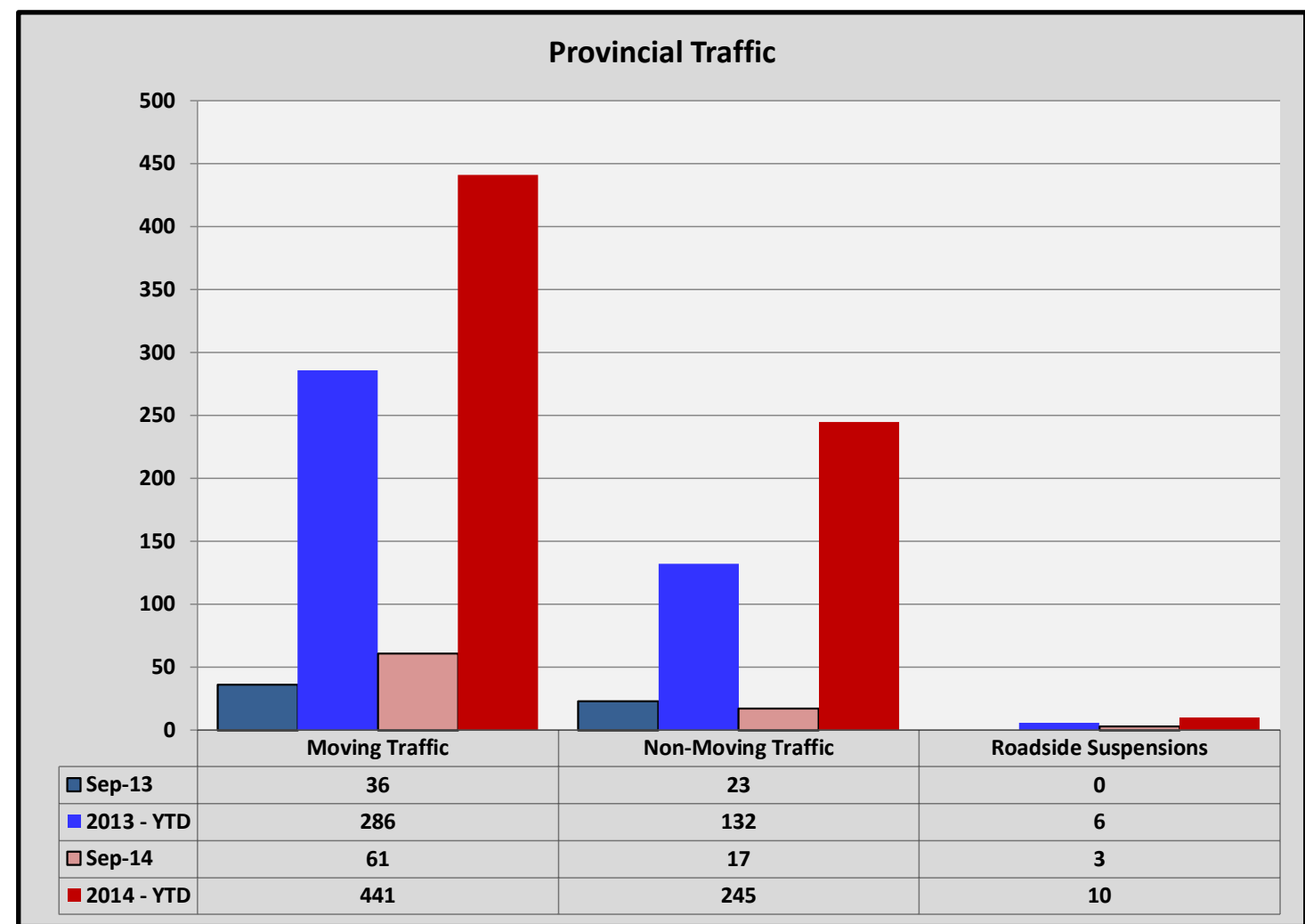
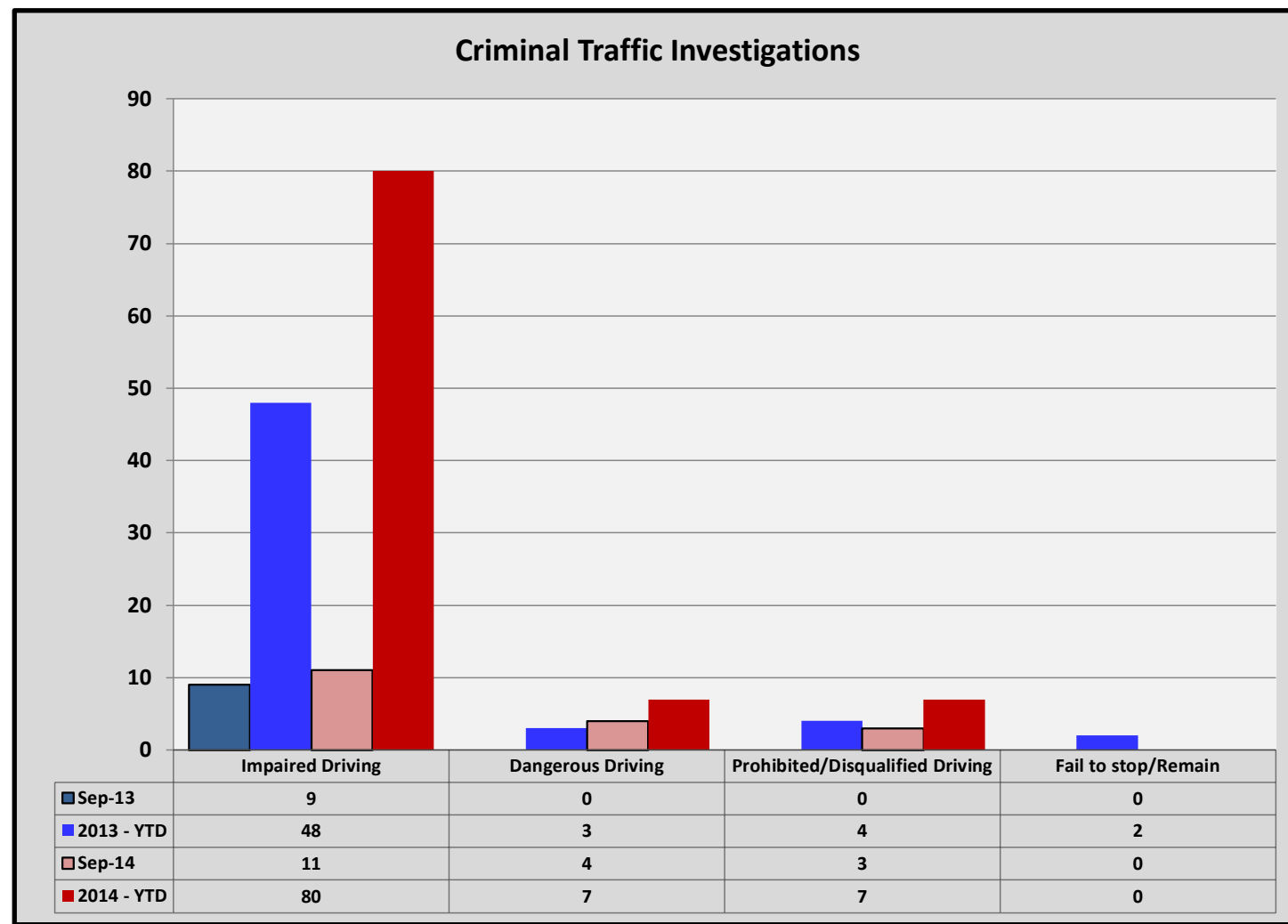
Fort Vermilion Provincial Detachment
Statistical Comparison of Sept and Year to Date
Year 2013 - 2014



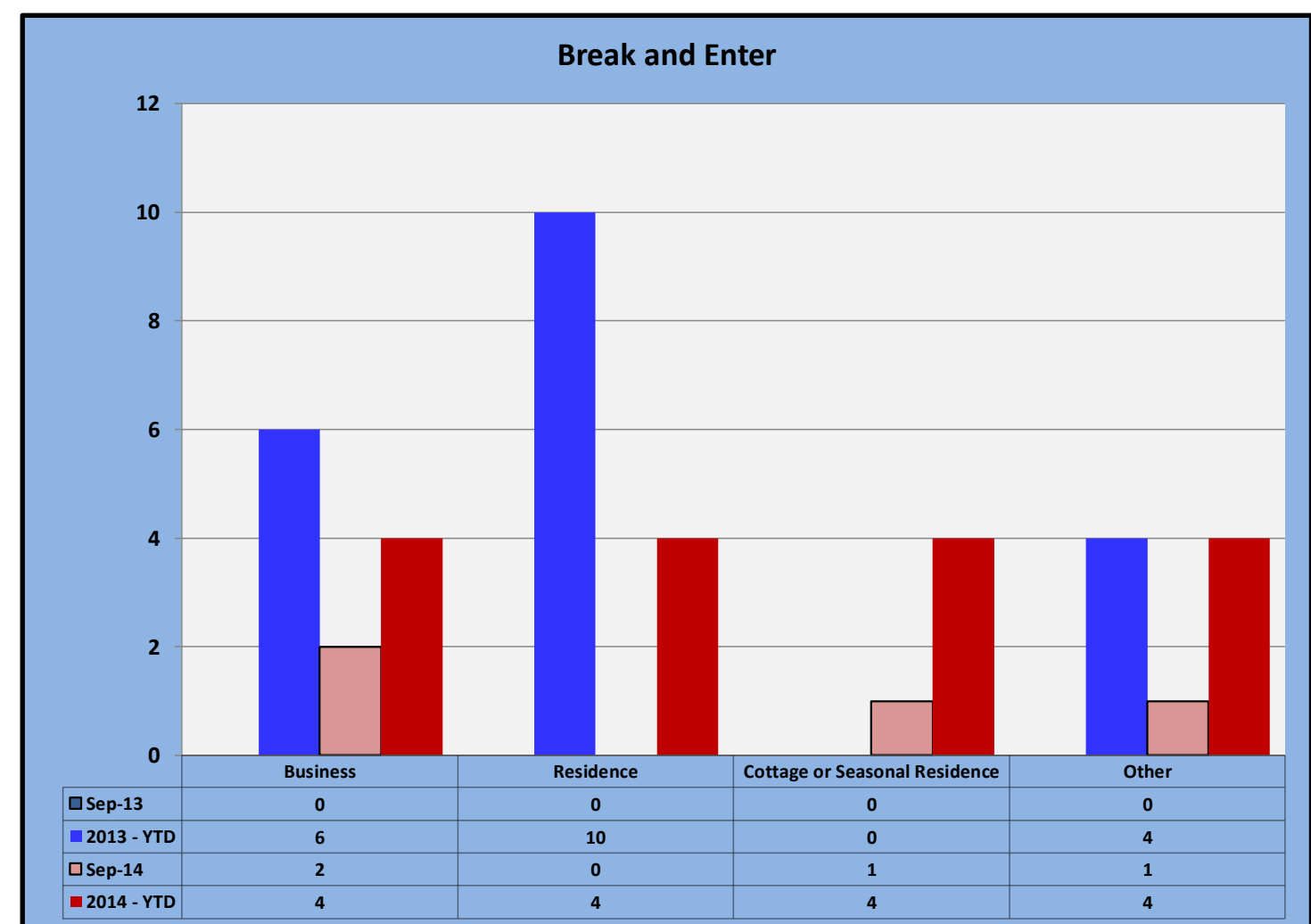
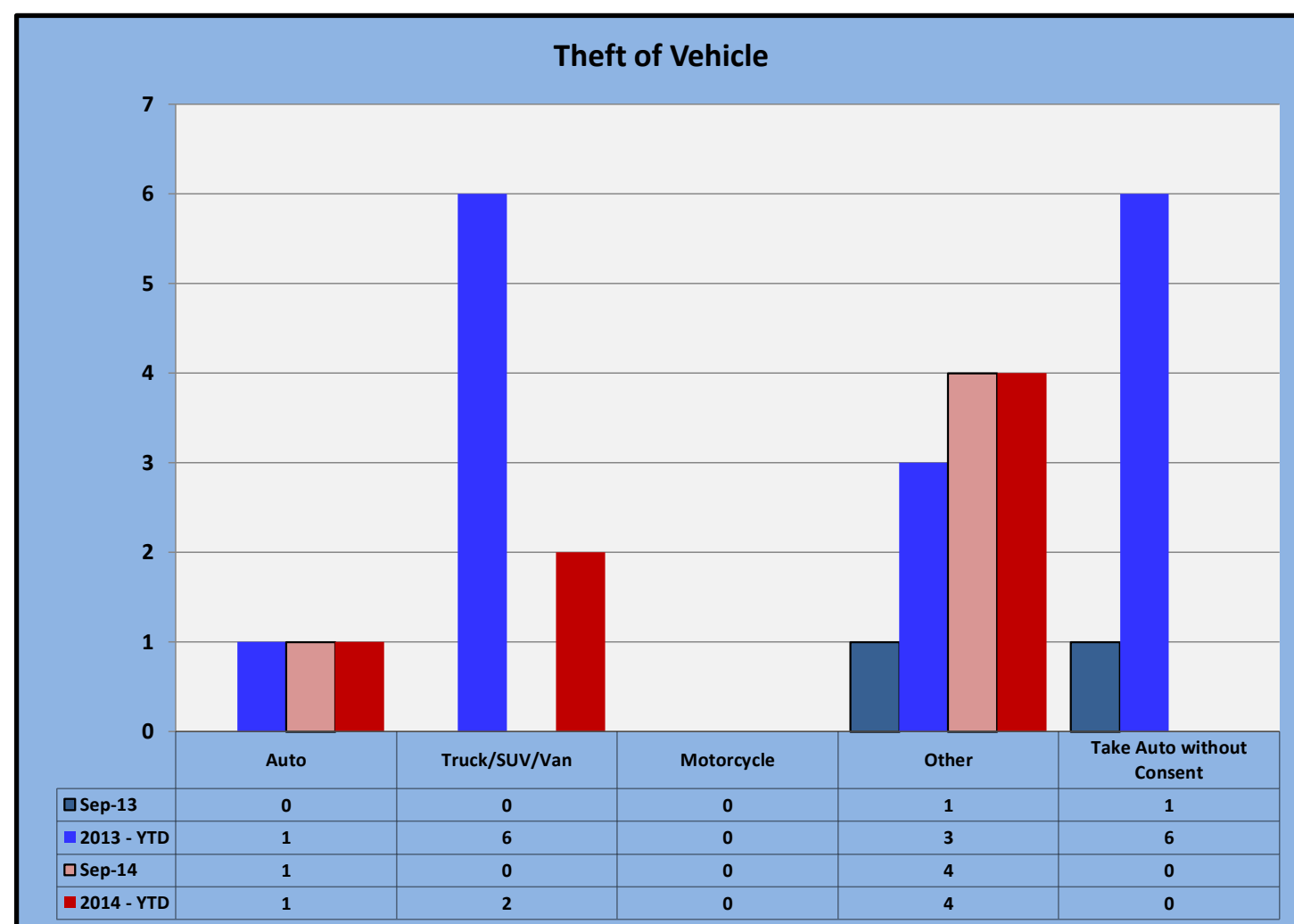
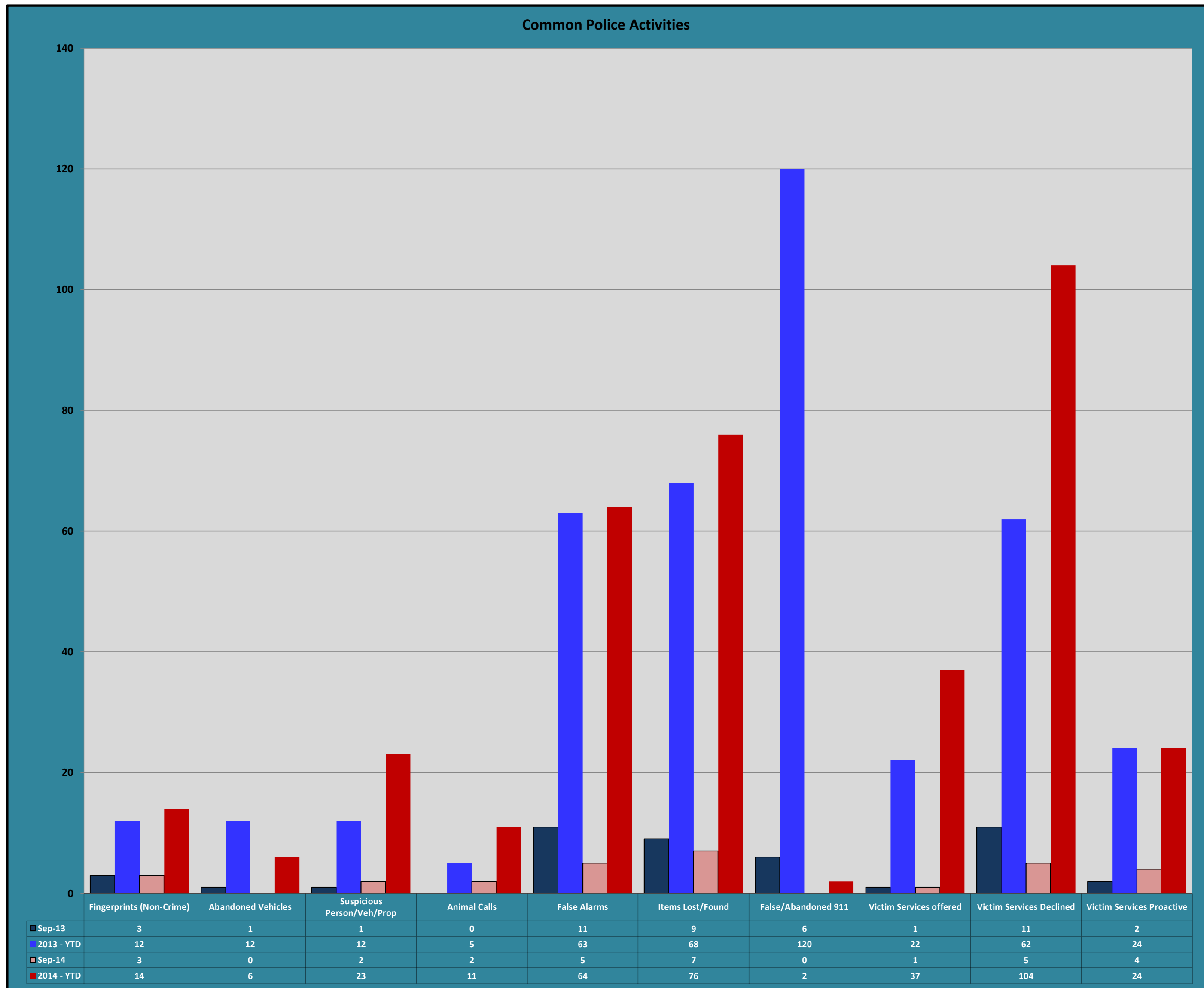
* This total also included in Theft Under \$5000.



Fort Vermilion Provincial Detachment
Statistical Comparison of Sept and Year to Date
Year 2013 - 2014



Fort Vermilion Provincial Detachment
Statistical Comparison of Sept and Year to Date
Year 2013 - 2014



LaCrête
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014

Monday, October 06, 2014

CATEGORY	2013		2014		% Change	
	Q3 - 2013	YTD	Q3 - 2014	YTD	Q3	YTD
Homicide	0	0	0	0	0.0%	0.0%
Offences Related to Death	0	0	0	0	0.0%	0.0%
Robbery	0	0	0	0	0.0%	0.0%
Sexual Assaults	1	1	1	2	0.0%	100.0%
Other Sexual Offences	0	0	0	0	0.0%	0.0%
Assault	2	5	8	18	300.0%	260.0%
Kidnapping/Hostage/Abduction	1	1	0	3	-100.0%	200.0%
Extortion	0	0	1	1	100.0%	100.0%
Criminal Harassment	0	0	1	2	100.0%	200.0%
Uttering Threats	0	5	1	2	100.0%	-60.0%
Other Persons	0	0	0	0	0.0%	0.0%
TOTAL PERSONS	4	12	12	28	200.0%	133.3%
Break & Enter	2	7	0	1	-100.0%	-85.7%
Theft of Motor Vehicle	5	8	0	1	-100.0%	-87.5%
Theft Over	0	1	0	0	0.0%	-100.0%
Theft Under	2	11	1	4	-50.0%	-63.6%
Possn Stn Goods	0	0	0	0	0.0%	0.0%
Fraud	2	7	1	4	-50.0%	-42.9%
Arson	0	0	1	1	100.0%	100.0%
Mischief To Property	7	23	7	15	0.0%	-34.8%
TOTAL PROPERTY	18	57	10	26	-44.4%	-54.4%
Offensive Weapons	0	0	0	9	0.0%	900.0%
Disturbing the peace	0	5	3	6	300.0%	20.0%
OTHER CRIMINAL CODE	6	10	1	12	-83.3%	20.0%
TOTAL OTHER CRIMINAL CODE	6	15	4	27	-33.3%	80.0%
TOTAL CRIMINAL CODE	28	84	26	81	-7.1%	-3.6%
Drug Enforcement - Production	0	0	0	0	0.0%	0.0%
Drug Enforcement - Possession	1	1	3	7	200.0%	600.0%
Drug Enforcement - Trafficking	1	3	0	3	-100.0%	0.0%
Drug Enforcement - Other	0	0	0	0	0.0%	0.0%
Total Drugs	2	4	3	10	50.0%	150.0%
Federal - General	1	4	0	0	-100.0%	-100.0%
TOTAL FEDERAL	3	8	3	10	0.0%	25.0%
Liquor Act	1	5	7	14	600.0%	180.0%
Other Provincial Stats	10	25	28	76	180.0%	204.0%
Total Provincial Stats	11	30	35	90	218.2%	200.0%
Municipal By-laws Traffic	0	2	1	7	100.0%	250.0%
Municipal By-laws	2	6	7	8	250.0%	33.3%
Total Municipal	2	8	8	15	300.0%	87.5%
Fatals	0	0	1	1	100.0%	100.0%
Injury MVAS	2	4	1	7	-50.0%	75.0%
Property Damage MVAS (Reportable)	8	48	7	28	-12.5%	-41.7%
Property Damage MVAS (Non Reportable)	2	5	1	3	-50.0%	-40.0%
TOTAL MVAS	12	57	10	39	-16.7%	-31.6%
Provincial Traffic	123	248	124	294	0.8%	18.5%
Other Traffic	4	8	7	14	75.0%	75.0%
Criminal Code Traffic	8	14	7	23	-12.5%	64.3%
Common Police Activities						
False Alarms	17	41	14	31	-17.6%	-24.4%
False/Abandoned 911 Call	26	64	0	1	-100.0%	-98.4%
Prisoners Held	7	14	8	19	14.3%	35.7%
Written Traffic Warnings	14	15	9	28	-35.7%	86.7%
Index Checks	0	69	0	1	0.0%	-98.6%
Fingerprints taken for Public	0	0	0	0	0.0%	0.0%
Persons Reported Missing	2	3	0	1	-100.0%	-66.7%
Request to Locate	0	0	3	6	300.0%	600.0%
Abandoned Vehicles	4	7	1	2	-75.0%	-71.4%
VSU Accepted	0	3	1	6	100.0%	100.0%
VSU Declined	4	11	10	27	150.0%	145.5%
VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
VSU Proactive Referral	5	8	1	2	-80.0%	-75.0%

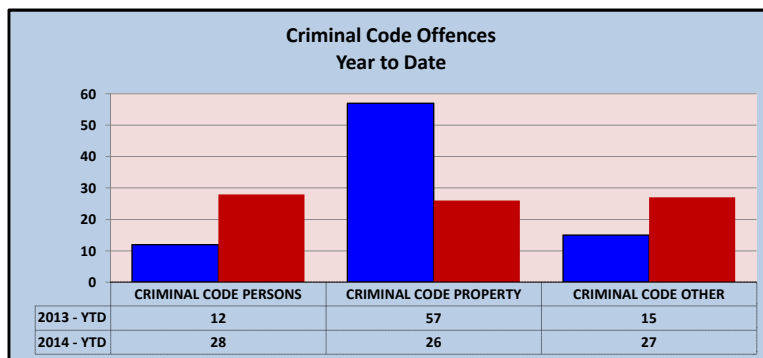
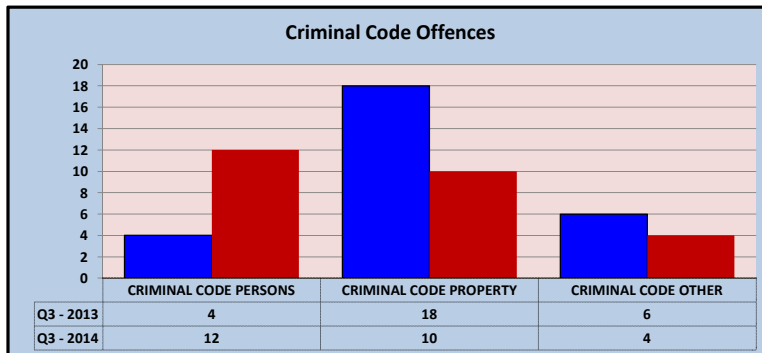
LaCrête
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014

CATEGORY TOTALS	Q3 - 2013	Q3 - 2014	% Change
CRIMINAL CODE PERSONS	4	12	200.0%
CRIMINAL CODE PROPERTY	18	10	-44.4%
CRIMINAL CODE OTHER	6	4	-33.3%
TOTAL CRIMINAL CODE	28	26	-7.1%

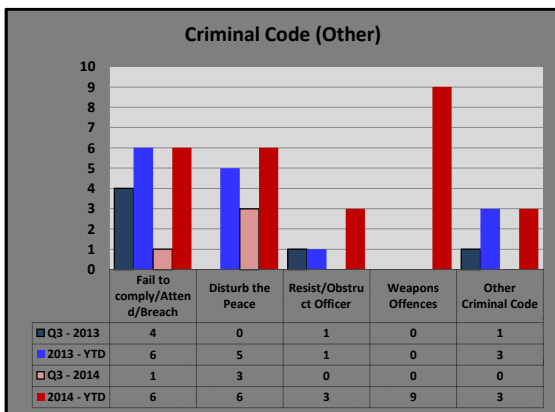
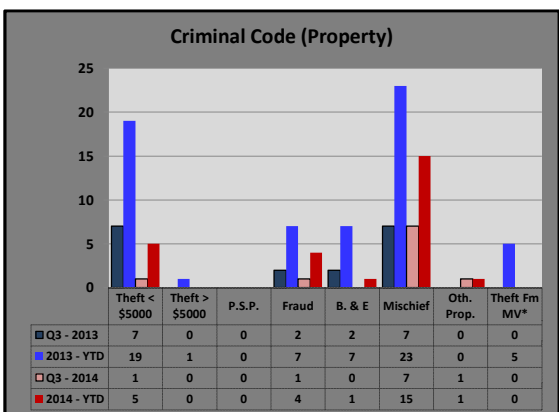
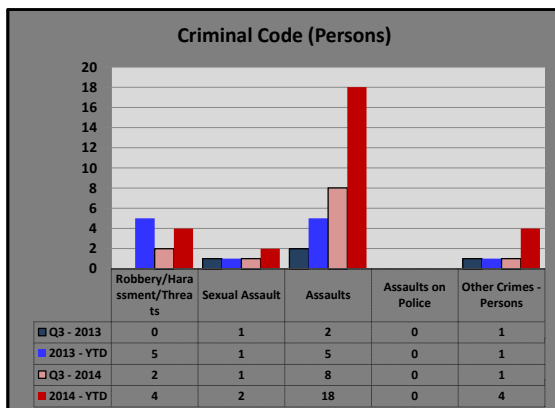
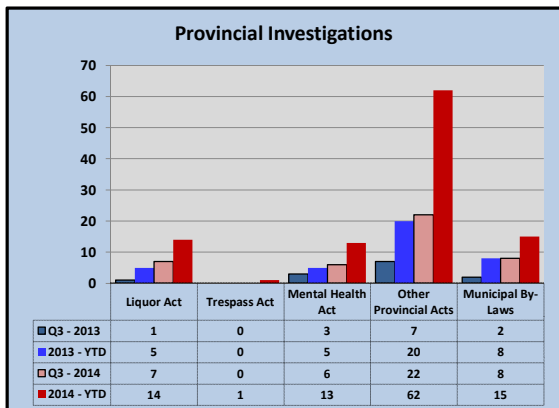
CATEGORY TOTALS	2013 - YTD	2014 - YTD	% Change
CRIMINAL CODE PERSONS	12	28	133.3%
CRIMINAL CODE PROPERTY	57	26	-54.4%
CRIMINAL CODE OTHER	15	27	80.0%
TOTAL CRIMINAL CODE	84	81	-3.6%

CLEARANCE RATES	Q3 - 2013	Q3 - 2014
CRIMINAL CODE PERSONS	100%	92%
CRIMINAL CODE PROPERTY	50%	0%
CRIMINAL CODE OTHER	117%	50%
TOTAL CRIMINAL CODE	71%	50%

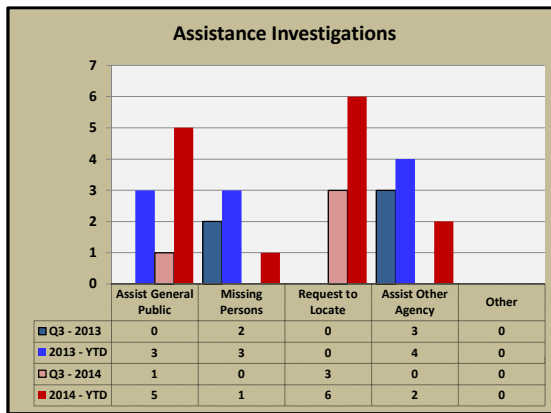
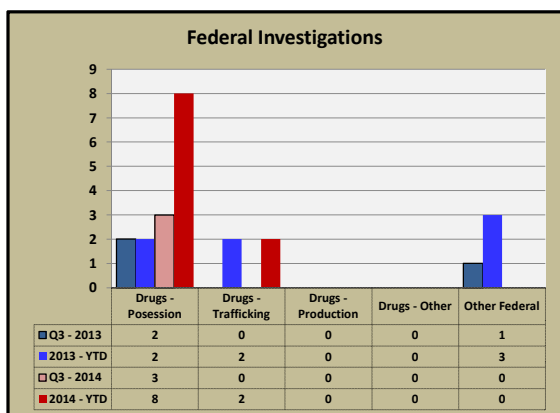
CLEARANCE RATES	2013 - YTD	2014 - YTD
CRIMINAL CODE PERSONS	100%	89%
CRIMINAL CODE PROPERTY	21%	23%
CRIMINAL CODE OTHER	80%	85%
TOTAL CRIMINAL CODE	43%	67%



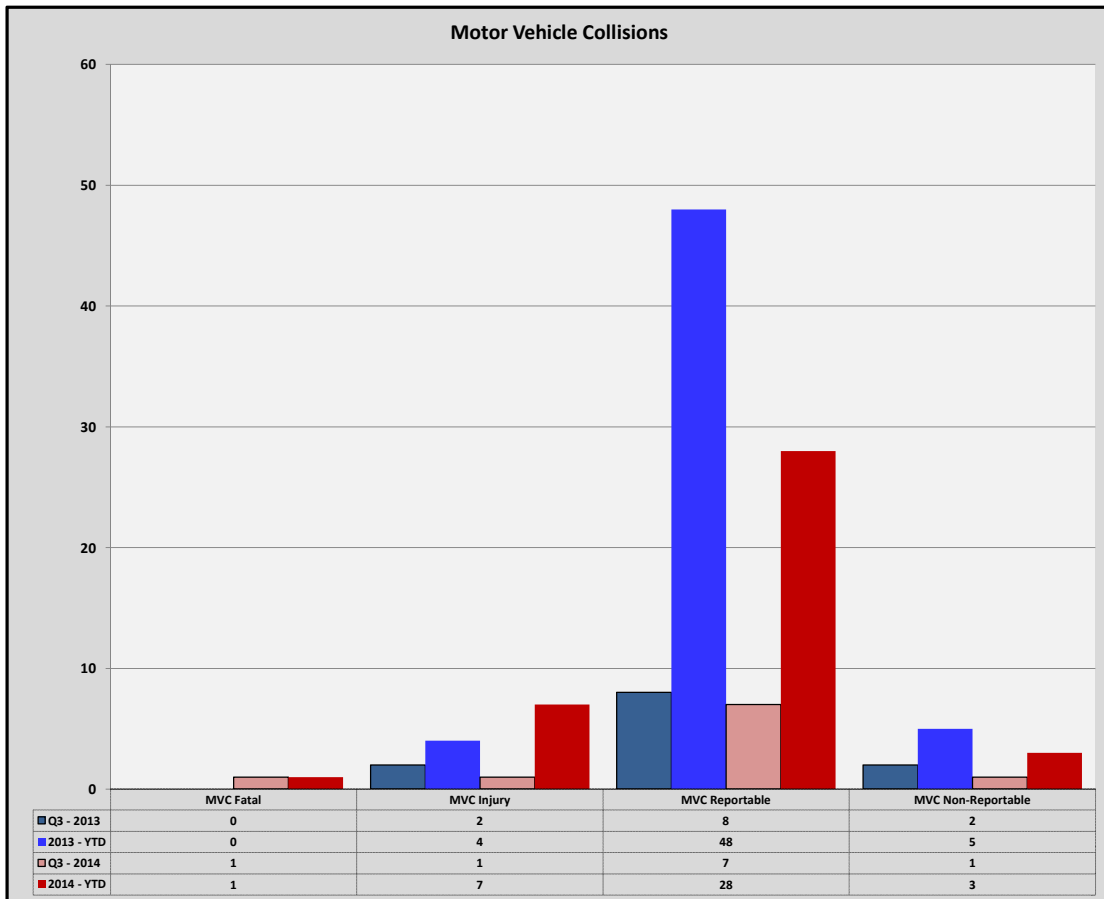
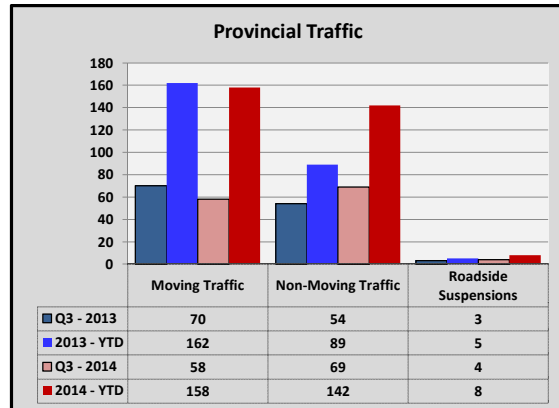
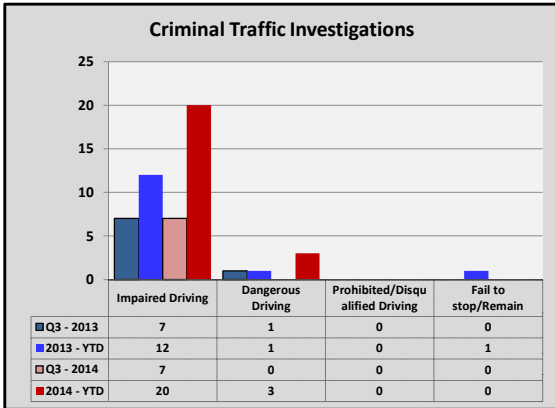
LaCrête
 Statistical Comparison of Q3 and Year to Date
 Year 2013 - 2014



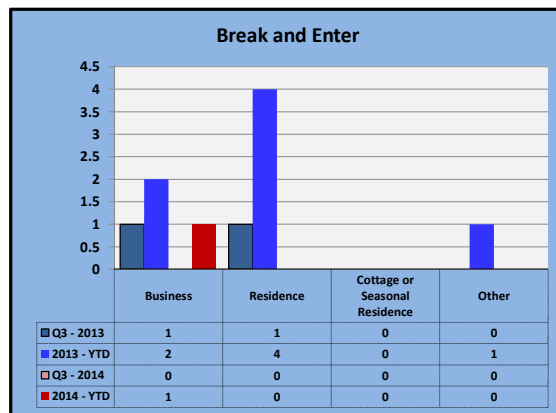
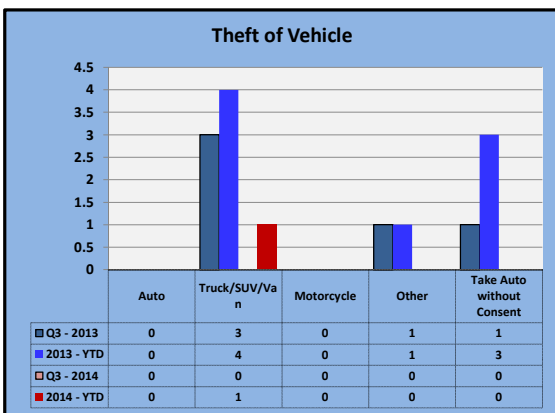
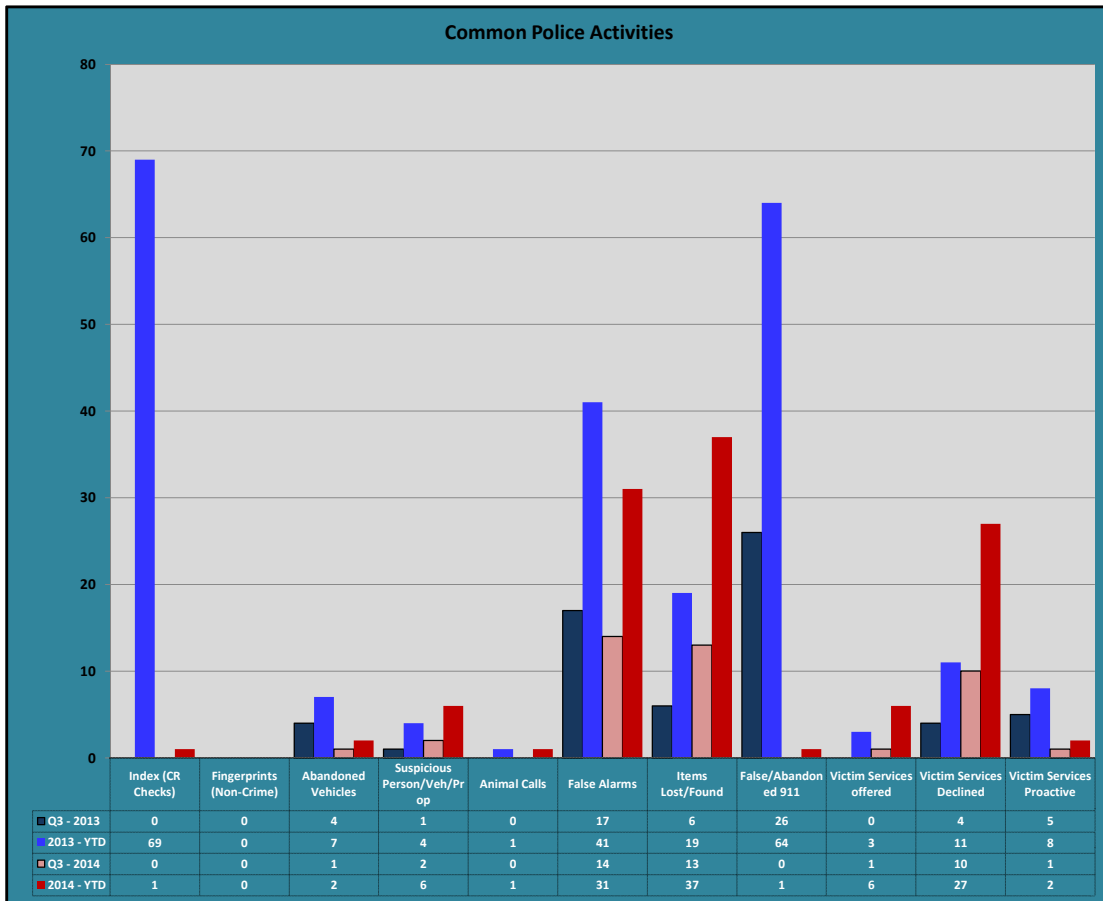
* This total also included in Theft Under \$5000.



LaCrête
 Statistical Comparison of Q3 and Year to Date
 Year 2013 - 2014



LaCrête
 Statistical Comparison of Q3 and Year to Date
 Year 2013 - 2014



Mackenzie County (MD23)
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014

Monday, October 06, 2014

CATEGORY	2013		2014		% Change	
	Q3 - 2013	YTD	Q3 - 2014	YTD	Q3	YTD
Homicide	0	0	0	0	0.0%	0.0%
Offences Related to Death	0	0	0	0	0.0%	0.0%
Robbery	0	0	1	1	100.0%	100.0%
Sexual Assaults	1	2	5	7	400.0%	250.0%
Other Sexual Offences	0	1	0	1	0.0%	0.0%
Assault	14	51	31	73	121.4%	43.1%
Kidnapping/Hostage/Abduction	1	1	1	4	0.0%	300.0%
Extortion	0	0	1	1	100.0%	100.0%
Criminal Harassment	0	2	1	3	100.0%	50.0%
Uttering Threats	4	15	3	10	-25.0%	-33.3%
Other Persons	0	0	0	0	0.0%	0.0%
TOTAL PERSONS	20	72	43	100	115.0%	38.9%
Break & Enter	8	21	10	16	25.0%	-23.8%
Theft of Motor Vehicle	6	12	4	6	-33.3%	-50.0%
Theft Over	1	2	1	2	0.0%	0.0%
Theft Under	8	27	8	24	0.0%	-11.1%
Possn Stn Goods	0	1	2	4	200.0%	300.0%
Fraud	2	9	3	12	50.0%	33.3%
Arson	0	0	1	2	100.0%	200.0%
Mischief To Property	41	99	28	57	-31.7%	-42.4%
TOTAL PROPERTY	66	171	57	123	-13.6%	-28.1%
Offensive Weapons	2	5	1	14	-50.0%	180.0%
Disturbing the peace	3	31	16	41	433.3%	32.3%
OTHER CRIMINAL CODE	13	61	40	99	207.7%	62.3%
TOTAL OTHER CRIMINAL CODE	18	97	57	154	216.7%	58.8%
TOTAL CRIMINAL CODE	104	340	157	377	51.0%	10.9%
Drug Enforcement - Production	0	0	0	0	0.0%	0.0%
Drug Enforcement - Possession	2	5	6	14	200.0%	180.0%
Drug Enforcement - Trafficking	1	5	0	6	-100.0%	20.0%
Drug Enforcement - Other	0	0	0	0	0.0%	0.0%
Total Drugs	3	10	6	20	100.0%	100.0%
Federal - General	8	16	4	7	-50.0%	-56.3%
TOTAL FEDERAL	11	26	10	27	-9.1%	3.8%
Liquor Act	7	19	20	37	185.7%	94.7%
Other Provincial Stats	24	57	58	169	141.7%	196.5%
Total Provincial Stats	31	76	78	206	151.6%	171.1%
Municipal By-laws Traffic	0	2	2	8	200.0%	300.0%
Municipal By-laws	2	11	11	18	450.0%	63.6%
Total Municipal	2	13	13	26	550.0%	100.0%
Fatals	0	0	2	2	200.0%	200.0%
Injury MVAS	10	16	5	18	-50.0%	12.5%
Property Damage MVAS (Reportable)	31	110	15	71	-51.6%	-35.5%
Property Damage MVAS (Non Reportable)	5	15	2	6	-60.0%	-60.0%
TOTAL MVAS	46	141	24	97	-47.8%	-31.2%
Provincial Traffic	210	412	302	645	43.8%	56.6%
Other Traffic	6	11	14	28	133.3%	154.5%
Criminal Code Traffic	25	52	33	90	32.0%	73.1%
Common Police Activities						
False Alarms	25	63	26	63	4.0%	0.0%
False/Abandoned 911 Call	39	112	0	2	-100.0%	-98.2%
Prisoners Held	25	79	62	135	148.0%	70.9%
Written Traffic Warnings	16	20	18	45	12.5%	125.0%
Index Checks	250	605	254	738	1.6%	22.0%
Fingerprints taken for Public	9	12	3	13	-66.7%	8.3%
Persons Reported Missing	2	4	0	1	-100.0%	-75.0%
Request to Locate	5	6	9	19	80.0%	216.7%
Abandoned Vehicles	7	12	1	4	-85.7%	-66.7%
VSU Accepted	5	17	9	33	80.0%	94.1%
VSU Declined	22	50	29	91	31.8%	82.0%
VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
VSU Proactive Referral	13	21	10	20	-23.1%	-4.8%

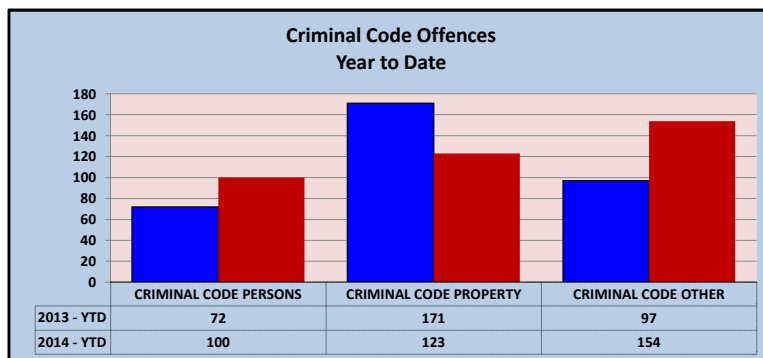
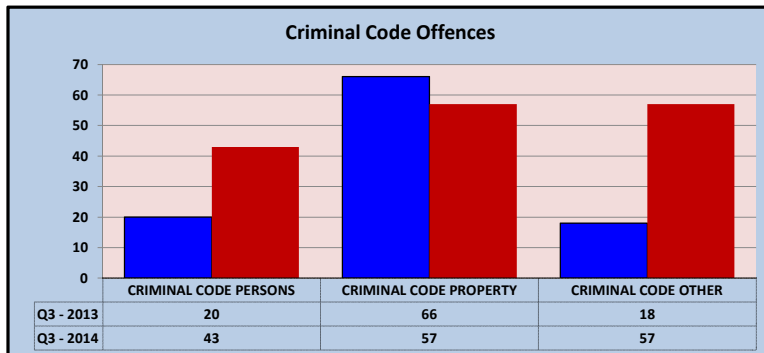
Mackenzie County (MD23)
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014

CATEGORY TOTALS	Q3 - 2013	Q3 - 2014	% Change
CRIMINAL CODE PERSONS	20	43	115.0%
CRIMINAL CODE PROPERTY	66	57	-13.6%
CRIMINAL CODE OTHER	18	57	216.7%
TOTAL CRIMINAL CODE	104	157	51.0%

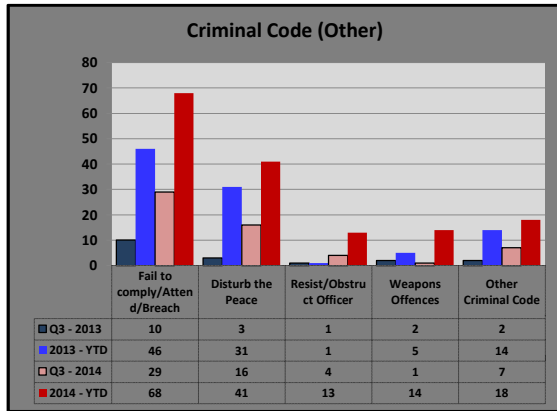
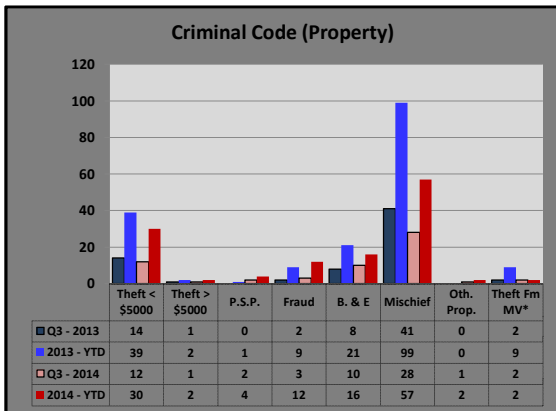
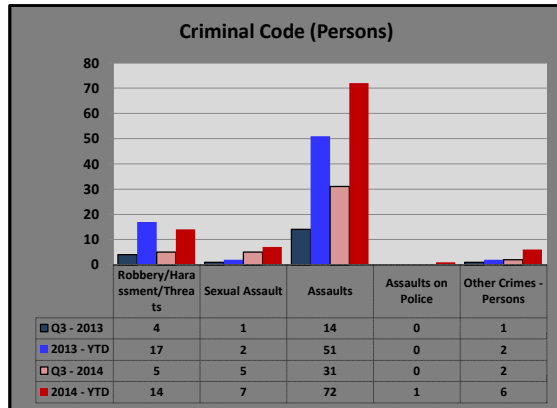
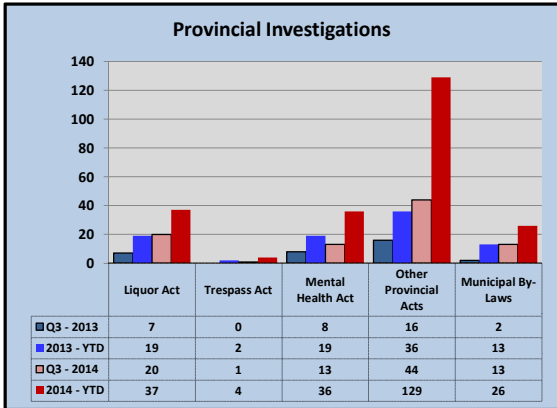
CATEGORY TOTALS	2013 - YTD	2014 - YTD	% Change
CRIMINAL CODE PERSONS	72	100	38.9%
CRIMINAL CODE PROPERTY	171	123	-28.1%
CRIMINAL CODE OTHER	97	154	58.8%
TOTAL CRIMINAL CODE	340	377	10.9%

CLEARANCE RATES	Q3 - 2013	Q3 - 2014
CRIMINAL CODE PERSONS	130%	93%
CRIMINAL CODE PROPERTY	47%	40%
CRIMINAL CODE OTHER	128%	91%
TOTAL CRIMINAL CODE	77%	73%

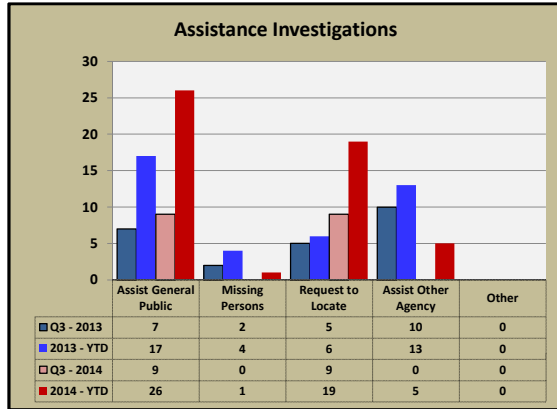
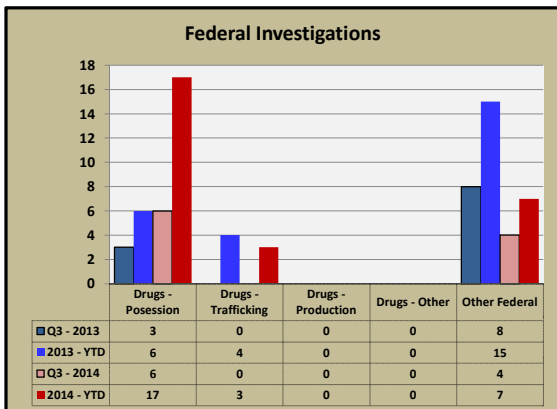
CLEARANCE RATES	2013 - YTD	2014 - YTD
CRIMINAL CODE PERSONS	97%	85%
CRIMINAL CODE PROPERTY	46%	46%
CRIMINAL CODE OTHER	90%	90%
TOTAL CRIMINAL CODE	69%	74%



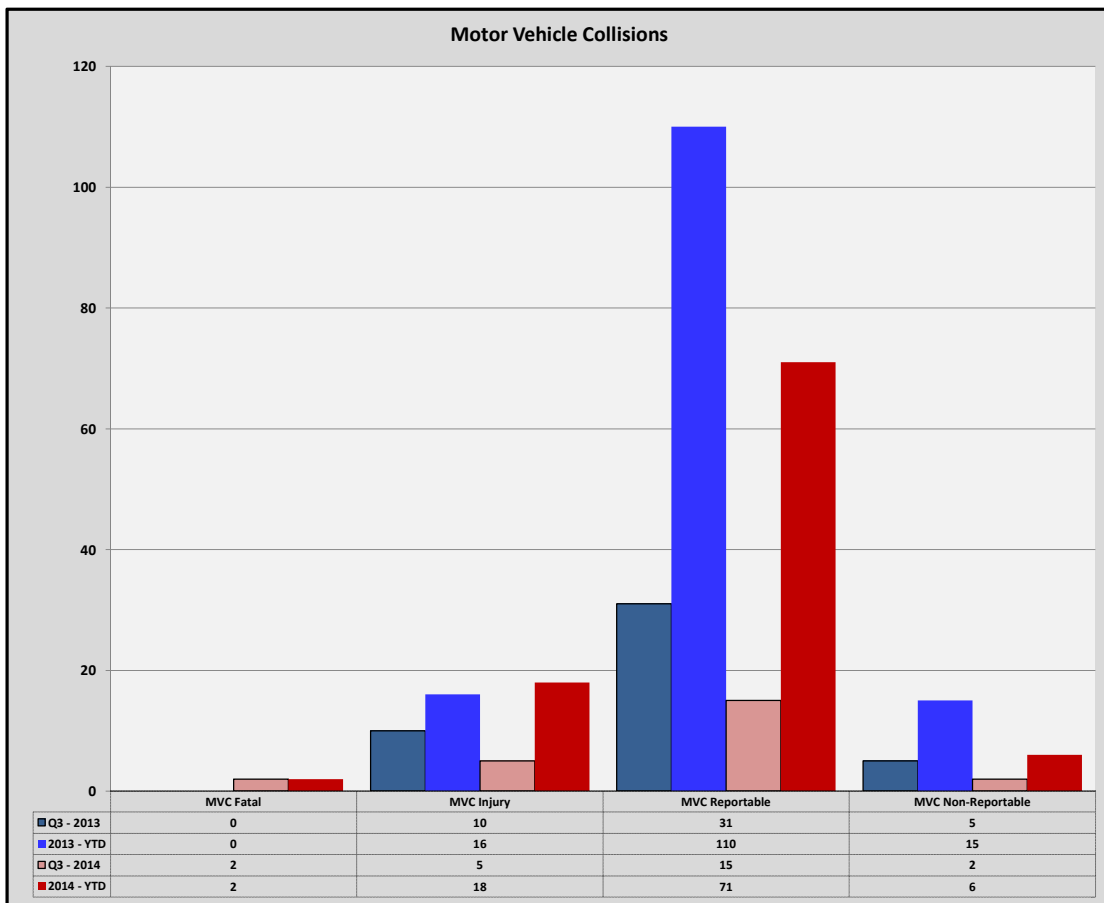
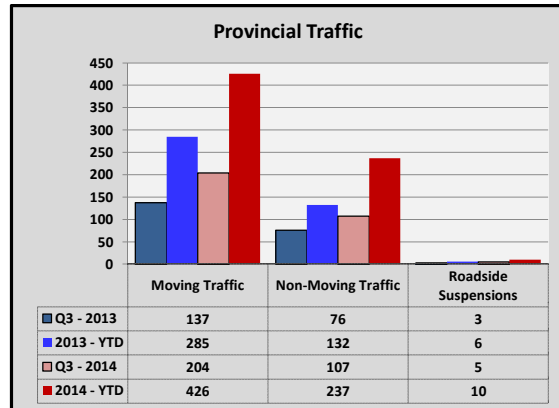
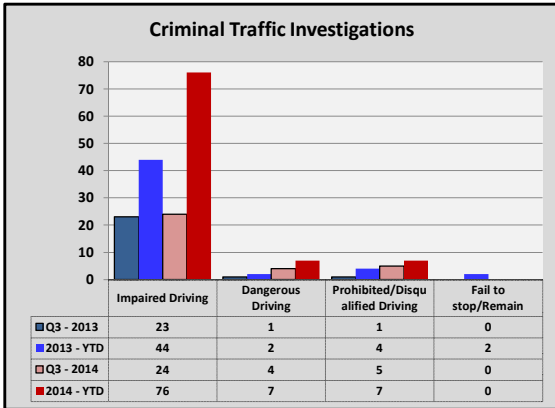
Mackenzie County (MD23)
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014



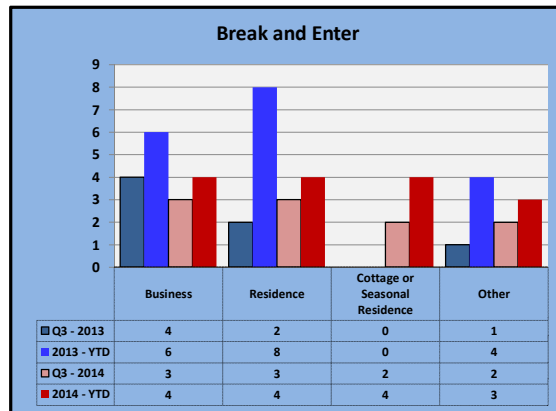
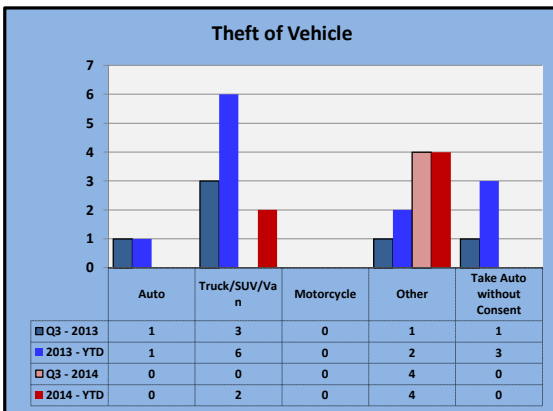
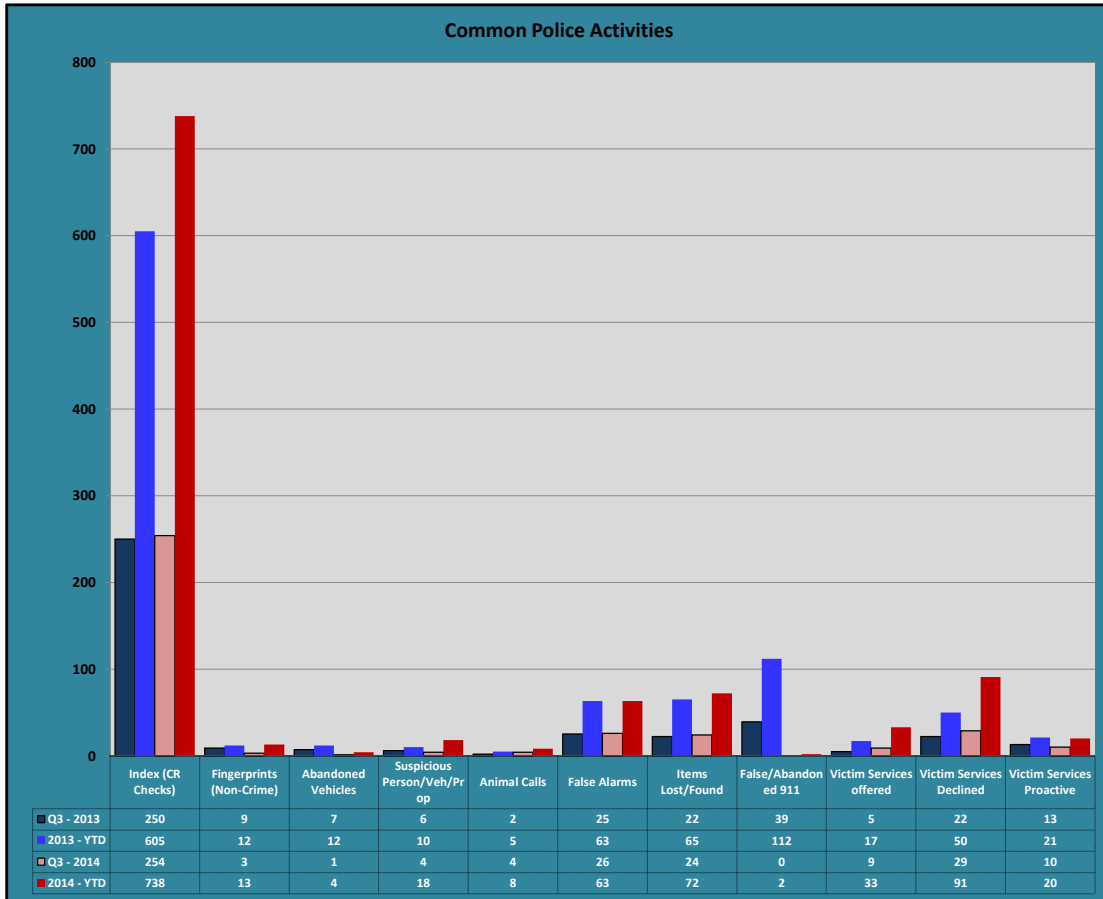
* This total also included in Theft Under \$5000.



Mackenzie County (MD23)
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014



Mackenzie County (MD23)
Statistical Comparison of Q3 and Year to Date
Year 2013 - 2014



Mackenzie County (MD23)
Statistical Comparison of Sept and Year to Date
Year 2013 - 2014

Monday, October 06, 2014

CATEGORY	2013		2014		% Change	
	Sept - 2013	YTD	Sept - 2014	YTD	Sept	YTD
Homicide	0	0	0	0	0.0%	0.0%
Offences Related to Death	0	0	0	0	0.0%	0.0%
Robbery	0	0	0	1	0.0%	100.0%
Sexual Assaults	0	2	1	7	100.0%	250.0%
Other Sexual Offences	0	1	0	1	0.0%	0.0%
Assault	4	51	7	73	75.0%	43.1%
Kidnapping/Hostage/Abduction	0	1	0	4	0.0%	300.0%
Extortion	0	0	0	1	0.0%	100.0%
Criminal Harassment	0	2	0	3	0.0%	50.0%
Uttering Threats	0	15	0	10	0.0%	-33.3%
Other Persons	0	0	0	0	0.0%	0.0%
TOTAL PERSONS	4	72	8	100	100.0%	38.9%
Break & Enter	1	21	3	16	200.0%	-23.8%
Theft of Motor Vehicle	2	12	4	6	100.0%	-50.0%
Theft Over	0	2	0	2	0.0%	0.0%
Theft Under	4	27	1	24	-75.0%	-11.1%
Posn Stn Goods	0	1	0	4	0.0%	300.0%
Fraud	1	9	1	12	0.0%	33.3%
Arson	0	0	1	2	100.0%	200.0%
Mischief To Property	19	99	8	57	-57.9%	-42.4%
TOTAL PROPERTY	27	171	18	123	-33.3%	-28.1%
Offensive Weapons	1	5	0	14	-100.0%	180.0%
Disturbing the peace	0	31	4	41	400.0%	32.3%
OTHER CRIMINAL CODE	3	61	13	99	333.3%	62.3%
TOTAL OTHER CRIMINAL CODE	4	97	17	154	325.0%	58.8%
TOTAL CRIMINAL CODE	35	340	43	377	22.9%	10.9%
Drug Enforcement - Production	0	0	0	0	0.0%	0.0%
Drug Enforcement - Possession	0	5	0	14	0.0%	180.0%
Drug Enforcement - Trafficking	1	5	0	6	-100.0%	20.0%
Drug Enforcement - Other	0	0	0	0	0.0%	0.0%
Total Drugs	1	10	0	20	-100.0%	100.0%
Federal - General	4	16	2	7	-50.0%	-56.3%
TOTAL FEDERAL	5	26	2	27	-60.0%	3.8%
Liquor Act	3	19	5	37	66.7%	94.7%
Other Provincial Stats	6	57	9	169	50.0%	196.5%
Total Provincial Stats	9	76	14	206	55.6%	171.1%
Municipal By-laws Traffic	0	2	0	8	0.0%	300.0%
Municipal By-laws	0	11	3	18	300.0%	63.6%
Total Municipal	0	13	3	26	300.0%	100.0%
Fatals	0	0	1	2	100.0%	200.0%
Injury MVAS	5	16	3	18	-40.0%	12.5%
Property Damage MVAS (Reportable)	7	110	6	71	-14.3%	-35.5%
Property Damage MVAS (Non Reportable)	1	15	1	6	0.0%	-60.0%
TOTAL MVAS	13	141	11	97	-15.4%	-31.2%
Provincial Traffic	57	412	68	645	19.3%	56.6%
Other Traffic	1	11	7	28	600.0%	154.5%
Criminal Code Traffic	9	52	18	90	100.0%	73.1%
Common Police Activities						
False Alarms	11	63	5	63	-54.5%	0.0%
False/Abandoned 911 Call	6	112	0	2	-100.0%	-98.2%
Prisoners Held	10	79	14	135	40.0%	70.9%
Written Traffic Warnings	5	20	5	45	0.0%	125.0%
Index Checks	99	605	140	738	41.4%	22.0%
Fingerprints taken for Public	3	12	2	13	-33.3%	8.3%
Persons Reported Missing	0	4	0	1	0.0%	-75.0%
Request to Locate	2	6	1	19	-50.0%	216.7%
Abandoned Vehicles	1	12	0	4	-100.0%	-66.7%
VSU Accepted	1	17	1	33	0.0%	94.1%
VSU Declined	10	50	4	91	-60.0%	82.0%
VSU Requested but not Avail.	0	0	0	0	0.0%	0.0%
VSU Proactive Referral	2	21	4	20	100.0%	-4.8%

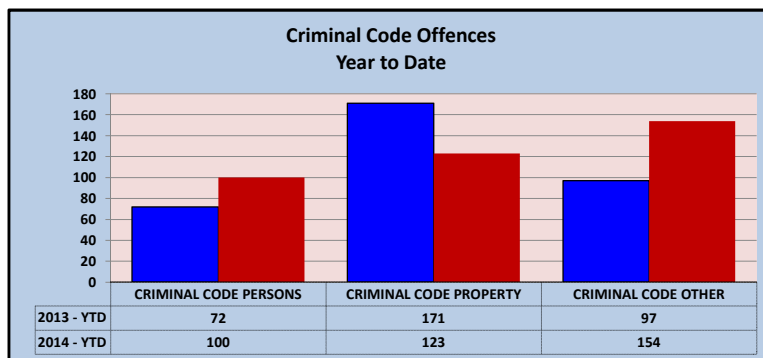
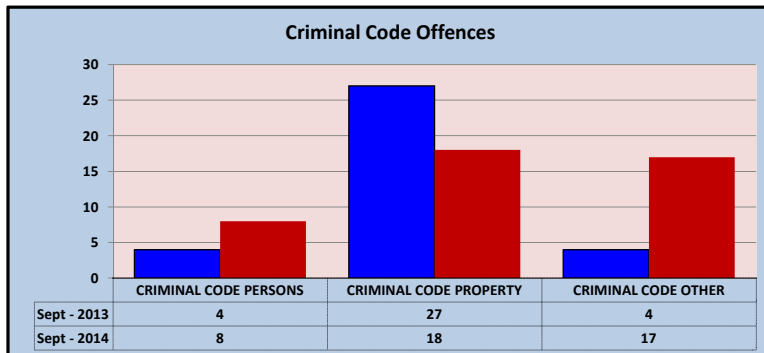
Mackenzie County (MD23)
Statistical Comparison of Sept and Year to Date
Year 2013 - 2014

CATEGORY TOTALS	Sept - 2013	Sept - 2014	% Change
CRIMINAL CODE PERSONS	4	8	100.0%
CRIMINAL CODE PROPERTY	27	18	-33.3%
CRIMINAL CODE OTHER	4	17	325.0%
TOTAL CRIMINAL CODE	35	43	22.9%

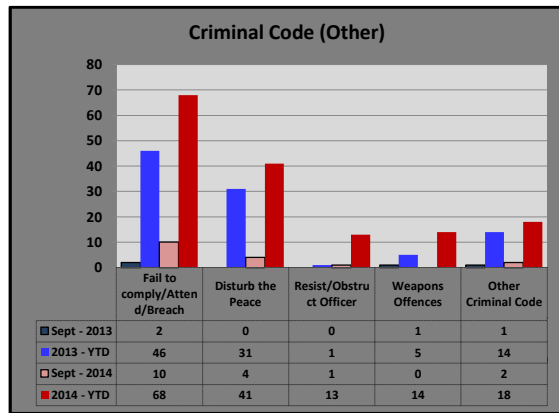
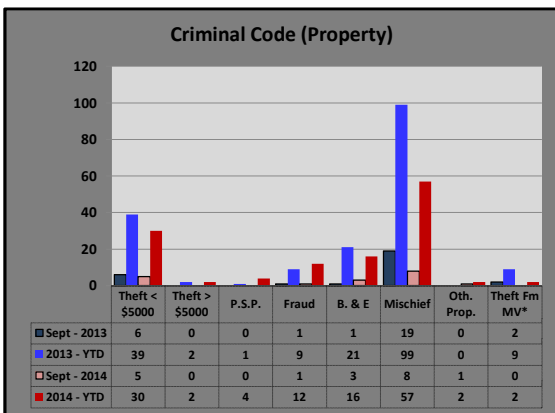
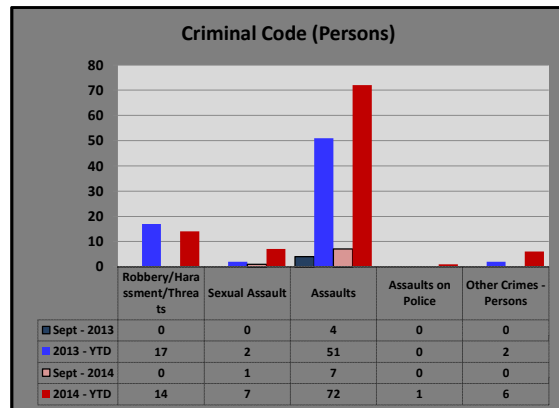
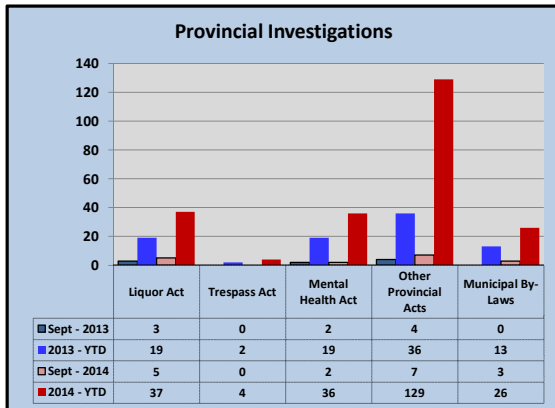
CATEGORY TOTALS	2013 - YTD	2014 - YTD	% Change
CRIMINAL CODE PERSONS	72	100	38.9%
CRIMINAL CODE PROPERTY	171	123	-28.1%
CRIMINAL CODE OTHER	97	154	58.8%
TOTAL CRIMINAL CODE	340	377	10.9%

CLEARANCE RATES	Sept - 2013	Sept - 2014
CRIMINAL CODE PERSONS	175%	100%
CRIMINAL CODE PROPERTY	52%	44%
CRIMINAL CODE OTHER	75%	76%
TOTAL CRIMINAL CODE	69%	67%

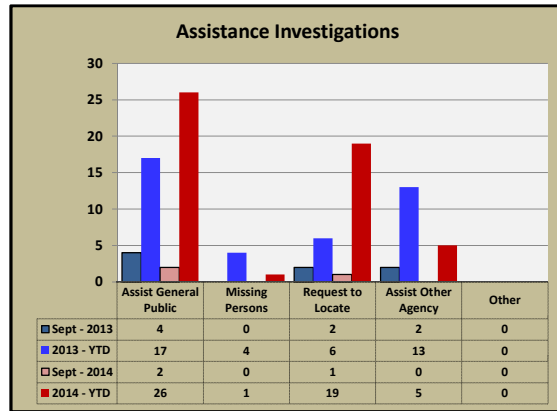
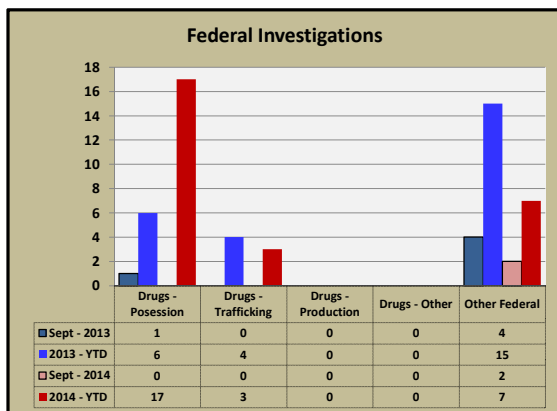
CLEARANCE RATES	2013 - YTD	2014 - YTD
CRIMINAL CODE PERSONS	97%	85%
CRIMINAL CODE PROPERTY	46%	46%
CRIMINAL CODE OTHER	90%	90%
TOTAL CRIMINAL CODE	69%	74%



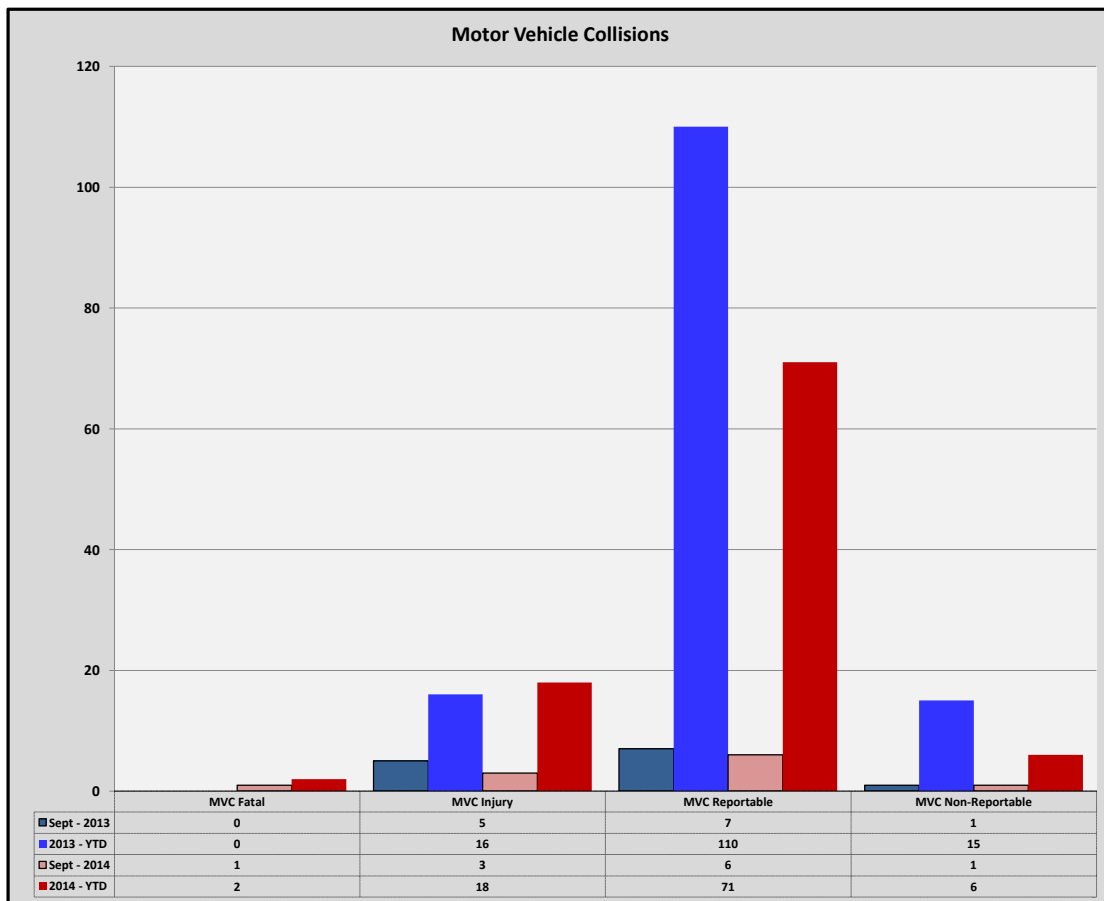
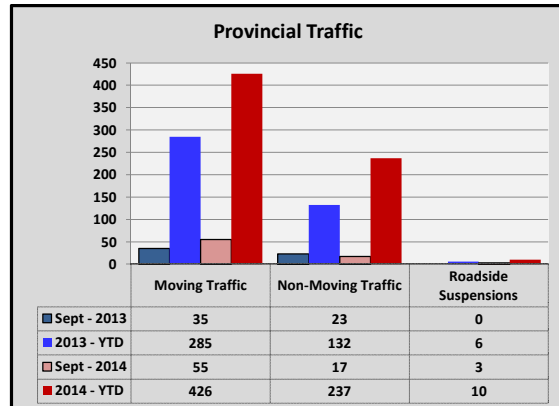
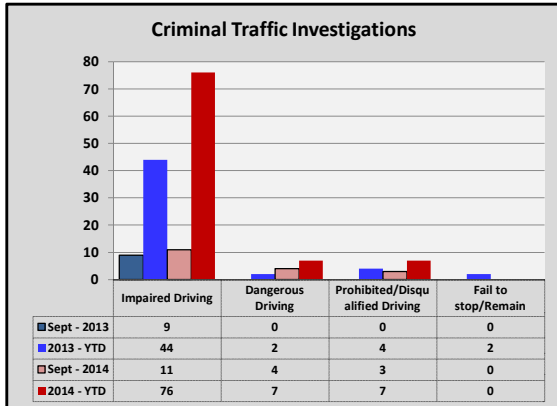
Mackenzie County (MD23)
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Year 2013 - 2014



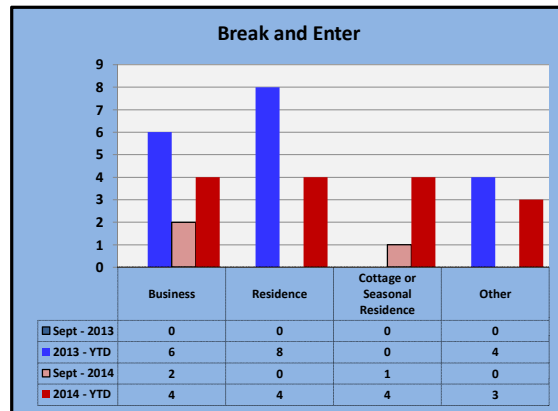
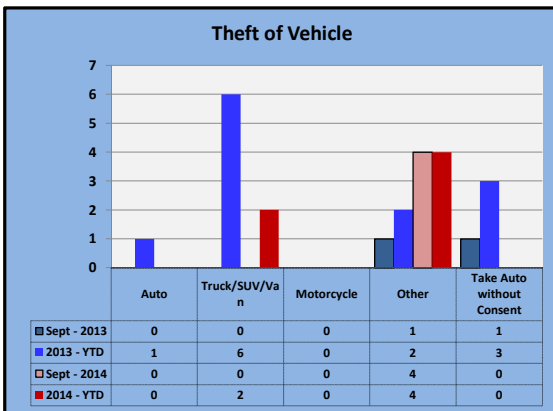
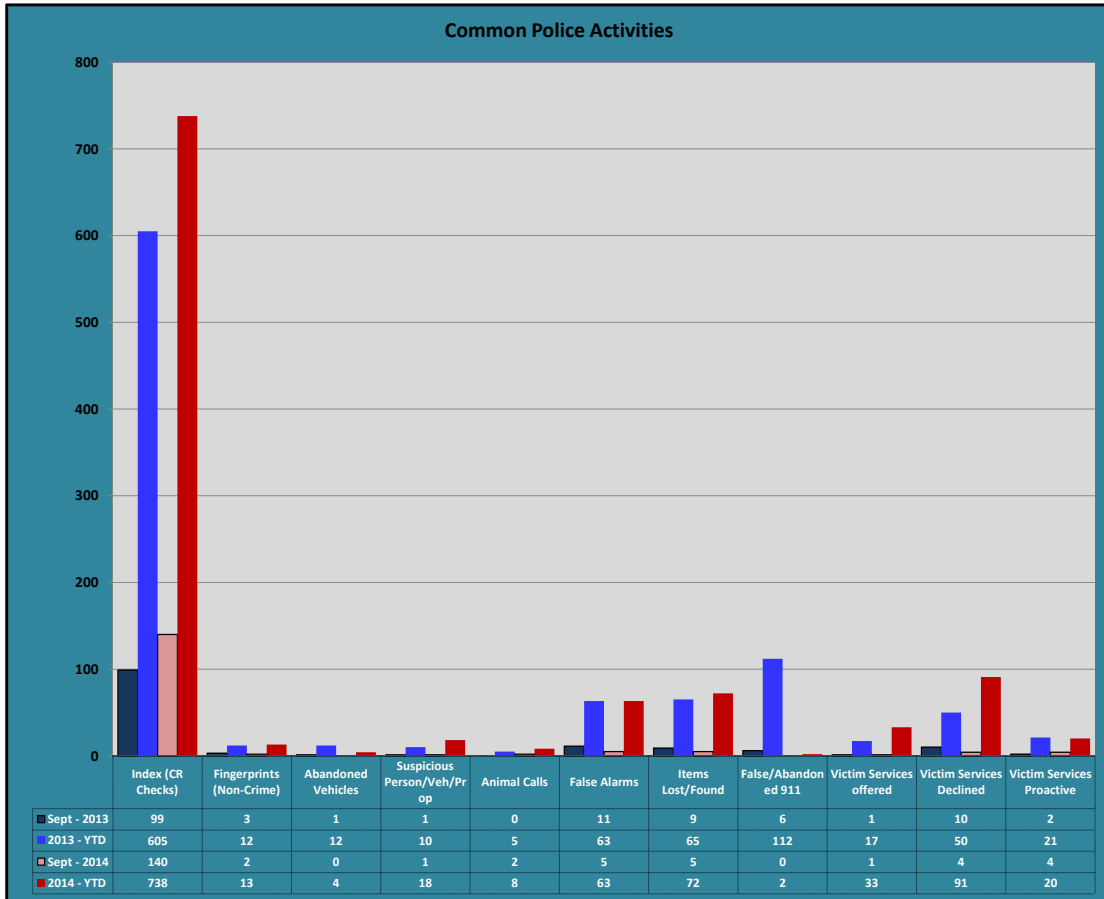
* This total also included in Theft Under \$5000.



Mackenzie County (MD23)
Statistical Comparison of Sept and Year to Date
Year 2013 - 2014



Mackenzie County (MD23)
Statistical Comparison of Sept and Year to Date
Year 2013 - 2014





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	CAO Report

BACKGROUND / PROPOSAL:

The CAO and Director reports are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

That the CAO report for September 2014 be accepted for information.

Author: C. Gabriel Reviewed by: _____ CAO _____

Mackenzie County

Monthly CAO Report to Council – September 2014

Mackenzie County administration is working on completing the ongoing programs and activities, many capital projects are underway and progressing well.

The following provides highlights on some completed or ongoing initiatives:

1. **Strategic Priorities Chart** – the Chart was updated by administration and approved by Council at July 14 meeting; administration is proceeding as directed.
2. **Regional Sustainability Study** – Three CAOs, including myself, met with Nichols Applied Management and discussed the project's progress. It is expected that the next committee meeting will include the project progress report, the proposal for moving forward, and the committee will be seeking Councils affirmation on the direction to move forward (expected to be presented to council in November).
3. **Regional Housing Needs Assessment** – The contract for this study was awarded to SHS Consulting and is now underway. The final draft report is expected to be presented to the Committee at their October 15 meeting.
4. **Buffalo Head Drainage** – the draft hydrological study and application to construct the channel were completed and submitted to AB ESRD; we are awaiting their approval. Administration also obtained an engagement letter from DCL on completing the design, tending for the first phase and overseeing the construction for the first phase of this project. Administration prepared and submitted an application for funding under the Alberta Community Resilience Program. We are expecting to learn about their decision by mid November. As part of the application, administration consulted with Peace Watershed Alliance group and obtained their statement regarding our priorities. A copy of the application was sent to Frank Oberle, MLA.
5. **Build Canada Fund** – based on available information to date, and obtained from AB Infrastructure Policy advisor and the BCF Program Director, the local roads will not qualify for funding. So far the criterion for eligible projects is limited to water, wastewater, solid waste, brownfields, and connectivity. The estimated timeline for releasing the final guideline is two months. The program may be open for application in early 2015. Administration identified a number of projects within the eligible projects criterion (based on the known information today) and will present the list to Council for prioritizing. It is important to mention that the timeline to submit will be narrow, therefore it is critical to be prepared with our estimates and engineering documents if applicable.
6. **Road Use Agreements** – administration is making a good progress and the drafts will be presented to the Public Works committee in one of their upcoming meetings in near future.
7. **East Peace Resources (P5) Road** – a letter was sent to the Minister of AB ESRD as per tri-county motion (in support of establishing all weather access for resource extraction industries). Meanwhile, we received additional information from DMI regarding this road (maps, bridges/crossings locations, road conditions for different sections, Provincial

Agreements; we are still waiting for info regarding the existing road use agreements (will help to identify what companies operate in the area); and bridges structures details. The road portion that lies within Mackenzie County boundary is not an all weather road and requires construction. No one has been volunteering to upfront funds for construction of this road. I've met with Darcy Beach, AB ESRD Regional Director to discuss the existing Ministerial Orders. Please see the written response regarding the existing restrictions on this road attached (there is an area identified as a sanctuary corridor). I would like to receive further direction from council regarding pursuing opening up this road to the public. This likely will have to be pursued by a political route.

8. **Canada Post Office in La Crete** – a meeting was held on site with Carl Dean, Manager of Realestate Planning for Canada Post Corporation. Councilor Braun and I were informed that an expansion is planned for the La Crete Post Office. The site meeting was very beneficial as it provided an opportunity to discuss the parking issues. Carl has indicated his willingness to share with us his final proposed plan (or options) and seek our input.
9. **RCMP** – a meeting was held with High Level RCMP regarding servicing Zama and utilizing Zama office as initially planned. No final decision has been made regarding the office lease; however, starting October 14th, the High Level RCMP detachment will be sending officers to Zama for two days per week (one Detachment member and one CRU member).

Please review the attached Directors reports and we will be happy to answer any questions Council may have.

Respectfully submitted,
Joulia Whittleton



**NORTHERN SUNRISE
COUNTY**



September 11, 2014

The Honourable Robin Campbell
Minister of Environment and Sustainable Resource Development
323 Legislature Building
10800 - 97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

RE: EAST PEACE RESOURCE ROAD

Mackenzie County, Northern Sunrise County and the MD of Opportunity passed a motion requesting your support for upgrading a road through the Blue Hills area (Mackenzie County) to Peace River known as the East Peace Resource Road (P5 Road) with year-around access. Please see the attached map.

During our prior meetings, the three municipalities requested that Alberta Transportation considers this important North-South Alberta link in their transportation plans. We believe this route is paramount for future resource extraction.

Thank you for your consideration and we are looking forward to working with you on this initiative.

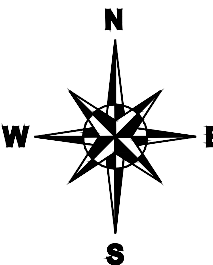
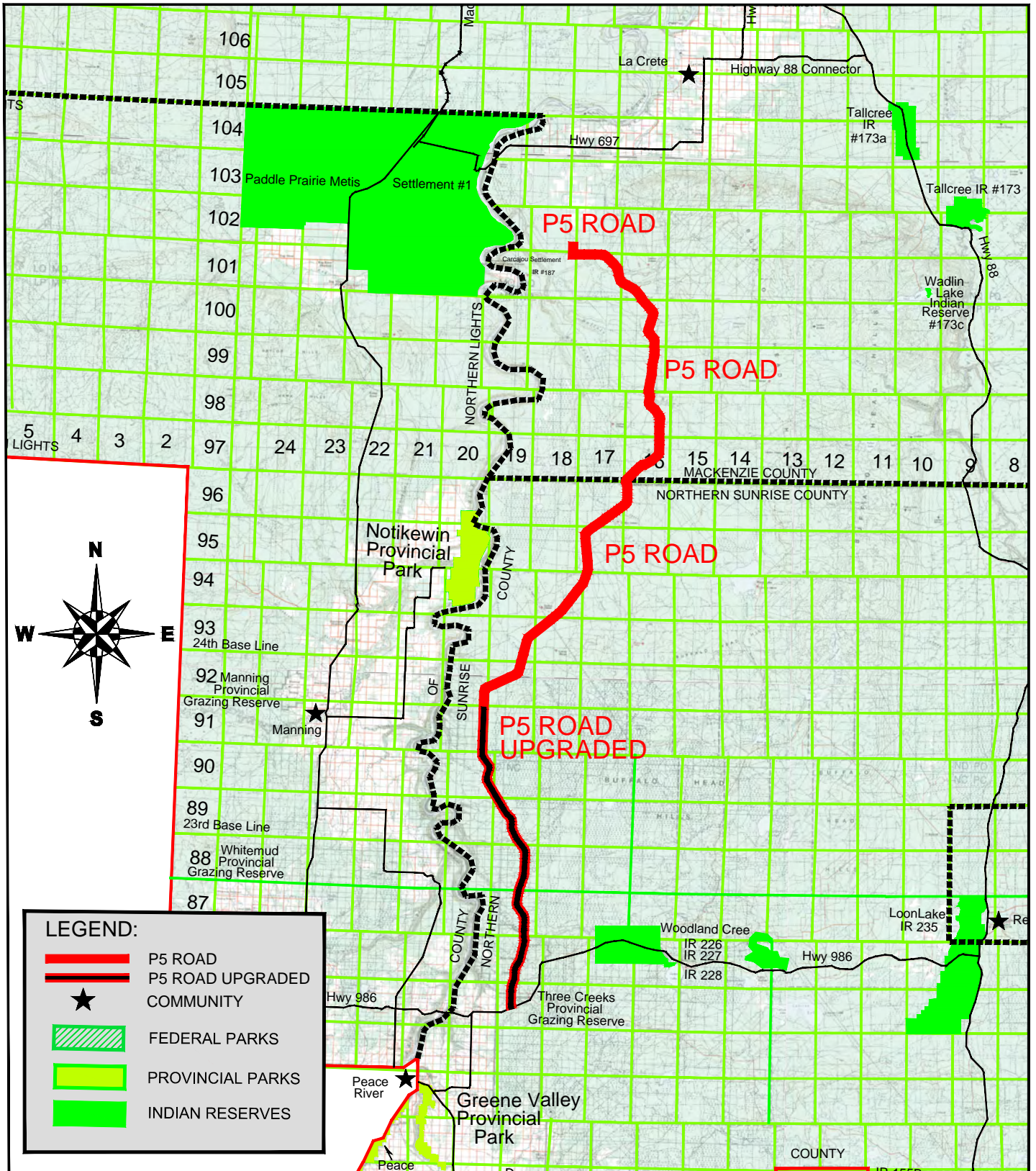
Sincerely,

Bill Neufeld, Reeve
Mackenzie County







Attach.

c: Hon. Frank Oberle, Minister of Aboriginal Relations, MLA Peace River
Hon. Wayne Drysdale, Minister of Transportation
Ms. Pearl Calahasen, MLA Lesser Slave Lake
Mackenzie County Council
MD of Opportunity Council
Northern Sunrise County Council

P5 ROAD



LEGEND:

-  P5 ROAD
-  P5 ROAD UPGRADED
-  COMMUNITY
-  FEDERAL PARKS
-  PROVINCIAL PARKS
-  INDIAN RESERVES

CANA83-10TM115
NOT TO SCALE



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From: [Darcy Beach](#)
To: [Joulia Whittleton](#)
Cc: [Gail Tucker](#); [Dave Walty](#)
Subject: DMI connector road
Date: September-02-14 3:14:52 PM
Attachments: [DMI connector road Improvements.docx](#)

Joulia, sorry for the delay in getting back to you on comments from ESRD regarding improvements to the DMI connector road, many staff were on holidays hence the delay. The following document provides background information on the DMI road and what the likely impact would be to fisheries and wildlife populations if the road was open to the public and used as a main corridor. We would be pleased to meet with you/council to discuss further or if you have any questions please give me a shout, thanx

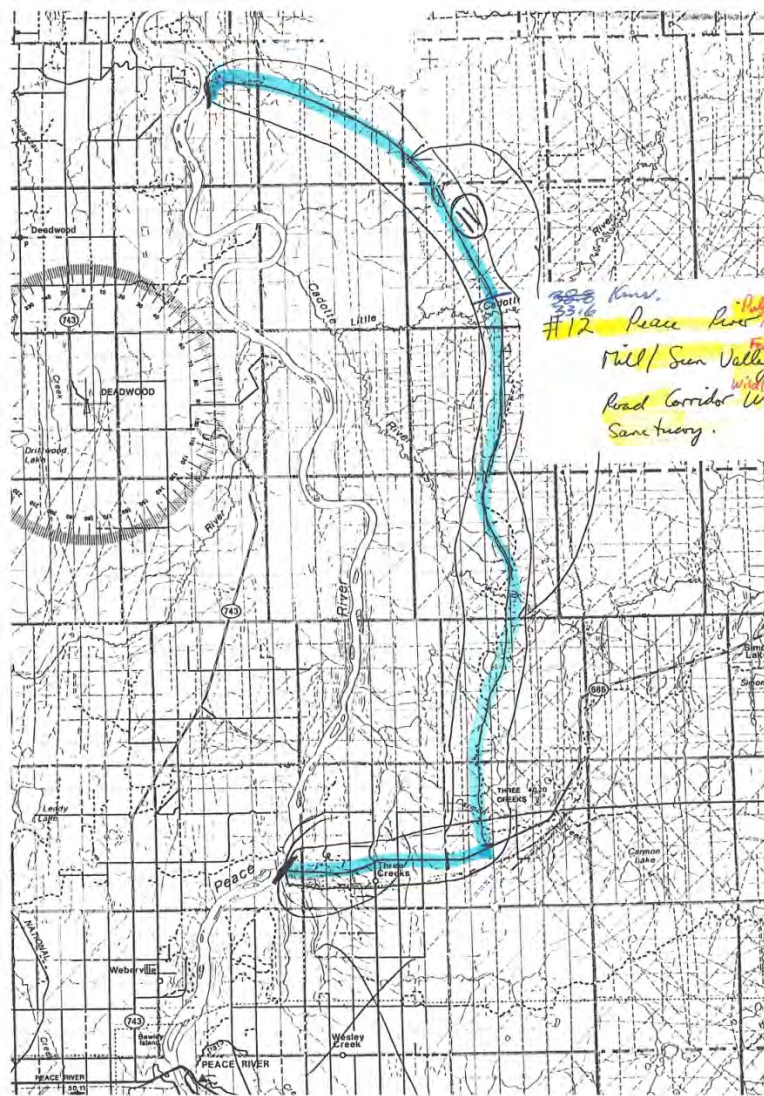
Darcy Beach
Regional Director
Peace Region
Alberta Environment & Sustainable Resource Development - Operations
Office 780-624-6541
Cell 780-625-8470
Fax 780-618-4350

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Potential impacts of developing the P200 haul road into a connector road

The DMI P200 haul road known locally as the East Haul Road was originally planned in 1991 to start at secondary highway 686 (now secondary highway 986) and head north, crossing the Cadotte and Little Cadotte Rivers before turning west and entering the Peace River Valley in the Sunny Valley area (Figure 1). This road was the first all-weather access on the east side of the Peace River Valley into areas critical for moose and other wildlife. Given that hunting pressure would cause significant mortality throughout the year, a roadside corridor wildlife sanctuary called the Peace River Pulp Resource Road was established in legislation over the entire right-of-way as shown in figure 1.

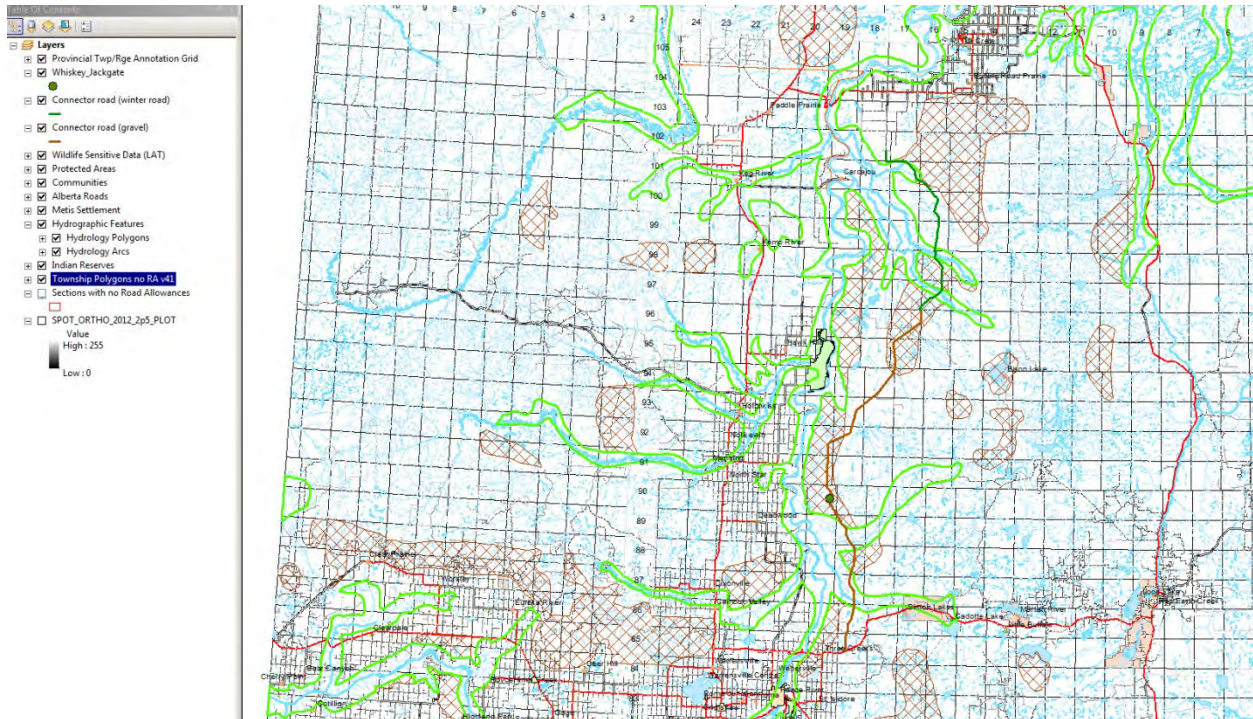
Figure 1. Map of original right-of-way for DMI P200 road and associated roadside corridor wildlife sanctuary. Blue line indicates entire sanctuary defined in legislation.



However, during the next two decades, DMI changed the routing to the north and developed a winter road that eventually linked with the area just west of Tompkins Landing locally known as the Blue

Hills area. Over time the road has been widened and upgraded, as DMI moved to chipping pulp logs in-block. This change required roads of higher quality suitable for chip-hauling trucks, which have lower clearance than conventional log-haul trucks. The P200 road is a two-lane gravelled road from highway 986 to the north end of Township 96, Range 17, W5M. The road from this point north to the Blue Hills area is a winter road and passable by highway vehicles during frozen ground conditions only.

Figure 2. Current P200 road in relation to critical wildlife areas.



This road cuts through several Key Wildlife and Biodiversity Zones (KWBZ), Special Access Management Areas (SAMA) and in general provides excellent access to areas along the east side of the Peace River. Wildlife values include moose wintering habitats along the Peace, Cadotte and Little Cadotte, Wolverine and Buffalo Rivers, Cache Creek and numerous unnamed streams. In severe winters, moose move west along the drainages into the Peace River and lower reaches of the Cadotte, Little Cadotte, Buffalo and Wolverine Rivers and Cache Creek. Guidelines for work in KWBZ attempt to limit quality and quantity of access and have timing restrictions intended to protect wildlife from harassment from January 15 to April 30. The SAMA are areas of upland forested areas used heavily by moose throughout the year. Guidelines for work in SAMA are designed to limit quality and quantity of access and prevent unauthorized traffic during times of industrial activities. There are fisheries resources along the rivers, in particular the Wolverine and Buffalo River and Cache Creek waterways that are protected by their relative inaccessibility.

In 1994 DMI was instructed to build and maintain a locked gate at Whiskey Jack Creek to control access to the road. This gate was added as the length and relative isolation of the roadside wildlife corridor sanctuary made enforcement difficult and thus the sanctuary alone was not effective in protecting moose populations. The most current moose population surveys for WMU 520, the unit covering the southern portion of this area, done in February 2011, confirmed that almost all survey units with relatively high density of moose were north of, i.e. behind the Whiskey Jack Creek gate (Figure 2).

The most current survey results for the area covering the north end of the road indicate that moose numbers have declined overall in this unit (WMU 528). Portions of moose habitat were lost as a result of Crown land converted to private land through land sales. Access into this area has increased over the past decade and with this increase has been an increase in hunting pressure by both aboriginal and licenced hunters. However, one of the two remaining pockets of good moose numbers is concentrated along the Peace River and lower reaches of the Wolverine and Buffalo Rivers and Cache Creek. This is also the area most likely to be impacted by upgrading the winter road portion of the P200 road.

Moose populations are important for all northern Albertans, as evidenced by concerns and questions from First Nation, Metis harvesters and licenced hunters alike. During recent discussions with several northern First Nation communities, there has been much focus on their perception of declines in local moose populations. Peace Region Wildlife Management staff hold an annual public meeting each fall in La Crete to discuss wildlife management issues. This meeting is well-attended by licenced hunters and their main concern each year has been the need for better management of access, including timber harvest roads, into areas of good moose numbers.

If the entire connector road was to become a gravelled two-lane road open to the public, fisheries and wildlife resources would be impacted. In particular, local fish populations along the rivers in the northern portions would be subject to increased angling pressures. Moose populations along the length of the road would decline even if ESRD implemented numerous mitigation strategies, i.e. road corridor sanctuary, more harvest regulations and seasons for wildlife and fish. Increases in road kills, combined with wildlife avoidance and wildlife use of road right of ways and increased poaching in remote areas will contribute to declines. Establishing a roadside wildlife corridor sanctuary would not result in real protection as this road would provide more access for hunters into areas currently hard to access, such as along the Wolverine River. This effect has resulted in declines in moose populations along the southern portion of the road, even with the corridor sanctuary in place. Even if there are no violations of the corridor, the road provides hunters with easy access into excellent moose habitat along the Cadotte, Little Cadotte Rivers and associated tributaries and wetlands. This access was not available until advent of this haul road as the corridor would be too long and too remote for effective enforcement. It must be understood that as access increases and habitats are more fragmented by roads and accessible cut lines, there is less refuge habitat for animals and opportunity decreases. Hunters become more efficient and more animals are lost to other causes like poaching, road kills and increased predation.

Developing this road would result in increased footprint and duplication of access. People residing in County 23 have two excellent highway routes, highway 35 to the west and highway 88 to the east, to move people and goods to and from the south.

In summary, developing this road for public travel will result in increased footprint and significant impact to wildlife populations and fish along the entire length of the road. Hunting is a huge resource in the north and important to the economy. We need to give it consideration in our land use choices and be prepared to live with the consequence of our decisions.

MONTHLY REPORT TO THE CAO

For the month of September 2014

From: Ron Pelensky

Director of Community Services and Operations

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Road Maintenance	Ongoing	Grading Roads and repairing soft spot on 13 mile, powerline road, and by child lake reserve Summer crew busy cleaning up trees and brush at Machesis Lake campground Contractor completing asphalt Line Painting on roads and Airport Cultivated sand at park Installed campsite markers at Hutch Lake and Machesis Regraveling program completed Assisted with Charity Golf tournament
Buildings	Ongoing	Repaired heating system at La Crete office Repaired flashing and gable at La Crete Water Plant Assisted with installing electronic equipment at La Crete Fire Hall Repaired vandalism at Rocky Lane transfer station Coordinated siding at Machesis Lake and door repairs Numerous other small requests
Dogs	Ongoing	Patrolled for dogs in Fort Vermilion and La Crete.
By-Law	Ongoing	Dealt with two abandoned vehicles in La Crete Back Alley Dealt with illegal dumping in La Crete Speed awareness at La Crete school zones
Emergency/Disaster Service	August	Working on obtaining a radio frequency license. Completed a grant application for 2015 table top exercise

Health and Safety	Ongoing	Health and Safety meeting at the shop. Handed out Safety manuals to each employee.
Peace Officer	September	Patrolled La Crete three separate weekends in September. Issued 44 tickets and 62 Warnings most of the tickets were speeding while the other ones were failing to stop, careless driving, stunting, open liquor and one impaired driving
Fire Department	September	Fort Vermilion responded to 3 Medical Assists, 2 Motor Vehicle Accident, 1 Field Fire, 1 La Crete assist La Crete responded to 1 Motor Vehicle Accident, 1 House Fire, 2 Vehicle Fire, 1 Ultra light crash, 1 Quad accident, 3 FV Assists, Zama no calls
Fire Department Training	September	Practical training for 1001 fire training. And in house training for search/rescue, salvage and ventilation

Capital Projects

Projects	Timeline	Comments
High Level to Ainsworth Rural Waterline	September	Town of High Level and Mackenzie County waterline is 99% complete. Ainsworth is setting up boilers Contractor still has some cleanup work left
Fire Smart Grant	Project Complete	Surveyed the proposed area for tree thinning. Manual tree thinning.
Gravel Crushing	September	Contract awarded to Sage Management Ltd. 21300m3 of gravel crushed at West La Crete pit and 30000m3 at Fidler Pit
Zama Mower	Project Complete	Mower purchased from Kubota
Bobcat Toolcat and Flail Mower	Project Complete	Bobcat Toolcat and Flail mower purchased from Rentco Eqm Ltd.
Regraveling Tender	September	Contracted awarded to Knelsen Sand and Gravel and Bateman Petroleum Project complete
Chip Seal Project	September	Contracted awarded to Westcan sealcoat Project is complete

45 St Paving	September	Contracted awarded to Knelsen Sand and Gravel. Base repairs completed Rescheduled to start in October
Golf Course road High Level	September	Contracted awarded to Knelsen Sand and Gravel. Project Completed
Zama Pickup truck	September	Truck purchased from High Level Motors. Project completed.

Personnel Update:

Positions are all filled. Three positions off on sick leave

Other Comments:

Fort Vermilion rec board installed splash park, waiting for Health Inspector approval to start splash park.

MONTHLY REPORT TO THE CAO

For the Month of September, 2014

From: John Klassen
Director of Environmental Services & Operations

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Road Maintenance	Ongoing	<ul style="list-style-type: none"> - Crack sealing is Complete. - Line painting is complete. - Oil dust control completed.
Roads to New Lands	Ongoing	<ul style="list-style-type: none"> - This is an ongoing venture as we have a number of roads at various stages of construction. - Attached is a list of new roads that have been completed and/or in progress.
Gravel	July/August	<ul style="list-style-type: none"> - Regraveling in the South area is complete.
Strategic Priorities	Ongoing	<ol style="list-style-type: none"> 1. Rural Water 2. HL North Waterline Assessment 3. _____ <ul style="list-style-type: none"> <input type="checkbox"/> Sewer Servicing Options <input type="checkbox"/> Potable Water Supply Study RFP
Asphalt Patching	October	<ul style="list-style-type: none"> - The patching is scheduled to be completed by mid-October.
2015 Budget	Sept - Jan	<ul style="list-style-type: none"> - Compiling the operating budget and had the first meeting with finance department on Sept 26th.

Capital Projects

Projects	Timeline	Comments
Bridge Repairs	Ongoing	In conjunction with our engineers we are compiling the 2015 budget for bridge maintenance and repair.

Loader Purchase	June	The new JD loader has arrived.
La Crete Street Projects	Summer 2014	Street lights on 101 Street & 103 Ave have been installed and site id's sent to our service provider to energize.
Grader Tender	Feb 2014	The first unit was delivered to the LC shop on Oct 1 st , this one will replace unit 2128 in grader beat 1 (George Zacharias)
88 Connector	July 2014	Complete.
La Crete Lagoon Upgrade	2013/2014	Some of the piping has been installed and if the weather cooperates the contractor claims that they should meet the completion deadline with the exception of cleanup which may carry over into spring of 2015.
FV-43 rd Ave Water & Sewer Project	Summer 2014	Complete.
2014 Projects	May to Oct, 2014	<ul style="list-style-type: none"> - South access paving is complete. - Spruce Rd reconstruction under review. - 100 St traffic light tender to close Oct 14th. - 50th St FV water & sewer, designing - Lakeside Estates walking trail and street lights to be completed in Oct. - WTP Generators are on order and instalment completion is scheduled for December.

Personnel Update:

Other Comments:

Respectfully;

John Klassen
 Director of Environmental Services & Operations
 Mackenzie County

NEW ROADS 2014



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
 Phone: (780) 927-3718 Fax: (780) 927-4266
 office@mackenziecounty.com

LAND LOCATION	AGREEMENT	CONSTRUCT A ROAD	ROAD STATUS	LAND OWNER
NE 36 105 13 W5M	✓	300 meters of road	Complete	BERGEN, John
NE 10 104 16 W5M	✓	650 meters of road	Complete	BERGEN, Peter J (Byron Janzen)
S½ 18 103 18 & S½ 13 103 19 W5M	✓	3200 meters of road	Under Review	BRAUN, Ben
NW 28 103 17 W5M	✓	850 meters of road	In Progress	BRAUN, Martin
NE 7 106 12 W5M	✓	720 meters of road	Conditions 06/15	BUHLER, Cornelius
NW 8 106 13 W5M	✓	360 meters of road	In Progress	DRIEDGER, Aron
NW 1 104 14 W5M	✓	1670 meters of road	In Progress	DRIEDGER, David
SW 33 103 17 W5M	✓	800 meters of road	In Progress	DRIEDGER, Diedrich
NW 32 105 15 W5M	✓	440 meters of road	Complete (2013)	DYCK, Abraham
NE 9 104 14 W5M	✓	150 meters of road	In Progress	FRIESEN, Jim
NW 3 104 15 W5M	✓	1610 meters of road	Conditions 09/14	FRIESEN, Kenneth
NW 32 103 14 W5M	✓	850 meters of road	In Progress	FRIESEN, Nick
NW 29 104 15 W5M	✓	475 meters of road	Complete	FRIESEN, John
SW 16 105 13 W5M	✓	1520 meters of road	Complete (2013)	HARMS, Abraham
S½ 14 & W½ 13 104 14 W5M	✓	3220 meters of road	Complete	HARMS, Tim
S½ 6, 5, 4 105 13 W5M	✓	4500 meters of road	Complete (2013)	JANZEN, George F
NE 2 104 15 W5M	✓	620 meters of road	Complete (2013)	KNELSEN, Kyler
SW 14 106 15 W5M	✓	800 meters of road	Conditions (2013)	KRAHN, Clifford
SE 16 106 13 W5M	✓	100 meters of road	Complete	KRAHN, Henry
NE 2 104 19 W5M	✓	1600 meters of road	Complete (2013)	PETERS, Daniel
NE 3 104 15 W5M	✓	1700 meters of road	In Progress	PETERS, Martin (Ernie Peters)
NE 13 105 14 W5M	✓	1700 meters of road	In Progress	SCHMIDT, Benjamin
NW 15 105 13 W5M	✓	1600 meters of road	Complete (2013)	TEICHROEB, Andrew
NW 14 106 12 W5M	✓	300 meters of road	Complete	THIESSEN, Peter F
NE 7 106 13 W5M	✓	120 meters of road	Complete	UNRAU, Paul
NW 13 105 16 W5M	✓	100 meters of road	CANCELLED	WALL, John
SW 36 106 15 W5M	✓	200 meters of road	Complete	WIEBE, John K
NE 4 106 14 W5M	✓	550 meters of road	Conditions (2013)	WIELER, Eva
SW 22 104 17 W5M	✓	900 meters of road	Complete	ZACHARIAS, Irvin



In Progress = No final inspection
 (2013) = Process began in 2013

MONTHLY REPORT TO THE CAO

For the month of September 2014

From: Byron Peters
Director of Planning & Development

Strategic Priorities for Planning & Development

Program/Activity/Project	Timeline	Comments
Land Use Framework	TBA	Waiting for province to initiate the actual LUF process for the LPRP. Timeline is unknown.
Community Infrastructure Master Plans	Summer 2014	Final Zama draft received. Have been told that all plans should be completed by end of November.
North West Bio-Industrial Cluster	Spring 2015	Long term project. Will work with other stakeholders to apply for grant funding and find a full time manager.

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Leap frog development & business incentives	Fall 2014	Started evaluating information, working on a draft proposal to take forward for consideration.
Development Agreements	Fall 2014	Need to review, revise and implement new DA's.
Community Investment Readiness package	Fall 2014	Info for the website is ready, needs to be posted. Beginning work on paper portfolios

Capital Projects

Projects	Timeline	Comments
Rural Addressing	2014	Assigning addresses and mapping nearly completed – more double checking at this point. RFP to be awarded at October 14 meeting.

Personnel Update:

None to report at this time.

Other Comments:

Development stats are very similar to last year, see RFD for details.

The fall rush for permits seems to have come and gone, allowing for staff to catch up on items/projects that have been sitting for a while.

Attended the Economic Developers Association of Canada (EDAC) conference in Calgary. Was a great event, and took pages of notes for items that I should consider, investigate or follow up on to implement within our County.

Preparing info for the Alberta Tourism marketing forum in Calgary in early November. Myself or Andrew will be attending the one day event to market tourism opportunities in our area that are likely candidates for private investment, as previously identified as part of a REDI project.

MONTHLY REPORT TO THE CAO

For the month of September 2014

From: Mark Schonken
Interim Director of Finance

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Investments	August	Short-term investment options are being reviewed.
Bursaries	Sept	\$25,000 has been awarded.
Operating Budget	Dec	Process has been initiated.
Capital Budget	Jan' 15	Process has been initiated.

Capital Projects

Projects	Timeline	Comments
Meander Gravel Leases	Dec.	Working with ESRD to have the leases transferred.
Fort Vermilion North SML	Dec.	SML has been submitted for approval.
Pressure sealer	On hold	

Personnel Update:

No personnel changes

Other Comments:

MONTHLY REPORT TO THE CAO

For the month of September, 2014

From: Grant Smith
Agricultural Fieldman

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Water Pump & Pipe rental	October 31 st .	Pump & Pipe are almost fully booked until the end of October.
Wilson Prairie Flood Control	October 20 th .	Work is scheduled for October 14 th . Should be completed by October 20 th . This is a day labour project.
Spruce Road Drainage	October 10 th .	This is 800 meters in length. From Spruce Road south. This will help alleviate flooding in this area.

Capital Projects

Projects	Timeline	Comments
Buffalo Head/Steephill Flood Control		Waiting for approvals from AB Environment.

Personnel Update:

The white zone weed inspector will be kept on until October 31st.

Other Comments:

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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The adopted minutes of the September 11, 2014 Municipal Planning Commission meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: Byron Peters **Reviewed by:** _____ **CAO** _____

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of September 11, 2014 be received for information.

Author: _____ Reviewed by: _____ CAO _____

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Thursday, September 11, 2014 @ 10:00 a.m.

PRESENT: Wally Schroeder Vice Chair, MPC Member
 Elmer Derksen Councilor, MPC Member
 Beth Kappelar MPC Member
 Jacquie Bateman Councilor, MPC Member

ADMINISTRATION: Liane Lambert Planner
 Caitlin Smith Development Officer
 Margaret Fehr Administrative Assistant, Recording Secretary

REGRETS: Jack Eccles Chair, MPC Member

MEMBERS OF THE PUBLIC: John W Driedger Jack Wiebe
 Henry Klassen Jake Thiessen
 George Neudorf Willy Unrau
 David Harms Henry Zacharias
 Abe Driedger

MOTION 1. CALL TO ORDER

 Wally Schroeder called the meeting to order at 10:00 a.m.

2. ADOPTION OF AGENDA

MPC-14-09-174 MOVED by Beth Kappelar

 That the agenda be adopted with the following addition:

 7. c) Agenda Package

CARRIED

3. MINUTES

a) Adoption of Minutes

MPC-14-09-175 **MOVED** by Jacquie Bateman

That the minutes of the August 28, 2014 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

There was no business arising from previous minutes.

4. Delegation

Bylaw 97X-14 Private School Rezoning

Delegates made their case for the rezoning.

7. MISCELLANEOUS

a) Bylaw 97X-14

Land Use Bylaw Amendment to Rezone Part of NW 01-104-18-W5M from Agricultural “A” to Public/Institutional District “P” (Bluehills Area)

MPC-14-09-176 **MOVED** by Elmer Derksen

That the Municipal Planning Commission’s recommendation to Council is for the approval of Bylaw 97x-14 being the rezoning of Part of NW 01-104-18-W5M from Agricultural “A” to Public/Institutional District “P” for the purpose of subdividing off a portion of land for the development of a Private School, subject to public hearing input.

DEFEATED

MPC-14-09-177 **MOVED** by Jacquie Bateman

That the Municipal Planning Commission’s recommendation to Council is for the refusal of Bylaw 97x-14 Part of NW 01-104-18-W5M from Agricultural “A” to Public/Institutional District “P” for the purpose of subdividing off a portion of land for the development of a Private School.

Elmer Derksen requested a recorded vote.

In Favor:

Opposed:

Beth Kappelar
Jacquie Bateman

Wally Schroeder
Elmer Derksen

DEFEATED

MPC-14-09-178 **MOVED** by Jacquie Bateman

That Bylaw 97X-14 be presented to Council without recommendation from the Municipal Planning Commission.

CARRIED

Wally called for a recess at 10:30 a.m.

Meeting resumed at 10:41 a.m.

5. DEVELOPMENT

- a) **Development Permit Application 227-DP-12**
Thames River Holdings
Dwelling-Row (5-Plex) (Time Extension)
in Hamlet Residential 1 “HR1” (Fort Vermilion)
Plan 2938RS, Block 07, Lot 15

MPC-14-09-179 **MOVED** by Beth Kappelar

That a time extension for 227-DP-12 on Plan 2938RS, Block 07, Lot 15 in the name of Thames River Holdings be granted to expire on September 12, 2015.

CARRIED

- b) **Development Permit Application 222-DP-13**
Henry Krahn;
Manufactured Home-Single Wide(Time Extension)
in Agricultural “A” (La Crete Rural)
SE 13-106-13-W5M

MPC-14-09-180 **MOVED** by Elmer Derksen

That a time extension for 222-DP-13 on SE 16-106-13-W5M in the name of Henry Krahn be granted to expire on September 13, 2015.

CARRIED

- c) **Development Permit Application 238-DP-14**
Bernard Martens;

**Dugout with Setback Variance
in Agricultural "A" (La Crete Rural)
Plan 052 3256, Block 01, Lot 01**

MPC-14-09-181 **MOVED** by Beth Kappelar

That Development Permit 238-DP-14 on Plan 052 3256, Block 01, Lot 01 in the name of Bernard Martens be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A 26% Variance for dugout setback from the front (North) property line is hereby granted. The sign shall be meters 30.58 meters (100 feet) from the right-of-way.
2. **Minimum dugout setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines and 45.72 meters (150 feet) from any sewage pump out.**
3. **PRIOR TO ANY NEW CONSTRUCTION TAKING PLACE ON THE SUBJECT PROPERTY CONTACT THE DEVELOPMENT DEPARTMENT FOR A DEVELOPMENT PERMIT.**
4. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
5. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
6. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
7. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

d) Development Permit Application 239-DP-14

**Larry Hutchinson;
Garage-Detached Addition (Size Variance)
in “HR1” (Fort Vermilion)
Plan 3383ET, Block 03, Lot 08**

MPC-14-09-182 **MOVED** by Jacquie Bateman

That Development Permit 239-DP-14 on Plan 3383ET, Block 03, Lot 08 in the name of Larry Hutchinson be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks:
 - a. 7.6 meters (25 feet) front (North) yard;
 - b. 1.5 meters (5 feet) side (East & West) yards; and
 - c. 2.4 meters (8 feet) rear (South) yard; from the property lines.
2. **A 229 square foot variance for the Garage – Detached is hereby granted. The maximum area of the Garage – Detached shall be 1296 square feet.**
3. **The interior ceiling height of the Garage – Detached shall not exceed than 3.7 meters (12 feet) in height and be a maximum of one storey.**
4. **The vehicle entrance doors shall not exceed 3.7 meters (12 feet) in height.**
5. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.
6. **The Garage – Detached is approved for residential purposes only and no commercial activity is permitted in this building. If the developer/landowner/occupant or other person or persons intend to use the Garage - Detached for commercial or industrial uses, a new development permit is required prior to the commencement of the commercial or industrial use.**
7. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
8. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services

Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.

9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
11. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

6. SUBDIVISION

- a) **Subdivision Application 24-SUB-13
SW 36-106-14-15-W5M (La Crete Rural)
Sheldon & Nancy Krahn**

MPC-14-09-183 **MOVED** by Elmer Derksen

That Subdivision Application 24-SUB-13 in the name of Sheldon & Nancy Krahn on SW 36-106-14-W5M be REVISED with the following conditions:

1. This approval is for a **TYPE A** Boundary Adjustment being a second revision to subdivision application 24-SUB-14 to increase the existing 14.11 acres in Plan 122 2851, Block 1, Lot 1 (Part of SW 36-106-14-W5M) to 26.41 acres in total (an addition of 12.3 acres (4.98 hectares) in size).
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the lands in accordance with Alberta Transportation standards at the developer's expense.

- c) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- d) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- e) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- f) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- b) **Subdivision Application 29-SUB-14 (Revision)
Part of NW 31-109-18-W5M, Plan 092 4953,
Block 2, Lot 1 (High Level Rural)
Jake Wolfe**

MPC-14-09-184 **MOVED** by Beth Kappelar

That Subdivision application 29-SUB-14 in the name of Jake Wolfe on Plan 092 4953, Block 2, Lot 1 (Part of NW-31-109-18-W5M) be REVISED with the following conditions:

This approval is for a **ROAD PLAN**, approximately 0.94 Acres (0.38 ha) in size.

This approval is also for a **Boundary Adjustment** to reduce Lot 1 from 6.37acres (2.58 ha) down to approximately 4.20 acres (1.70 ha) in size.

1. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) **Any Future development on Part of NW 31-109-18-W5M will require a new Area Structure Plan in accordance to Mackenzie County Standards and Alberta Transportations Standards.**

- c) **Further development of future lots on the NW 31-109-18-W5M will require the construction of the road to current Municipal Standards for the current zoning district.**
- d) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
- e) Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.
- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- c) **Subdivision Application 41-SUB-14
NE 21-104-18-W5M (Tompkins Area)
Willie & Marilyn Zacharias**

MPC-14-09-185 **MOVED** by Elmer Derksen

That Subdivision application 41-SUB-14 in the name of Willie & Marilyn Zacharias on NE 21-104-18-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 10 acres (4.04 ha) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.

- b) Provision of an access to the subdivision and the balance of the quarter shall be in accordance with Mackenzie County standards at the developer's expense.
- c) Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.
- d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - a. The existing pumpout sewer discharge line shall be relocated to meet the current Alberta Private Sewage Systems Standards of Practice 2009, or the installation of a new sewer system that meets the setback regulation will be accepted. (The old system shall then be removed) **This shall be completed prior to registration of the subdivision at Alberta Land Titles.**
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of utility right-of-way as required by ATCO Electric, TELUS and Northern Lights Gas and others.
- g) Easements are required by ATCO Electric.
- h) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

7. MISCELLANEOUS ITEMS

- b) **Bylaw 97X-14
Land Use Bylaw Amendment to Rezone
Plan 132 4101, Block 2, Lot 1 from Agricultural "A" to
Rural Light Industrial District 1 "RI1" (La Crete Rural)**

MPC-14-09-186 MOVED by Elmer Derksen

That the Municipal Planning Commission's recommendation to Council is for the approval of Bylaw 97X-14 being a Land Use Bylaw Amendment to rezone Plan 132 4101, Block 2, Lot 1 from Agricultural "A" to Rural Light Industrial District "RI1" for the purpose

of Industrial development with comments from the utility department, subject to public hearing input.

CARRIED

c) **Agenda Package**

For Discussion.

d) **Action List**

For Information.

7. **NEXT MEETING DATES**

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ September 25, 2014 at 10:00 a.m. in Fort Vermilion
- ❖ October 9, 2014 at 10:00 a.m. in La Crete
- ❖ October 23, 2014 at 10:00 a.m. in Fort Vermilion

8. **ADJOURNMENT**

MPC-14-09-187 **MOVED** by Beth Kappelar

That the Municipal Planning Commission Meeting be adjourned at 11:02 a.m.

CARRIED

These minutes were adopted this 25th day of September, 2014.

Wally Schroeder, Vice Chair



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Ron Pelensky, Director of Community Services and Operations
Title:	Machesis Horse Camp

BACKGROUND / PROPOSAL:

In the 2014 Capital budget, there was \$25,000 to proceed with establishing a Horse Camp at Machesis Lake Provincial park. Administration has received approval from Alberta Parks to start the project as proposed.

Hungry Bend Sandhills Wilderness Society (HBSWS) has partnered with other non-profit groups to match the allocated funds from the County.

This group is requesting the Municipality to assist in the following manner:

- Issue Charitable donation receipts for individuals and companies donating funds or services towards the project
- Administer the County and Machesis Horse camp group funds
- Maintain the financial records
- Obtain approval from Alberta parks for the project with HBSWS environmental impact assistance
- Administration assistance in overseeing the project

OPTIONS & BENEFITS:

The benefit is to provide assistance to non-profit organizations in the community to obtain funding / services for Machesis Horse camp.

COSTS & SOURCE OF FUNDING:

No additional funds required.

Author: R. Pelensky **Reviewed by:** _____ **CAO** _____

SUSTAINABILITY PLAN:

Support non-profit community groups, and provide additional recreational opportunities within Mackenzie County.

COMMUNICATION:

Administration to communicate Councils decision to the HBSWS.

RECOMMENDED ACTION:

That administration be authorized to further assist the Machesis Horse Camp group with issuing charitable donation receipts to individuals/companies donating funds/services to the Machesis Horse Camp Project, and with the administration of the funds.

Author: _____ Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	Master Meters

BACKGROUND / PROPOSAL:

As per the attached letter, effective March 1, 2015 ATCO Electric will be discontinuing the PowerPlus water meter reading service for Mackenzie County. Currently over half of the water meters within Mackenzie County are being read by ATCO Electric.

La Crete has 771 meters and Fort Vermilion has 241 meters that are currently being read by ATCO Electric and will need to be replaced. Zama will be unaffected by this as the hamlet is completely being read by master meters.

OPTIONS & BENEFITS:

Prior to March 1, 2015 all the ATCO read water meters will need to be changed to master meters. Due to the amount of meters that need to be changed in this short amount of time, this will be difficult for staff to achieve and may require additional manpower.

COSTS & SOURCE OF FUNDING:

Fort Vermilion:

241 registers & XTR's @ \$190/unit (5/8" meters- 1.5" meters) = \$45,790
 7 octave meters @ \$2900/unit (2" – 4" meters) = \$20,300
 Total FV = \$66,090

Author: Sarah Martens **Reviewed by:** John Klassen **CAO** JW

La Crete:

771 registers & XTR's @ \$190/unit (5/8" meters- 1.5" meters) = \$146,490

14 octave meters @ \$2900/unit (2" – 4" meters) = \$40,600

Total LC = \$187,090

Total Costs= FV (\$66,090) + LC (\$187,090)= **\$253,180**

Costs for any unforeseen items and additional manpower are yet to be determined.

Administration recommends proceeding with the project and that it be funded from the General Operating Reserve.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION: (requires 2/3)

That the 2014 budget be amended to include \$253,180 for the purchase and installation of master meters with funding coming from the General Operating Reserve.

Author: Sarah Martens **Reviewed by:** John Klassen **CAO** JW



October 1, 2014

Municipal District of Mackenzie
Joulia Whittleton, Chief Administrative Officer
P.O. Box 640
Fort Vermilion, AB
T0H 1N0

Notice of Contract Termination:
ATCO Electric will discontinue PowerPlus water meter reading service effective March 1, 2015

Dear Joulia Whittleton:

ATCO Electric has provided water meter reading services since the early 1990s to gas and water utilities within the ATCO Electric Service area. This was done in the spirit of supporting communities in which we operate.

Since ATCO Electric had commenced operation of an automated meter reading system for electric meters, and as technology existed to “piggyback” water readings (and in some cases gas meter readings) on the AMR infrastructure, it was a natural fit. Pricing for the service was based on simple recovery of costs.

In the intervening years, the program took off, reaching its peak usage in 2007 with a total of over 30,000 accounts read using the ATCO Electric AMR system.

In recent times, however, things have changed. Water utilities are now able to obtain cost effective alternative solutions, and water meter readings – underscored by environmental and conservation drivers – have become more important than ever. Meaningful alternatives have become available for small utilities at costs that are no longer prohibitive.

At the same time, electricity metering has evolved. Electromechanical meters are now obsolete and are being replaced by fully electronic, solid state meters. The technology that was used to interconnect water meters to the electric AMR system was designed for electromechanical meters, and no replacement technology exists for similar connections with electronic meters. The electromechanical meters are no longer available for purchase.

Consequently ATCO Electric is faced with some hard decisions. The Power Plus water meter reading service has declined. Six municipal utilities have implemented alternate technologies and have left the program, and many of the remainder have programs well along with phasing in replacement systems. From the high point of 30,000+ customer accounts in 2007, barely more than half remain. Another half of those will be phased out in coming months.



So, essentially the problem is this: the program will presently be unable to pay its own costs, and due to the meter technology limitations described above, it cannot be grown to defray costs among a larger group of accounts. To complicate matters further, ATCO Electric is a regulated electric utility, and should the program incur losses, those losses are not permitted to be subsidized by electric rate payers.

Consequently, ATCO Electric has taken a decision to wrap up and conclude the service. In order to permit your organization to cope with this impending change, we are providing extra notice in excess of that required by your contract. As of March 1, 2015 ATCO Electric will end the service. We trust that you understand that this was never a “for profit” operation, and it cannot be permitted to operate at a loss.

Please feel free to contact the undersigned. We would be pleased to answer questions.

On behalf of ATCO Electric and all the PowerPlus customers over the years who, together, were able to make this service low cost and efficient, we would like to express our thanks. Time and technology changes have made this step unavoidable. ATCO Electric believes that our cordial relationships in all other aspects with your organization will continue to be positive and mutually beneficial for many years to come.

Sincerely,

[Original Signed by]

Bob Deyl, Senior Manager Metering & Load Settlement,
Engineering & Construction
ATCO Electric Distribution Division
Tel: 780-509-2199 Fax: 780-420-3854
www.bob.deyl@atcoelectric.com

cc: Barry Goy, Vice President Distribution Operations
Kris Sakowsky, Vice President Engineering & Construction
Ronald Kiers, Regional Manager, North West
Jeff Barbutza, Regional Manager, North East
Brent Kobelka, Regional Manager, South East



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	Second Access Request – NE 24-105-14-W5M

BACKGROUND / PROPOSAL:

Administration received an application for a second access to a parcel and as per Policy PW039 this needs to be approved by Council. Item 7 of the policy reads as follows...

Mackenzie County will approve only one access per titled property (rural or urban). Any and all subsequent accesses will be at the discretion of Council. Where deemed applicable and beneficial, a shared access to agricultural lands will be mandated.

The applicant wishes to apply for a second access to NE 24-105-14-W5M in order for the lessee to gain access onto the field. The area needing access is currently leased for agriculture purposes, the lessee was previously accessing via the road allowance where a road has now been constructed and would like an access off of the newly constructed road.

As the parcel of land in question does not seem to be fragmented in any way by either a drainage ditch or creek administration cannot recommend approval of this additional access as per policy, therefore this application is being presented to Council for consideration.

OPTIONS & BENEFITS:

Option 1: To approve the second access application as requested.

Option 2: To deny the second access.

Author: Sarah Martens **Reviewed by:** _____ **CAO** _____

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

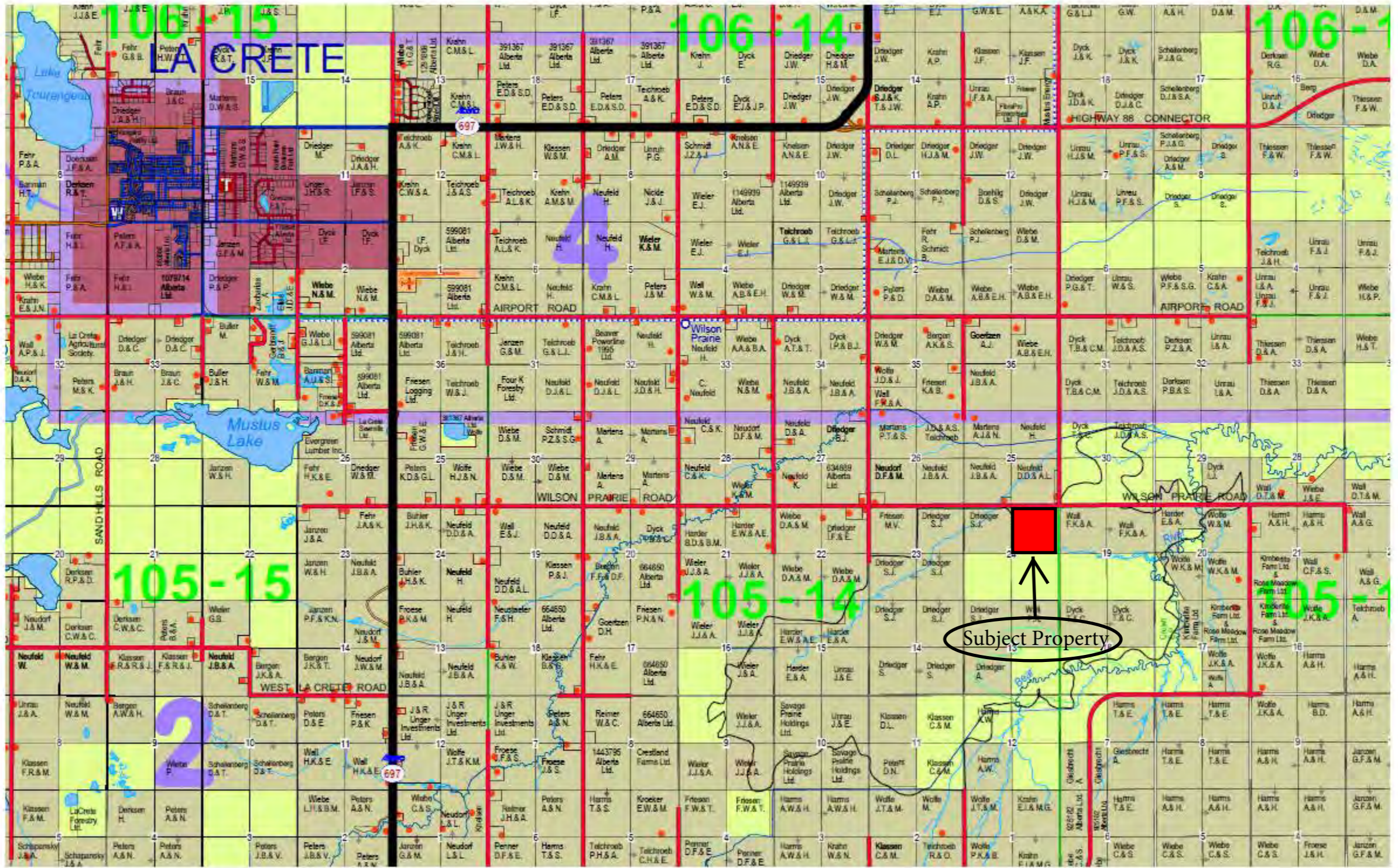
Administration will write a letter to the applicant on the decision of Council.

RECOMMENDED ACTION:

That the second access request for NE 24-105-14-W5M be _____.

Author: Sarah Martens Reviewed by: _____ CAO _____







MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	Second Access Request – NW 19-105-13-W5M

BACKGROUND / PROPOSAL:

Administration received an application for a second access to a parcel and as per Policy PW039 this needs to be approved by Council. Item 7 of the policy reads as follows...

Mackenzie County will approve only one access per titled property (rural or urban). Any and all subsequent accesses will be at the discretion of Council. Where deemed applicable and beneficial, a shared access to agricultural lands will be mandated.

As this parcel could be considered fragmented due to a small creek running through the subdivision, two accesses would be desirable.

OPTIONS & BENEFITS:

Option 1: To approve the second access application as requested.

Option 2: To deny the second access.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

Author: Sarah Martens **Reviewed by:** _____ **CAO** _____

COMMUNICATION:

Administration will write a letter to the applicant on the decision of Council.

RECOMMENDED ACTION:

That the second access for NW 19-105-13-W5M be APPROVED.

Author: Sarah Martens Reviewed by: _____ CAO _____



Access 1 (New)

NW19 105-13-5

Access 2 (Council Discretion)





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	John Klassen, Director of Environmental Services & Operations
Title:	Second Access Request – SW 12-106-13-W5M

BACKGROUND / PROPOSAL:

Administration received an application for a second access to a parcel and as per Policy PW039 this needs to be approved by Council. Item 7 of the policy reads as follows...

Mackenzie County will approve only one access per titled property (rural or urban). Any and all subsequent accesses will be at the discretion of Council. Where deemed applicable and beneficial, a shared access to agricultural lands will be mandated.

Mackenzie County staff noticed an unauthorized access on SW 12-106-13-W5M when doing an access inspection at a neighboring property. A letter was written to the landowner asking him to come in and fill out the proper paperwork as Policy PW039 needed to be followed.

The landowner came in and explained that the second access had recently been constructed without authorization. He had constructed it in order for machinery and lowbed trucks to gain access to his property without crossing his residence.

As per policy, administration cannot approve this therefore this application is being presented to Council for consideration.

OPTIONS & BENEFITS:

Option 1: To approve the second access application as requested.

Option 2: To deny the second access and request removal of access.

Author: Sarah Martens **Reviewed by:** _____ **CAO** _____

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Administration will write a letter to the applicant on the decision of Council.

RECOMMENDED ACTION:

That the second access request for SW 12-106-13-W5M be _____.

Author: Sarah Martens Reviewed by: _____ CAO _____

SW12 106-13-5

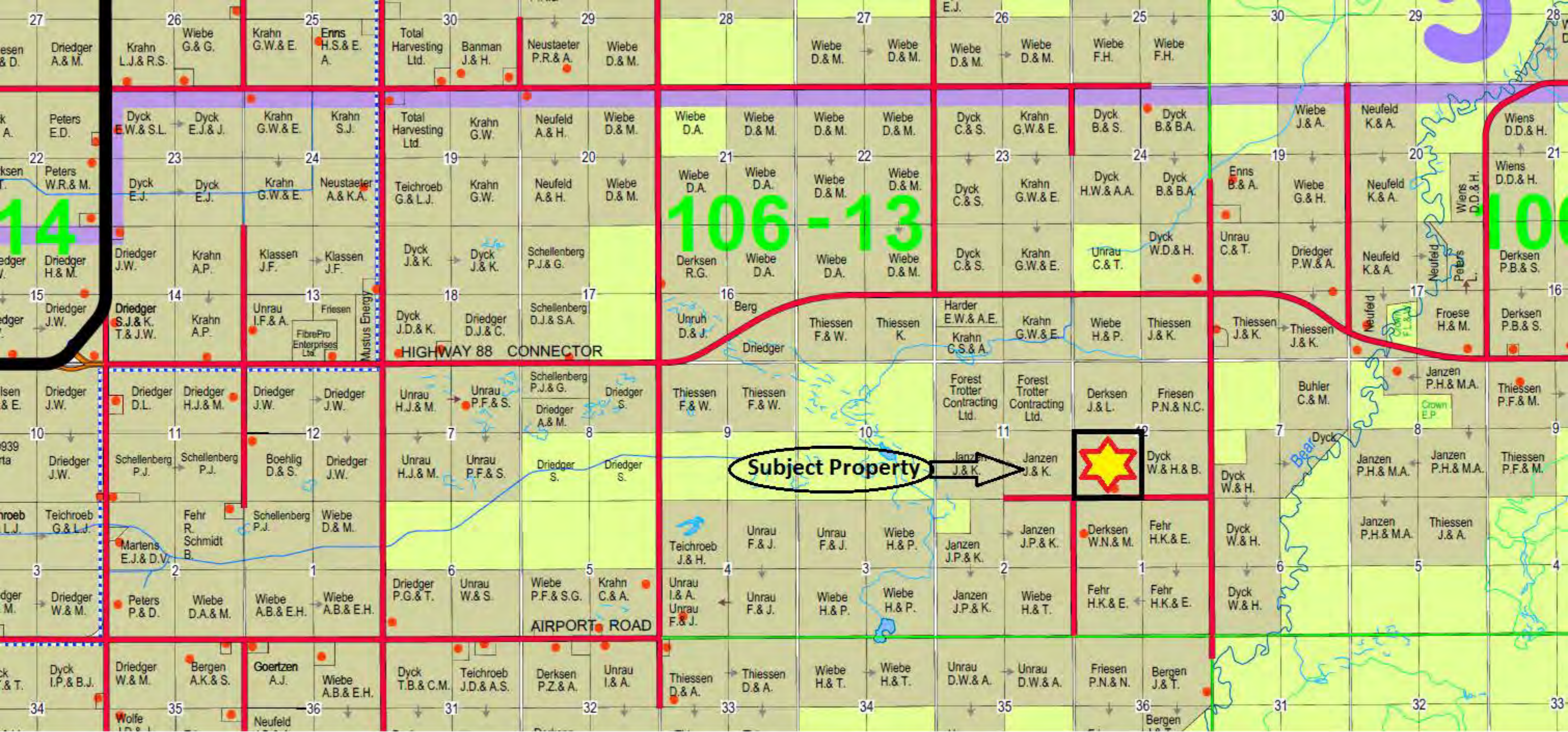
Access 1 (Existing)

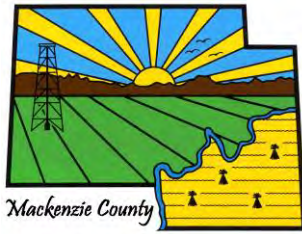
Access 2 - Council Discretion (Newly constructed unauthorized access)

ROADWAY

872 03







MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Review of the Waste Collection System

BACKGROUND / PROPOSAL:

Residents of the County have four options for disposal of waste:

- Option 1: Residential garbage pickup (Hamlet of La Crete)
- Option 2: Use of Transfer Stations
- Option 3: Use of Mackenzie Regional Landfill
- Option 4: Use of Garbage Containers in yards from Waste Collectors
(County pays for disposal fees only)

In both residential and farming waste the County pays the disposal fees. This applies to whether they haul the waste to a transfer station/Landfill or whether they have a garbage container at their residence.

Administration is finding it difficult to approve expenditures with assurance on Option 4, garbage containers in yards, as there are no contracts in place or system in place to easily identify the customer and to verify if the bin was dumped as reported.

At the present time the waste collector tells us which resident has garbage containers, how big of bin each resident has, how often they get dumped and how much each bin costs. The waste haulers invoice the County in two different ways. One hauler tracks who gets dumped each month, how big the bin is and how many times it is dumped. The other two haulers use an average approach and say it costs so much per resident per month. Some months they may go there twice and some none.

All the County's we contacted use transfer stations or landfills. None subsidize them when they choose to have a garbage container. One of the concerns with the garbage container, is the waste does not get sorted. ie. Metal, paint cans, oil jugs, etc

Author: R. Pelensky **Reviewed by:** _____ **CAO** _____

Administration researched the use of garbage containers in the hamlets and the findings are as follows:

- The resident pays for the rental of a garbage container and the disposal of the waste if it is for construction or demolition waste
- The Commercial customer pays for the disposal of garbage containers
- Residents of the Hamlet of Fort Vermilion and Zama are allowed to participate in garbage container program offered by the County.(option 4)
- Residents not in the La Crete residential pickup area are allowed to participate in the garbage container program offered by the County (option 4)
- Multifamily dwellings, apartments and trailer courts are allowed to participate in garbage container program (option 4)
- Mackenzie Housing has been participating in the garbage container program (option 4)

OPTIONS & BENEFITS:

Option A

That administration be authorized to implement a yearly registration form for rural residents, hamlet residents not in the residential collection program, multifamily dwellings, apartments and trailer courts wishing to have garbage containers for yard site pick up, and

That Council agree to pay the disposal fee for rural residents and residents that don't have residential collection system with a cap set at \$120/year/garbage container and \$10/dwelling/month for multifamily dwellings, apartments and trailer courts, and

That Council allows Mackenzie Housing to participate in this program by paying their disposal fees \$120/year/garbage container times number of containers.

Benefit:

The proposed change should receive minimum complaints as it's the same service as everyone is currently getting. The registration would provide us better control of who is using the container and where it is located and capping the amount we spend on disposal fees would make it fair among all users. This would also make the owner more responsible of what they dispose of as they will have to pay extra for additional use of the container.

Option B

That administration be authorized to implement a yearly registration form for rural residents, multifamily dwellings, apartments and trailer courts wishing to have garbage containers for yard site pick up, and

Author: R. Pelensky Reviewed by: _____ CAO _____

That council agrees to pay the disposal fee for rural residents with a cap set at \$120/year/garbage container and \$10/dwelling/month for multifamily dwellings, apartments and trailer courts.

Benefit:

Almost the same option other than it restricts garbage containers in the hamlets to trailer courts, multifamily dwellings and apartments. It also eliminates subsidizing Mackenzie Housing waste costs.

Option C

That administration be authorized to implement a yearly registration form for rural residents, hamlet residents not in the residential collection program, multifamily dwellings, apartments and trailer courts wishing to have garbage containers for yard site pick up, and

That administration implement a tag system for rural residents, hamlet residents not in the residential collection program wishing to have garbage containers and supply the owner with 12 free tags, valued at \$10/tag and provide 12 free tags per garbage container for apartments, multifamily dwellings and trailer courts.

Benefit:

The benefit of this option is the registration would provide us better control of who is using the container and where it is located.

Use of the tags would provide assurance that the county is paying for a service that took place. Capping the amount we spend on disposal fees would make it fair among all users and make the owner more responsible of what they dispose of as they will have to pay for extra use of the container.

Option D

That administration be authorized to implement a yearly registration form for all users utilizing garbage bins for yard site pick up.

Benefit:

The benefit of this option is the registration would provide us better control of who is using the bin and where it is located.

Option E

Accept this report for information.

Author: R. Pelensky Reviewed by: _____ CAO _____

COSTS & SOURCE OF FUNDING:

The County currently pays \$67,000/year to three hauling Contractors for garbage container disposal fees.

The proposed change should reduce the County's expenditures slightly as it would eliminate the heavy users and make the owner more responsible of what they dispose of in the garbage container.

RECOMMENDED ACTION:

Motion 1:

That administration be authorized to implement a yearly registration form for rural residents, hamlet residents not in the residential collection program, multifamily dwellings, apartments and trailer courts wishing to have garbage containers for yard site pick up.

Motion 2:

That Council agrees to:

- Pay the disposal fee for garbage containers at rural residents and residents that don't have residential collection system with a cap set at \$120/year/garbage container.
- Pay the disposal fee of \$10/dwelling/month for multifamily dwellings, apartments and trailer courts.
- Allow Mackenzie Housing to participate in this program by paying their disposal fees of \$120/year/garbage container

Motion 3:

That Administration bring back the updated Solid Waste Policies to reflect the above changes.

Author: R. Pelensky Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 975-14 – School Zones and Other Speed Zones

BACKGROUND / PROPOSAL:

At the September 24, 2014 regular Council meeting the following motion was made:

MOTION 14-09-617 **MOVED** by Councillor Driedger

That Bylaw 723-09 School Zones and Other Speed Zones be brought back to the next council meeting for the purpose of reviewing rural speed limits.

CARRIED

OPTIONS & BENEFITS:

Option 1:

That Bylaw 723-09 be amended as per attachment.

Option 2:

That Council receives this report for information.

COSTS & SOURCE OF FUNDING:

Order new signs from operational budget and erect them on roads requiring new speed zones.

Author: S Wheeler **Reviewed by:** B Peters **CAO** _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Administration would post amended bylaw on County website.

RECOMMENDED ACTION:

Motion 1

That first reading be given to Bylaw 975-14 being the School Zones and Other Speed Zones Bylaw.

Motion 2

That second reading be given to Bylaw 975-14 being the School Zones and Other Speed Zones Bylaw.

Motion 3 (requires unanimous)

That consideration be given to go to third reading of Bylaw 975-14 being the School Zones and Other Speed Zones Bylaw at this meeting.

Motion 4

That third reading be given to Bylaw 975-14 being the School Zones and Other Speed Zones Bylaw.

Author: S Wheeler Reviewed by: B Peters CAO _____

BYLAW NO. 975-14

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF DECLARING SPECIFIC PORTIONS OF ROADS
AS SCHOOL ZONES AND OTHER SPEED ZONES
AND AUTHORIZING THE ERECTION OF SCHOOL ZONE SIGNS
TO DESIGNATE THE AREAS SO DECLARED**

WHEREAS the Council of Mackenzie County deem it advisable that specific portions of roadways herein referred to be declared as school zones for the protection of children attending the schools at the specified locations,

WHEREAS the Council has designated that certain roadway speeds be reduced due to congested residential development.

WHEREAS, provisions of the Traffic Safety Act, the Council to establish maximum speed limits of less than eighty (80) kilometers per hour for highways under its control; and to establish a maximum speed limit in excess of eighty (80) kilometers per hour for all or any highway under its control.

WHEREAS, provisions of the Traffic Safety Act, the Council of Mackenzie County may prescribe a maximum of not more than one hundred (100) kilometers per hour for a highway that is not a primary highway.

THEREFORE by virtue of the powers vested in it under the Traffic Safety Act, and the Municipal Government Act, the Council of Mackenzie County enacts as follows:

1. In this bylaw, unless the context otherwise requires,
 - a) **“Hamlet(s)”** shall be the unincorporated communities of Fort Vermilion, La Crete, and Zama as established and designated boundaries as approved by Mackenzie County.
 - b) **“Rural Area”** shall be all other areas within the municipality with the exception of the communities noted above.
2. **PLAYGROUND ZONES:**
 - a) That the portion of 101st Avenue from the east boundary of Lot 4MR, Block 17, Plan 792-1881 to the west boundary of the same, within the boundaries of the Hamlet of La Crete be declared a playground zone.

- b) That the portion of River Road from the east boundary of Lot 1, Plan 3279 KS to the west boundary of the same, within the boundaries of the Hamlet of Fort Vermilion be declared a playground zone.
- c) That the portion of Aspen Drive from the north boundary of Lot 1MR, Block 15, Plan 892-2794 to the south boundary of same, within the boundaries of the Hamlet of Zama be declared a playground zone.
- d) That the portion of Aspen Drive from the north boundary of Lot 4, Block 11, Plan 882 1687 to the south boundary of Lot 4, Block 11, Plan 882 1687, within the boundaries of the Hamlet of Zama be declared a playground zone. This playground zone shall be for the Zama City School.

3. PLAYGROUND ZONE HOURS AND SIGNAGE

- a) That on any day no driver shall drive within the playground zone, so declared, at a rate of speed greater than 30 kilometers per hour at any time between the hours of 8:30 a.m. and one hour after sunset.
- b) That 30 kilometers per hour playground zone speed signs be erected to designate those portions of the roadways within the hamlets in the Mackenzie County herein before referred to as playground zones for the guidance of any person or driver of any vehicle travelling on the said roadways.

4. SCHOOL ZONES

- a) That the portion of 94th Avenue from the east boundary of Lot 12, Plan 782 0147 to the west boundary of Lot 14 Plan 782 0147, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the Ridgeview Central School and the Sandhills Elementary School.
- b) That the portion of 100th Street from the south boundary of Lot C, Plan 962 4008 to the north boundary of Lot C Plan 962 4008 and that the portion of 99 Avenue from the NE corner of Lot C Plan 962 4008 to 101st Street, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the La Crete Public School.
- c) That the portion of 50th Street from the north boundary of Lot 4, Block A, Plan 762 1591 to the south boundary of Lot 4, Block A, Plan 762 1591, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the Fort Vermilion Public School.

- d) That the portion of local road, locally known as Bluehills Road, for 300 meters north and south of the Bluehills Community School located on SE 1-104-18-W5M, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Bluehills Community School.
- e) That the portion of local road, locally known as Rocky Lane Road, for 300 meters north and south of the Rocky Lane School located on S½ 16-109-14-W5M, subdivided as Lot 5, Block 1, Plan 962 1175, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Rocky Lane School.
- f) That the portion of local road, for 300 meters north and south of the Private School located NE 11-108-13-W5M and 300 meters from the south boundary of the same, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Fort Vermilion Peace Private School.
- g) That the portion of local roads, for 300 meters north and south and 300 meters east and west of the Private School located on NE 33-105-14-W5M, within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Peace Mennonite Private School.
- h) That the portion of local road, for 300 meters north and south of the Private School located NW 8-107-13-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the W.P. Mennonite School Society.
- i) That the portion of local road, for 300 meters north and south of the Private School located SE 15-104-17-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Buffalo Head Mennonite School.
- j) That the portion of local road, for 300 meters north and south of the Private School located on SW 17-104-17-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the W.P. Mennonite School Society.
- k) That the portion of local road, for 300 meters north and south of the Private School located on SW 30-104-14-W5M within the boundaries of Mackenzie County be declared a school zone. This school zone shall be for the Buffalo Head Mennonite School.
- l) That the portion of local road, for 300 meters north and south of the Private School located on SW 14-105-15-W5M within the boundaries of

Mackenzie County be declared a school zone. This school zone shall be for the W.P. Mennonite School Society.

- m) That the portion of 94 Avenue, for 200 meters east and west of the Private School located on NW 04-106-15-W5M within the Boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for Reinland Christian Academy.

5. SCHOOL ZONE HOURS AND SIGNAGE

- a) That on any day on which school is held, no driver shall drive within the school zone so declared, at a rate of speed greater than 30 kilometers per hour, at any time between:
 - i) 8:00 a.m. and 9:30 a.m., and
 - ii) 11:30 a.m. and 1:30 p.m., and
 - iii) 3:00 p.m. and 4:30 p.m.
- b) That 30 kilometers per hour school zone speed signs be erected to designate those portions of the roadways within Mackenzie County herein to be referred to as school zones for the guidance of any person or driver of any vehicle travelling on the said roadways.
- c) That 30 kilometers per hour ahead signs be erected 150 meters in advance of the 30 kilometer per hour school zone signs on all streets in the hamlets where school zones are located.
- d) That 30 kilometers per hour ahead signs be erected 300 meters in advance of the 30 kilometers per hour school zone signs on all rural roads where school zones are located.

6. BUFFALO LAKE ESTATES

That a maximum speed limit of sixty (60) kilometers per hour be established for the sections of road known as "Buffalo Lake Estates" or legally known as shown on attached Schedule "A":

- a) Township Road 105-5 from Range Road 15-1 to Range Road 15-1A; and
- b) Range Road 15-1A from Township Road 105-5 to Township Road 106-6.

7. HUTCH LAKE

That a maximum speed limit of thirty (30) kilometers per hour be established for the sections of road known as “Hutch Lake Cottage Area” or legally known as shown on attached Schedule “B”:

- a) Tugate Drive on Part of SW 33-112-20-W5M, Part of SE 32-112-20-W5M, Part of NW 28-112-20-W5M, and Part of NE 29-112-20-W5M.

8. HAMLET SPEED LIMITS

- a) That a maximum speed limit of fifty (50) kilometers per hour be established in the hamlets of Fort Vermilion, La Crete and Zama, except in designated school and playground zones.
- b) Notwithstanding clause 8. a) that a maximum of seventy (70) kilometers per hour transition zone that connects a fifty (50) kilometers an hour zone within a hamlet increasing to a seventy (70) kilometer an hour zone to the hamlet boundary before proceeding to either an eighty (80) kilometers per hour zone on a gravel road or a one hundred (100) kilometer an hour zone on a paved highway, may be established on the outskirts of the hamlets as designated by the Director of Operations.
- c) That proper speed limit signs be placed at the boundaries of those hamlets mentioned in Section 1.

9. RURAL SPEED LIMITS

- a) That a maximum speed limit of eighty (80) kilometers per hour be established for all rural gravel roads within municipal boundaries.
- b) That a maximum speed limit of one hundred (100) kilometers per hour be established for the La Crete North and South Access Roads up to the Hamlet of La Crete boundary.
- c) That a maximum speed limit of sixty (60) kilometers per hour be established for all roads ~~adjacent to and~~ within Country Residential zoned subdivisions ~~within municipal boundaries that front onto a rural road or an internal subdivision road~~
- d) That a maximum speed limit of sixty (60) kilometers per hour be established, at the discretion of Council, for all roads that are adjacent to or front onto a Country Residential zoned subdivision.

- e) Notwithstanding clause 9. a) that the speed limits may be reduced where determined by the Chief Administrative Officer or designate.

10. PENALTIES AND RESCINDING BYLAWS

- a) That any person found guilty of violating the speed as indicated by the erected signs is subject to the penalties described in the Traffic Safety Act and Amendments thereto.
- b) That Bylaw 723-09 hereby be rescinded.

READ a first time this ____ day of October, 2014.

READ a second time this ____ day of October, 2014.

READ a third time and finally passed this ____ day of October, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

BYLAW 975-14

SCHEDULE "A"



BYLAW 975-14

SCHEDULE "B"





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 930-14 Road Closure Lying West of NE 34-105-15-W5

BACKGROUND / PROPOSAL:

Bylaw 930-14 was presented to Council for a Public Hearing on August 27, 2014. No objections or submissions were received. Administration then sent the Road closure package to Alberta Transportation for approval on September 16, 2014. Approval was received back on October 8, 2014.

Background

Bylaw 930-14, being a Road Closure Bylaw for the closure of a portion of statutory road allowance lying between NE 34-105-15-W5 and NW 34-105-15-W5 for the purpose of sale and consolidation with the adjacent lands.

This particular portion of road allowance is currently 55 m wide at the south end and 50 m wide at the north end, which is much more than is anticipated the County would ever need in this location. The applicant is requesting that the County sell the easterly 20 m to 25 m of the road allowance, which still allows for a 30 m road allowance for County use.

Administration is unsure why the current road allowance is as wide as it currently is, but administration agrees with the applicants request to close this portion of the road allowance.

The applicant claims that the County/Province originally only paid a dollar to acquire the road allowance, and requests that he be allowed to buy it back for the same amount. The applicant also claims that the road was originally built in the wrong location, and was moved within a couple of years to its current location. This mistake is what led to the road allowance being what it is today. Administration has not found any paperwork

Author: B. Peters **Reviewed by:** _____ **CAO** JW

regarding the original sale of the road allowance lands, which took place in/around 1984.

All road closure Bylaws must receive a Public Hearing prior to being sent to Alberta Transportation for approval prior to consideration for second and third reading.

COSTS & SOURCE OF FUNDING:

All costs to be borne by the applicant.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Public Hearing was held on August 27, 2014, advertised in the local paper and individual letters sent out to all adjacent landowners.

RECOMMENDED ACTION:

MOTION 1

That second reading be given to Bylaw 930-14, being a road closure bylaw for the closure of the easterly portion of the road allowance, while maintaining a 30 m road allowance, lying west of NE 34-105-15-W5.

MOTION 2

That third reading be given to Bylaw 930-14, being a road closure bylaw for the closure of the easterly portion of the road allowance, while maintaining a 30 m road allowance, lying west of NE 34-105-15-W5.

Author: B. Peters Reviewed by: _____ CAO JW

BYLAW NO. 930-14

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING A PORTION OF
STATUTORY ROAD ALLOWANCE IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000**

WHEREAS, Council of Mackenzie County has determined that a portion of Government Road Allowance as shown in Plan 842 1715 as outlined in Schedule "A" attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close, for the purpose of sale, a portion of the Plan 842 1715 described as follows, subject to the rights of access granted by other legislation or regulations:

ALL THAT PORTION OF GOVERNMENT ROAD ALLOWANCE LYING WITHIN
THE LIMITS OF
AREA 'A'
PLAN 842 1715
EXCEPTING THEREOUT ALL MINES AND MINERALS

As outlined in Schedule "A"

READ a first time this 14th day of January, 2014.



Bill Neufeld
Reeve



Joulia Whittleton
Chief Administrative Officer

PUBLIC HEARING held this 27th day of August, 2014.

APPROVED this 3 day of October, 2014.



Minister of Transportation

Approval valid for _____ months.

READ a second time this ____ day of _____, 2014.

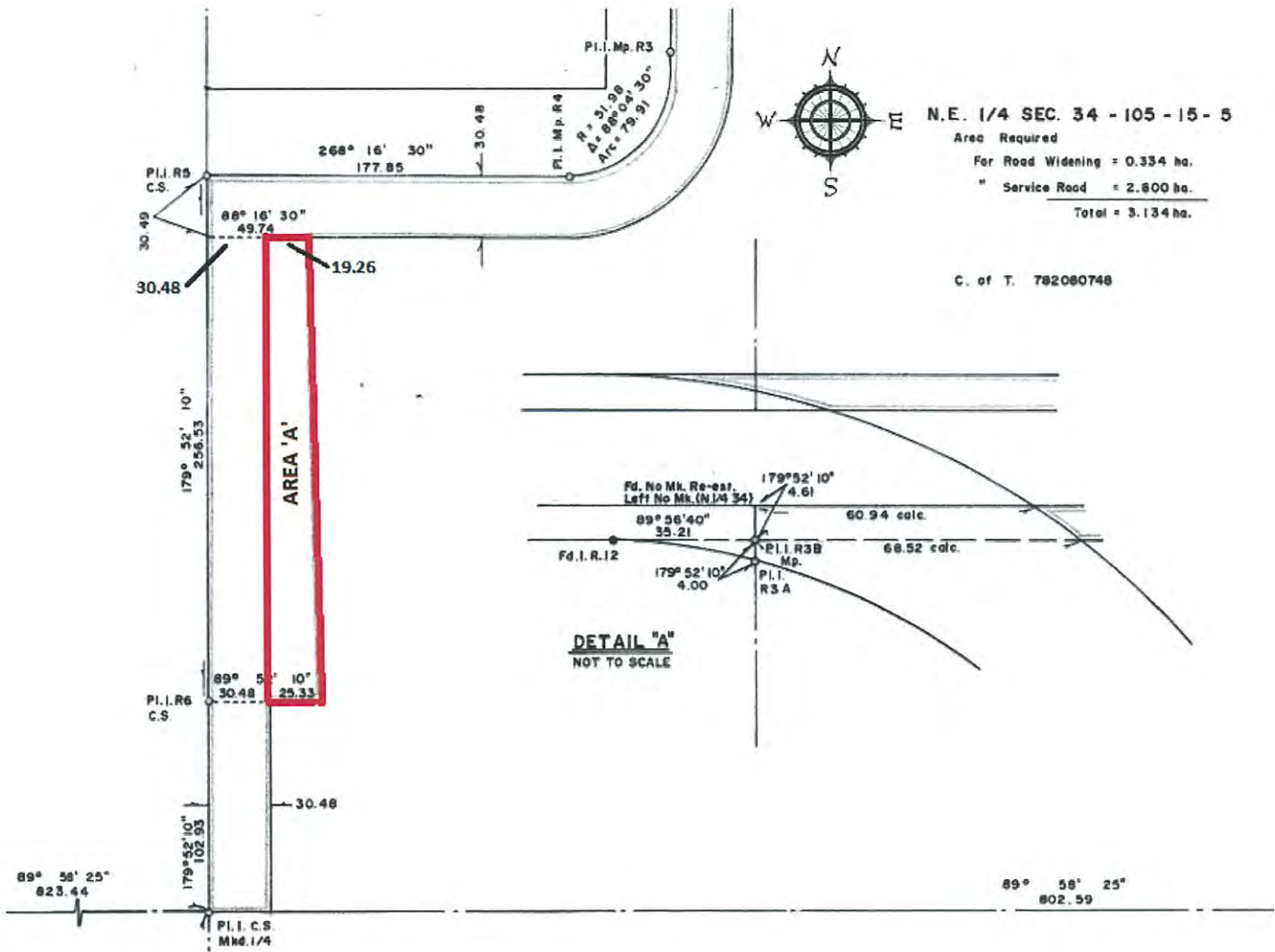
READ a third time and finally passed this ____ day of _____, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

BYLAW No. 930-14

SCHEDULE "A"



[Handwritten signature]
 B.N.



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF APPLICANT <u>Bennie / Jeannie Gerbrandt</u>		
ADDRESS <u>Box 1911</u>		
TOWN <u>La Crete</u>		
POSTAL CODE <u>T0H 2H0</u>	PHONE (RES.) <u>(780) 928-4846</u>	BUS. cell <u>780-926-7720</u>

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <u>NE</u>	SEC. <u>34</u>	TWP. <u>10S</u>	RANGE <u>1S</u>	M. <u>5</u>	OR	PLAN	BLK	LOT
-----------------------	-------------------	--------------------	--------------------	----------------	----	------	-----	-----

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: _____ TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

see attached

ROAD CLOSURE

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 400.00 RECEIPT NO. 163868

Jeannie Gerbrandt
APPLICANT

Jan. 3/2014
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Jeannie Gerbrandt
REGISTERED OWNER

Jan. 3/2014
DATE

Dec 20 2013
I Bennie Gerbrandt request that the
road allowance on ~~my~~ NE-34-105-15-45
to be consiliated back into original Parcel
as shown on map. I am prepared to
pay for the cost of fees.

Bim 



982 4611

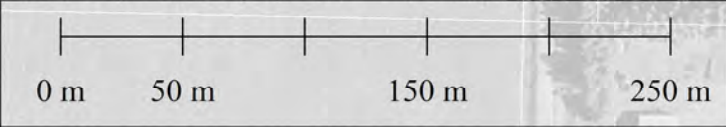
032 2739

ROADWAY

3871 LZ

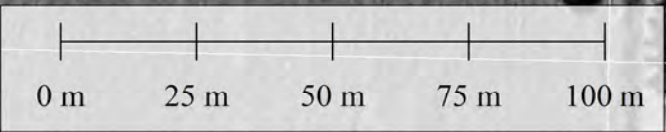
NE34 105

30.199 m



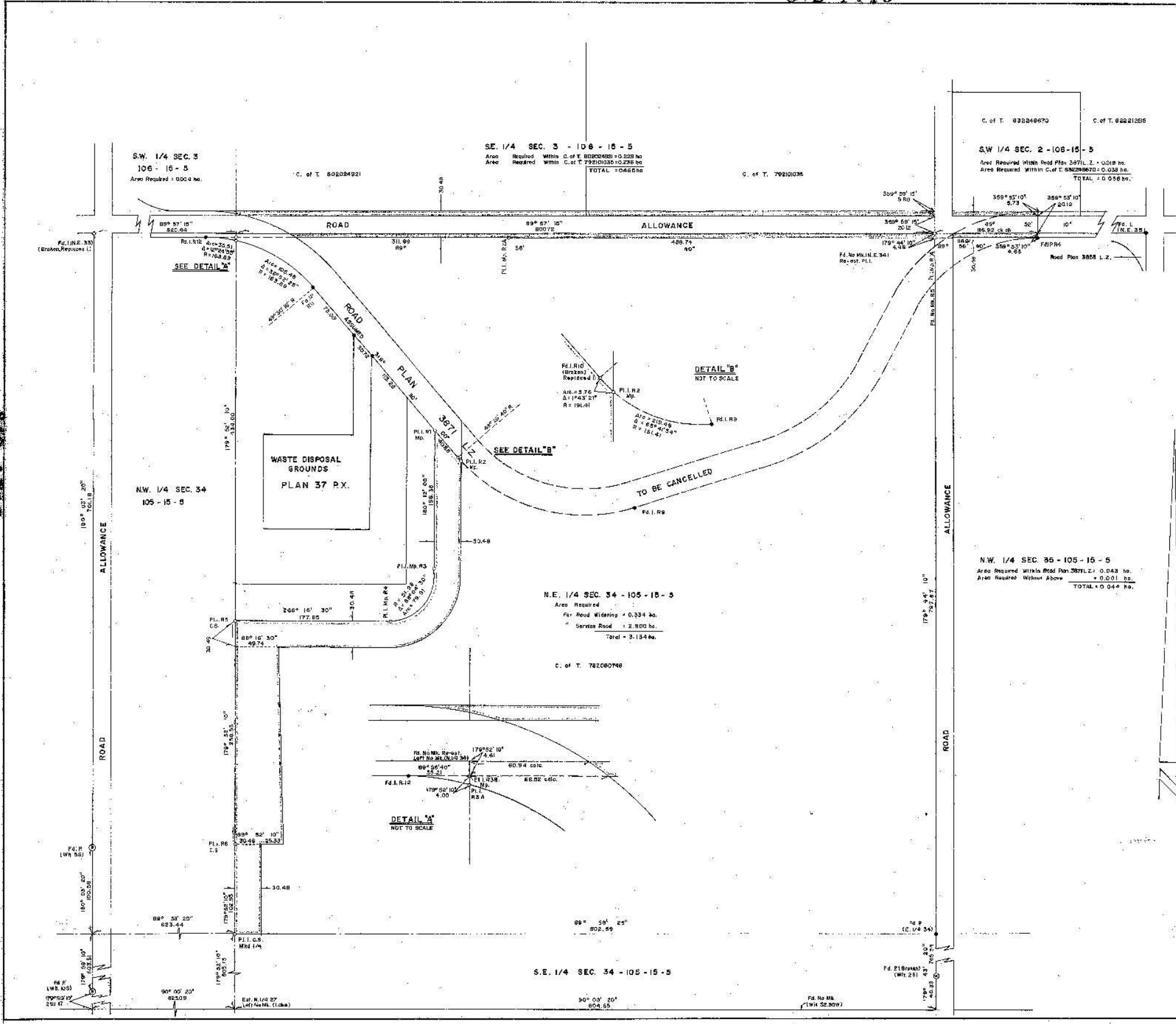


30.199 m



Albera This plan may not be commercially re-distributed, transferred or re-published in any form without the specific written consent of Albert Land Title.

842 1715



ALBERTA TRANSPORTATION

PLAN SHOWING SURVEY OF PUBLIC WORK (ROAD) IN

SEC'S. 2 & 3 TWP 106 RGE. 15 W.5 M. and SEC'S. 34 & 35 TWP 105 RGE. 15 W.5 M.

Scale 1"=2000 1983 Peter A. Walker, A.L.S.

Scale 1"=2000 1983 Peter A. Walker, A.L.S.

Stationary Iron Survey Posts found are shown thus .
 Statutory Iron Survey Posts shown are shown thus .
 Marker posts are shown thus .
 Mileage posts are shown thus .
 Pure countermarks are shown thus .
 Distances are in metres and decimals of a metre.
 Portions to be registered is shown in red and contains 3.70 hectares.
 Distances in metres are shown thus .

I, PETER A. WALKER, of the Town of High Level, Alberta Land Surveyor, do hereby certify that the survey represented by this survey was made under my personal supervision and in accordance with good surveying practices and in accordance with The Survey Act, and that the survey was performed between the dates of September 28, 1983 and October 2, 1983 and that this plan is true and correct and is prepared in accordance with The Land Titles Act.

Witness my hand and the Seal of the Province of Alberta, this 4th day of November, 1983.

Peter A. Walker
 ALBERTA LAND SURVEYOR

Helen White, (Witness, Whistler, April 29, 1983)
 COMMISSIONER FOR OFFICIAL LANDS AND FOR THE PROVINCE OF ALBERTA

I hereby certify that the plan represents a survey of land required for a public work pursuant to The Public Works Act and that the lands shown by the plan were acquired by agreement with the owners.

DATED June 11th 1984 at Edmonton, Alberta.
 J. H. Hill
 DIRECTOR OF PROPERTY SERVICES

PLAN No 842 1715
 INDEXED AND REGISTERED
 ON AUG 21 84
 INSTRUMENT No 842 184 B70



Prepared by: CAN-AM SURVEYS LTD.

HL 110-83

842 1715

We, Bennie and Jeannie Gerbrandt have done research on why there is a double road allowance on the road going North South of NE 34 105 15 W5.

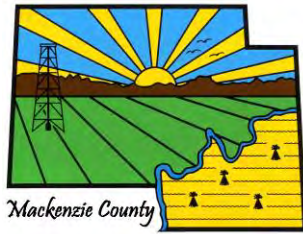
In the early 80's the road was built to far East by mistake, not on the edge of the Quarter. Several years later Willy Wiebe moved in to the next Quarter, South, and the road had to be extended. They realized the road had to be moved west 20 to 30 meters, for it had not been built on the edge of the Quarter. They moved the road and kept the old road allowance.

This land this road was built on was sold for a dollar by Ed and Helena Zacharias in the early 80's. Right now our front yard and garden is on the old road allowance.

We feel we should not be responsible for paying the surveying fees, as it was not the owners mistake as to where the road was built in the first place.

Signed, Bennie Gerbrandt
Bennie Gerbrandt

Jeannie Gerbrandt
Jeannie Gerbrandt



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 976-14 Amending Bylaw 930-14 Road Closure Lying West of NE 34-105-15-W5

BACKGROUND / PROPOSAL:

Bylaw 930-14, being a Road Closure Bylaw for the closure of a portion of statutory road allowance lying between NE 34-105-15-W5 and NW 34-105-15-W5 for the purpose of sale and consolidation with the adjacent lands scheduled to receive 2nd & 3rd reading on October 14, 2014.

Alberta Transportation returned the signed bylaw on October 8, 2014 along with a letter informing Mackenzie County that the description supplied by the surveyors in the Bylaw would likely not be acceptable to the Land titles Office.

Therefore an amendment is required to Bylaw 930-14 with a description that is suitable to Alberta Land Titles. This amendment does not change the intent of the original bylaw.

OPTIONS & BENEFITS:

Without the amendment to Bylaw 930-14, Alberta Land Titles will likely not accept the Road Closure.

COSTS & SOURCE OF FUNDING:

The applicant will cover the cost of consolidation.

Author: L. Lambert **Reviewed by:** _____ **CAO** J. Whittleton

SUSTAINABILITY PLAN:

The Sustainability Plan does not address Road Closure Bylaws.

COMMUNICATION:

None required

RECOMMENDED ACTION:

MOTION 1:

That first reading be given to Bylaw 976-14, being an amendment to Bylaw 930-14
Legal description.

MOTION 2:

That second reading be given to Bylaw 976-14, being an amendment to Bylaw 930-14
legal description.

MOTION 3: *(requires unanimous)*

That consideration be given to proceed to third reading of Bylaw 976-14, being an
amendment to Bylaw 930-14 legal description at this meeting.

MOTION 4:

That third reading be given to Bylaw 976-14, being an amendment to Bylaw 930-14
legal description.

Author: L. Lambert Reviewed by: _____ CAO J. Whittleton

BYLAW NO. 976-14

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING A
PUBLIC ROAD ALLOWANCE IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000**

WHEREAS, Council of Mackenzie County passed all three readings of Bylaw 930-14 determined that a portion of public road allowance, as outlined on Schedule "A" attached hereto, be subject to a road closure, and,

WHEREAS, Bylaw 930-14 requires a typo amendment to the plan description, and

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF MACKENZIE COUNTY DOES HEREBY AMEND THE DESCRIPTION IN BYLAW 930-14 TO READ AS FOLLOWS:

PLAN _____; AREA "A", CONTAINING 0.51 HECTARES MORE OR LESS.
(BEING A PORTION OF ROAD PLAN 842 1715 WITHIN THE NE 34-105-15-W5M)
EXCEPTING THEREOUT ALL MINES AND MINERALS.

READ a first time this ____ day of _____, 2014.

READ a second time this ____ day of _____, 2014.

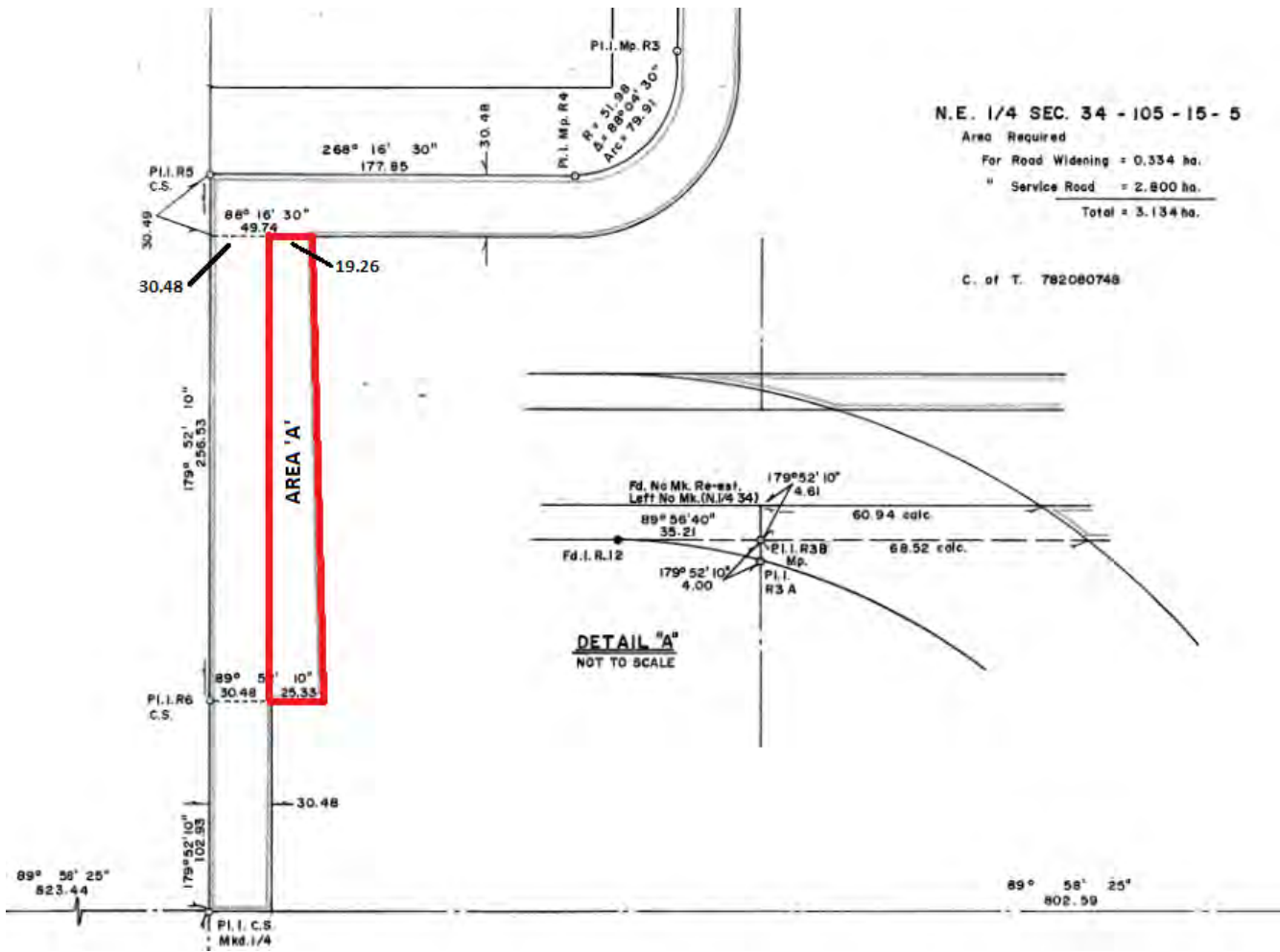
READ a third time and finally passed this ____ day of _____, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

BYLAW No. 976-14

SCHEDULE "A"



REGIONAL SERVICES DIVISION
2ND FLOOR, TWIN ATRIA BUILDING
4999-98 AVENUE
EDMONTON, ALBERTA, CANADA
T6B 2X3

TELEPHONE NO: 780-427-4130
FAX NO: 780- 427-0783
Toll Free Connection Dial 310-0000

3 Oct., 2014

Mackenzie County
4511-46 Avenue
Fort Vermilion, Alberta T0H 1N0

RECEIVED
OCT 8 2014

Attention: Liane Lambert
Development Officer

MACKENZIE COUNTY
FORT VERMILION OFFICE

RE: ROAD CLOSURE – BYLAW 930-14 (File No. 101-DR-83)

Enclosed is the above noted bylaw which was approved by Alberta Transportation for closure and sale or lease on 3 Oct., 2014.

Note: The legal descriptions for the portion to be closed do not appear that they would be acceptable to the Land Titles Office. We suggest you do an amending bylaw to amend the description

The following is a description that may be acceptable to the Land Titles Office, Survey Section. Please check with them to verify it.

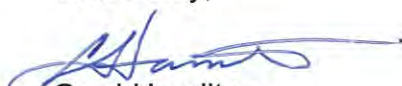
**PLAN _____; AREA "A", CONTAINING 0.51 HECATES MORE OR LESS.
(BEING A PORTION OF ROAD PLAN 8421715 WITHIN THE NE 34-105-15-5)
EXCEPTING THEREOUT ALL MINES AND MINERALS**

The new plan of survey showing Area "A" must be registered prior to or consecutively with the bylaw. Please ensure that the area to be closed is labelled "Area A" on the plan.

Following the second and third readings of the bylaw by your council the bylaw may be registered at Land Titles. Please notify me of the second and third readings and when the bylaw is registered at Land Titles.

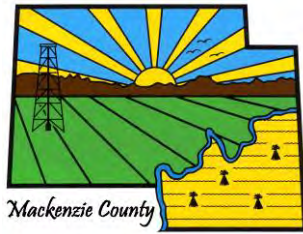
Thank you.

Yours truly,


Gord Hamilton
Land Technologist

cc: Mae Stewart
Development & Planning Technologist
Peace River, Alberta

Enclosures



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Rural Addressing – Award Tender & Establish Fees

BACKGROUND / PROPOSAL:

At the September 24, 2014 Council meeting, the tenders for the rural addressing project were opened. Administration has now reviewed the tenders that were received through the Request for Proposals process, and the project needs to be awarded and a fee determined for each property receiving an address.

Administration outlined a timeline that would see the signs installed this fall/winter within the RFP, but after reviewing the proposals and further evaluating the process, administration has determined that delaying the sign installation until spring 2015 will allow for a smoother implementation process, less errors, and a better end product.

Administration will work with the successful bidder to coordinate the distribution of signs to the County offices in order to allow residents several weeks to pick up their signs. The time period for picking up signs will be advertised, and each rural property requiring a sign will receive a letter. All signs remaining at the County offices after this time will be installed by the contractor at the rate provided.

Administration will keep track of each sign that is picked up, and will require that an agreement be signed whereby the resident will agree to pay the full fee for another sign and installation if they fail to install their sign by the established date.

As more rural properties and yards are developed, there will be an ongoing need for additional rural addressing signs. Administration plans to obtain quotes from local suppliers for the cost of signs and hardware. A fee will be established within the Fee Schedule bylaw reflecting this cost, and charged as required when new rural yard sites are established. This fee will be charged when residents come in for a Development

Author: B. Peters **Reviewed by:** _____ **CAO** _____

Permit. Administration will order the sign and provide it the ratepayer. Ratepayers will be expected to provide their own installation.

OPTIONS & BENEFITS:

As previously discussed.

COSTS & SOURCE OF FUNDING:

The costs are to be incurred on a cost recovery basis, with the costs charged to the appropriate property owners. The cost is \$57.00 per sign, including hardware and posts. Installation is an additional \$100.00 per sign.

The current budget amount is \$205,000, and based on the quantities provided in the Request For Proposals (RFP), the cost will be \$278,300.

The costs were all provided on a unit price basis, and the RFP was clear that payment will only be made for actual number of signs received and installed. Actual costs will not be known until the number of installations required is known.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

An article will be published in the next issue of the Image, letters will be sent to each affected property owner, and an advertisement will be placed in a local publication advising of timelines, process, and how to read and use the address.

RECOMMENDED ACTION:

Motion 1:

That a fee of \$57.00 per address be established and charged to rural residents to recoup the costs of the sign and hardware, and that a fee of \$100.00 per address be established and charged to rural residents to recoup the costs of installation, should residents not install the sign themselves, for the rural addressing project.

Motion 2:

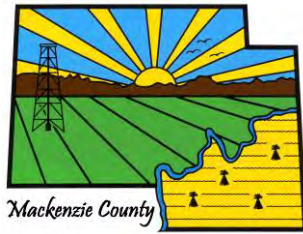
Author: B. Peters Reviewed by: _____ CAO _____

That administration bring back the Fee Schedule bylaw to include a fee for the cost of supplying future rural addressing signs.

Motion 3:

That the Mackenzie County Rural Addressing project be awarded to Checkmark Services.

Author: B. Peters Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Subdivision Requests

BACKGROUND / PROPOSAL:

County policies and bylaws are living documents that are changed from time to time in order to balance the needs of proper planning and leadership while still responding to the needs of the ratepayers. There are currently two situations where ratepayers believe they have been caught between changes to the bylaws, and are requesting that Council consider their scenarios on an individual basis.

The first request is from a Froese family located south of La Crete along Highway 697. Their quarter section has a 20 acre subdivision that was subdivided out along a natural obstruction (creek) in 1979. In 2013 they subdivided out an additional 10 acre parcel. They now want to subdivide their yard from the remainder of the quarter section, to which the Planning Department says no. Please refer to the attached map and letter.

The Froese's say they were told in 2013 that they could still subdivide their homestead from the remainder of the quarter section. Planning staff cannot recall the specific conversation to know what was said at the time. However, the Land Use Bylaw at the time would not have allowed the third subdivision, and it still doesn't.

The Planning Department cannot recall a time when three subdivisions would have been allowed, even with the one parcel being a fragmented piece. The only exception that is allotted to fragmented pieces is the parcel size because splitting the title does not cause any further physical separation if there is already a road or water body splitting the parcel.

The Planning department sees this particular instance as an unfortunate (possible) miscommunication, but does not see how their request can be granted. The Planning

Author: B. Peters **Reviewed by:** _____ **CAO** _____

Department does not feel that the Froese's were caught between changes in the bylaw, and feel that the request is baseless.

The second request comes from a Krahn that planned to sell a 10 acre parcel to a Peters. See attached correspondence and documentation. When they initially came in inquiring about the subdivision process they were told that their first step was to build a road. They proceeded with this paperwork in September of 2013, and subsequently built the road. They could have applied for the subdivision at the same time, with staff just holding the subdivision application until the road was approved. This option was not clearly communicated to the applicants at that time.

At the time, the Land Use Bylaw (LUB) allowed for one subdivision off of each 80 acre parcel (the subject quarter was originally an 80 acre parcel, and ESRD sold the remaining 80 acres during the recent public lands sales). By the time they came into the office to apply for the actual subdivision, they were one day late as the LUB had been changed the previous day, April 8, 2014, at the Council meeting.

Planning staff agreed in April to take their application forward to the Municipal Planning Commission (MPC) to see if they would recommend that the subdivision application be forwarded to Council for their consideration, due to the circumstances and capital investment that the applicants had spent to build the road. The MPC moved that the application be declined due to it being non-compliant with the current LUB.

The development authority (staff or MPC) is required to consider an application based on the regulations in place at the time the application is received, and that's why staff took it forward to the MPC with the recommendation that the application be forwarded to Council.

The applicants strongly believe that they were simply caught between changes to the LUB. They constructed the road as required at the time, and by the time they were prepared to take the next step, the regulations had changed.

OPTIONS & BENEFITS:

The options are to either agree that the circumstances facing the ratepayers are truly extenuating and approve the subdivision as requested, or consider the circumstances unfortunate but inevitable, and deny the subdivisions.

COSTS & SOURCE OF FUNDING:

There will be no costs to the County.

Author: B. Peters Reviewed by: _____ CAO _____

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

RECOMMENDED ACTION:

For discussion.

Author: B. Peters Reviewed by: CAO

Byron Peters

From: M Froese <mfroese.987@gmail.com>
Sent: Monday, September 29, 2014 11:22 PM
To: Joulia Whittleton
Cc: Bill Neufeld; Byron Peters; Jack Eeckles
Subject: Subdivision

Hello. My husband Peter Froese and I, Marge Froese, (together referred to as 'we' in this letter), want to present you with the following scenario that we are confident can be resolved by your office prudently, fairly and honestly.

In January, 2013, we applied for approval for a subdivision, to be purchased by our son Brandon Froese. Brandon and I (Marge), together in the La Crete office, specifically asked if, upon approval of that subdivision, it would be possible to later subdivide the yard with house and shop from the rest of the land. We were assured that yes, we could do that.

We are now ready to apply for a separate title for the yard and land, and we have been told that it is not allowed any longer. Apparently the rules have been changed a few times in less than 2 years!

Our position is this:

We obviously have nothing in writing, although both Brandon and I were told in January, 2013, we could do what we are attempting to do now. We are relying solely on the fact that what was spoken then will be honored now.

We would subsequently NOT have subdivided Brandon's parcel if we had been told at that time that we couldn't subdivide any further.

We are not asking for any new development; we are only requesting 2 titles for what already exists under 1 title. We respect that you are controlling development because you don't want 'little villages popping up all over the place', (quote by current Development officer).

There will be no more families living on this quarter section than what are there now. Ultimately, your office is in control of any future development on this quarter - you issue no permits, nothing gets changed.

The approval issued from your office for Brandon's parcel alludes to the possibility of the land being separated from the yard by the following words: "Alberta Transportation requires the dedication of a service road in order to provide legal access and restrict the number of accesses off the highway to the proposed subdivision and to the *remainder* of the quarter" (*italicized* mine).

We realize that this quarter section of land would then have one more title than what you are allowing now, but we are appealing to you on the basis that the first 20 acres subdivided 35-40 years ago was considered a separate parcel from the rest of the quarter because of the natural divider (creek). We believe that this history should not have current bearing on our request but rather assume Grandfather status over it.

Once again, we trust you to understand that we are confident this matter will be resolved as soon as possible according to the assurance we received from your office less than 2 years ago.

Respectfully,
Peter & Marge Froese



Richard Peters
Box 294
La Crete AB. T0H 2H0
October 7, 2014

Makenzie County
Council
Box 335
La Crete AB. T0H 2H0

Dear Council:

I am writing to ask you to make an exception for the subdivision of a 10acre acreage off of (SW. ¼ SEC. 14,TWP. 106, RGE 13, W. 5th M) an 80 acre parcel belonging to Clifford Krahn. The offer to purchase was agreed upon after Clifford and I had both made inquiries regarding this subdivision at the local county office in July of 2012. Under the by-laws at that time, we were given affirmation that we could subdivide. I was given the proper applications for road construction and access construction prior to being able to file for subdivision. We filled out the applications and handed them in and proceeded to build the road and access. From that time until I submitted the Subdivision application the By-law had been change two times. Under the current By-laws this Subdivision cannot be approved.

Our request is that an exception be made due to the circumstances mentioned above.

Thank you for your support.

Sincerely,

Richard Peters



Mackenzie County

Request For Decision

Meeting:	Municipal Planning Commission
Meeting Date:	June 12, 2014
Presented By:	Liane Lambert, Planner
Title:	00-SUB-14 Clifford Krahn- Richard Peters (La Crete Rural)

SUBDIVISION APPLICATION:

DEVELOPER: Richard Peters

LANDOWNER: Clifford Krahn

LEGAL: South Half of SW 14-106-13-W5M

SUBDIVISION: 10 acres (4.04 hectares)

ZONING: Agricultural (A)

TOPOGRAPY: Flat

DISCUSSION:

The proposed subdivision application is for a second parcel out of an 80 acre split located east of La Crete along Highway 88 connector road.

The agent for the subdivision application came into the County office with an application, when administration reviewed what was being requested, he was told that he could not remove a 10 acre parcel from an already 80 ac split. The applicant was quite upset and told staff that they had built a road just for this purpose last year. After some questioning and receiving some back ground history, administration advised the applicant that what he was asking for was still not allowed. However, the application could possibly be taken to Council for a decision.

September 13, 2013 – applicant applied for a road construction request to build to the south half of 14-106-13-W5M.

Applicant claims the request was for the acreage, and was told by administration that they could not apply for a Development Permit or a subdivision at that time due to there being no road.

A development permit could not be issued without a road; however a subdivision application could have been applied for. The road construction would have been one of the conditions that had to be met prior to the registration of the title.

The road was constructed that fall, but too late to be inspected. It still has not been inspected as the applicant stated that he has a cabin and sheds out on location and since he is living there and is in the process of putting in utility services (no permits). the road is full of ruts and not in the condition to be inspected. He is waiting for the weather to dry up in order to put a grader on the road before calling for an inspection.

Municipal Reserve would be required for this subdivision as it would be considered the second parcel out should the application be approved.

The Planning and Development Department has issues and concerns as the proposed subdivision does not meet the requirements of the Land Use Bylaw.

OPTIONS:

Option 1

To accept the application for process and refer the decision to Council.

Option 2

Decline the application as it is not in compliance with the LUB.

RECOMMENDED ACTION:

That Subdivision Application 00-SUB-14 in the name of Richard Peters on the South Half of SW 14-106-13-W5M be DECLINED with the following reasons:

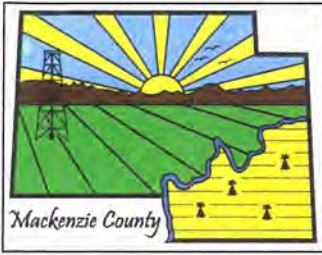
Non-compliance with the Land Use Bylaw section:

(a) **Parcel Density (maximum):**

i) **AGRICULTURAL SUBDIVISIONS:**

The following standards shall apply to the number of parcels (titles) per Quarter*

- A quarter* may be equally divided in half (80 acres more or less), limited to two titles per quarter, no further subdivisions will be allowed in the two parcels splits,



Mackenzie County

P.O. Box 1690, La Crete, AB T0H 2H0
 Phone: (780) 928-3983 Fax: (780) 928-3636

SUBDIVISION APPLICATION

FOR OFFICIAL USE ONLY

Date of Acceptance of Application: ___ / ___ / ___ File No.: _____ Fee Submitted: _____

THIS FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS THE SUBJECT OF THE APPLICATION OR BY A PERSON AUTHORIZED TO ACT ON THE REGISTERED OWNER'S BEHALF.

Clifford Krahn
 NAME OF REGISTERED LANDOWNER

Box 1185 LaCrete AB
 ADDRESS

780-926-6815
 PHONE NUMBER (S)

Richard Peters
 NAME OF AGENT (authorized to act on behalf of the registered landowner, if any)

Box 294 LaCrete AB
 ADDRESS

841-1445
 PHONE NUMBER (S)

LAND DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

LEGAL LAND DESCRIPTION: All/Part of SW 1/4 sec 14 Twp 106 Range 13 West of 5th Meridian

Being all/part of Lot ___ Block ___ Plan ___ Certificate of Title No. ___

CURRENT PARCEL SIZE: 31.46ha AREA TO BE SUBDIVIDED: 4.047ha NO. OF LOTS: 1

AREA OF THE ABOVE PARCEL OF LAND TO BE SUBDIVIDED: 4.047 Hectares 10 Acres

MUNICIPAL ADDRESS (CIVIC), IF APPLICABLE: _____

LOCATION OF LAND TO BE SUBDIVIDED

IS THE LAND SITUATED IMMEDIATELY ADJACENT TO THE MUNICIPAL BOUNDARY? YES ___ NO X

IF YES, THE ADJOINING MUNICIPALITY IS _____

IS THE LAND SITUATED WITHIN 0.8 KILOMETERS (0.5 MILES) OF A RIGHT-OF-WAY OF A PROVINCIAL HIGHWAY? YES X NO ✓ IF YES, THE HIGHWAY NUMBER IS 88 connector

DOES THE PROPOSED PARCEL CONTAIN OR IS IT BOUNDED BY A RIVER, STREAM, LAKE, OR OTHER BODY OF WATER OR BY A DRAINAGE DITCH OR CANAL? YES ___ NO X

IF YES, STATE ITS' NAME: _____

IS THE PROPOSED PARCEL WITHIN 1.5 KMS (0.932 MILES) OF A SOUR GAS FACILITY? YES ___ NO X

EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

EXISTING USE OF THE LAND: None

PROPOSED USE OF THE LAND: Acreage

LAND USE DESIGNATION AS CLASSIFIED IN THE LAND USE BYLAW: _____

PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED

DESCRIBE TOPOGRAPHY OF THE LAND (flat, rolling, steep, mixed): flat

DESCRIBE VEGETATION AND WATER ON LAND (brush, shrubs, tree stands, woodlots, etc. - sloughs, creeks, etc.): shrubs and grass

DESCRIBE SOIL TYPE (sandy, loam, clay, etc.): clay

EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

DESCRIBE ANY BUILDINGS AND STRUCTURES ON THE LAND: Cabin and shed

LIST BUILDINGS AND STRUCTURES TO BE DEMOLISHED OR MOVED: None

WATER AND SEWER SERVICES

TYPE OF WATER SUPPLY	EXISTING	PROPOSED
DUGOUT		<input checked="" type="checkbox"/>
WELL		
CISTERN & HAULING		
MUNICIPAL SERVICE		
OTHER (PLEASE SPECIFY)	<u>self contained</u>	<input checked="" type="checkbox"/>

TYPE OF SEWER DISPOSAL	EXISTING	PROPOSED
OPEN DISCHARGE/SEPTIC TANK		
SUB-SURFACE /SEPTIC TANK		
ABOVE GROUND/SEPTIC TANK		
SEWAGE LAGOON	<input checked="" type="checkbox"/>	
OUTDOOR PRIVY		
MUNICIPAL SERVICE		
OTHER (PLEASE SPECIFY)		<u>pump out</u>

**REGISTERED OWNER AND/OR
PERSON ACTING ON THE REGISTERED OWNER'S BEHALF**

Signing of this application, by the applicant and/or the applicant or agent, authorizes Mackenzie County to circulate the application to other parties as necessary to comply with the requirements of the Municipal Government Act. Other parties may include, but is not limited to, adjacent landowners, utilities companies, government agencies and surveyors.

Signing of this application also grants permission for Mackenzie County personnel to conduct site inspections of the property. Site inspections include, but are not limited to, land elevation and access review and taking photos of the property.


I/we, Clifford and Richard hereby certify that

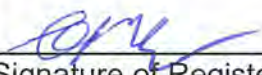
I/we are the registered landowner, **OR**

I/we are the agent authorized to act on behalf of the registered landowner

And verify that the information contained within this application is full and true to the best of my/our knowledge and it is a true statement of the facts pertaining to this application for subdivision.

(The registered landowner must sign the application. If an agent is processing the application, both the agent and the landowner must sign the application.)

<u></u> Signature of Agent	<u>Richard Peters</u> Print Agents Name	<u>May 21-2014</u> Date Signed
---	--	-----------------------------------

<u></u> Signature of Registered Landowner	<u>Clifford Krain</u> Print Registered Landowners Name	<u>May 21-2014</u> Date Signed
---	---	-----------------------------------

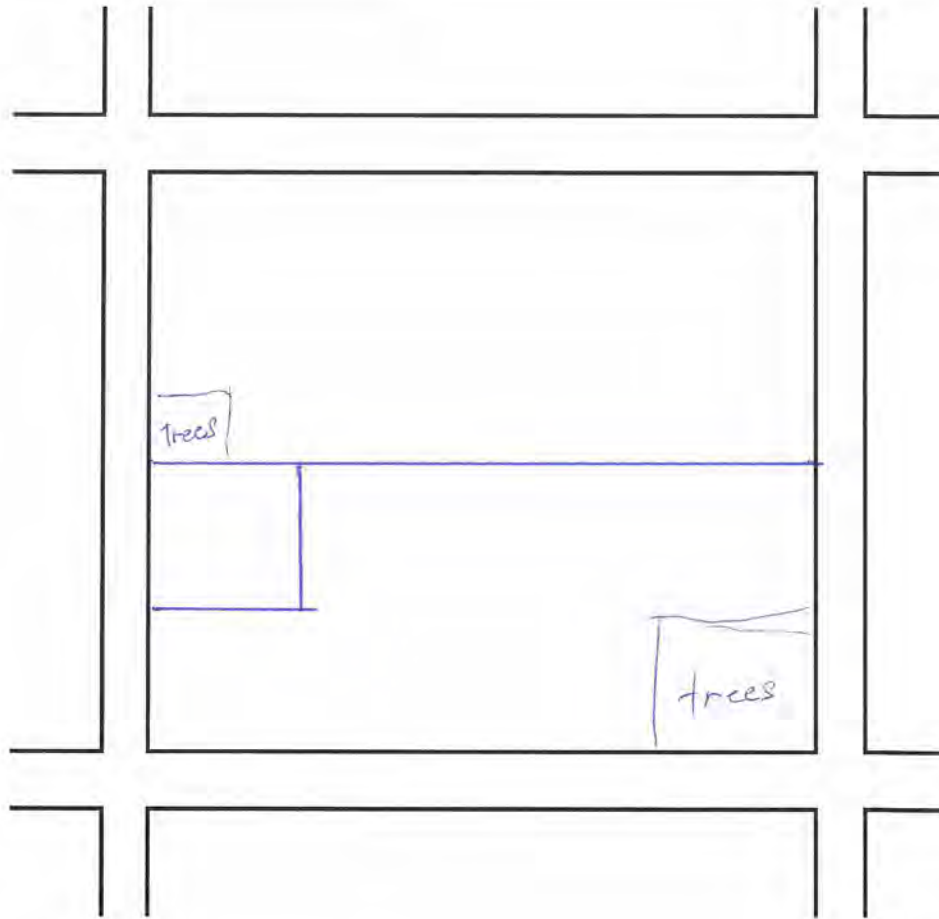
_____ Signature of Registered Landowner	_____ Print Registered Landowners Name	_____ Date Signed
--	---	----------------------

SUBDIVISION APPLICATION SITE PLAN

QTR./L.S.	SEC	TWP	RG	M	PLAN NO.	BLK.	LOT
SW 1/4	14	106	13	5	or 		

Date of site plan: _____

Comments: _____



Site Plan Checklist

- ___ Location of existing buildings from property lines
- ___ Location of proposed subdivision from property/quarter lines
- ___ Location of access/driveway and distance from intersections
- ___ Ravines, creeks, lakes, sloughs and any other water bodies
- ___ Location of shelterbelts and/or treed areas
- ___ Location of road(s) and/or road allowances
- ___ Length and width of proposed subdivision

NOTE: Where buildings are existing, the property must be surveyed by a qualified land surveyor.



Mackenzie County

P.O. Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266
www.mackenziecounty.com

Sept. 13, 2013

Clifford Krahn
Box 1185
La Crete, AB
T0H 2H0

Dear Mr. Krahn:

Request to Construct a Road – SW1/2 14 106 13 W5

We have reviewed your Request to Construct a Road Application for a road at the above noted location. As indicated on the standard application, this request is approved on the conditions that you construct the road in compliance with Mackenzie County standards.

Although all costs relating to application for construction of local roads within road allowances shall be borne by the Applicants, as per Policy PW039, Mackenzie County, at its sole discretion, may provide assistance in the form of:

- provision of survey to delineate the property boundaries;
- the review of surface water;
- the supply of surfacing gravel;
- the supply of culvert materials

Upon completion of your road, please insure that the top soil is uniformly redistributed into the ditch area on both sides of the road; this includes side and back slopes, in preparation for seeding.

Request to Construct a Road
Page 2
Sept. 13, 2013

Once the road has been completed, please contact the Public Works Department for your final inspection at 780 928-3983.

Sincerely,



John Klassen
Director of Environmental Services & Operations
JK/sw

Enclosure



Application # _____

Request to Construct a Road

APPLICANT INFORMATION:

Name of Applicant Clifford Krohn

Permanent address 11875 LaCrete AB T0H 2H0
P.O. Box Town Province Postal Code

Telephone (res.) 780-926-6815 (bus.) _____

Legal land description(s) SEC 14 T14 R10E RGE 136 T14 N1

Please list all landowners participating in the project:

NAME	LEGAL LAND DESCRIPTION
<u>Clifford Krohn</u>	<u>Same as above</u>
<u>Tom Thiesen</u>	<u>SE-M1-10E-93-20-501-50</u>
<u>Ed Hansen</u>	

PROJECT INFORMATION:

The following information has been appended:

- approximate location of legal property boundaries;
- the length of road to be constructed;
- identification of proposed surface water management structures (i.e. culverts);
- the existing ground elevations;
- the proposed design elevations;
- the location of property accesses; and,
- proof of ESRD approval.
- A proposed plan for top soil management.

Mackenzie County
Box 640, Fort Vermilion, AB T0H 1N0
Ph: 780.927.3718 Fax: 780.927.4266

Does the proposed road benefit more than one landowner? Yes No

If yes, please provide the following:

Name of the other landowners:

Tina Thorsen
Ed Harder
Forest Walker

Is the Applicant willing to enter into a Road Allowance Use Agreement? Yes No

What is the estimated length of the road? 1600 m meters.

Does this road connect to a road under the jurisdiction of the Province of Alberta? Yes No

If yes, please attach location of intersection.

By signing this form, I verify that this information is accurate and complete to the best of my knowledge; and,

I hereby authorize the County to traverse the subject properties for the purpose of performing a basic review and level one assessment of the proposed project as specified on this form.

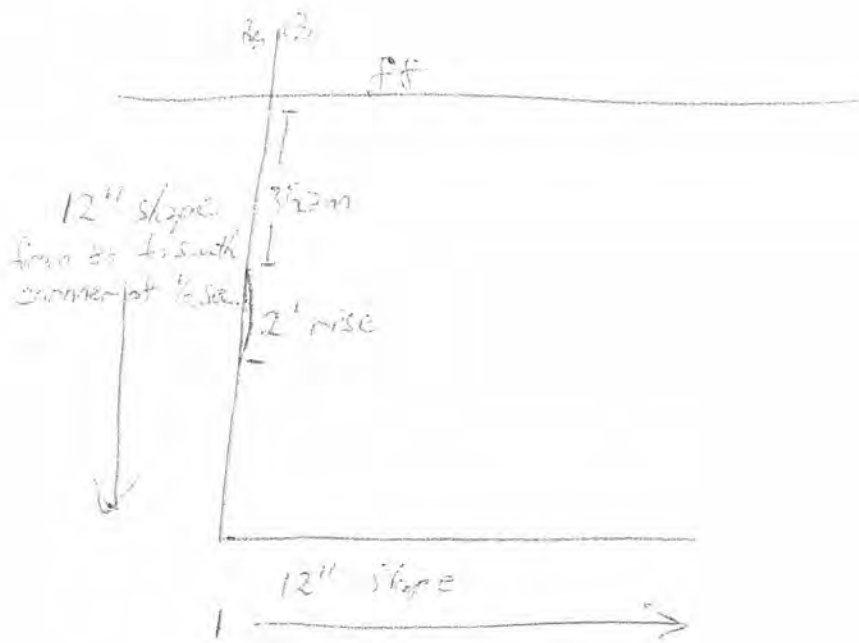
[Signature]
Signature

June 17/2019
Date

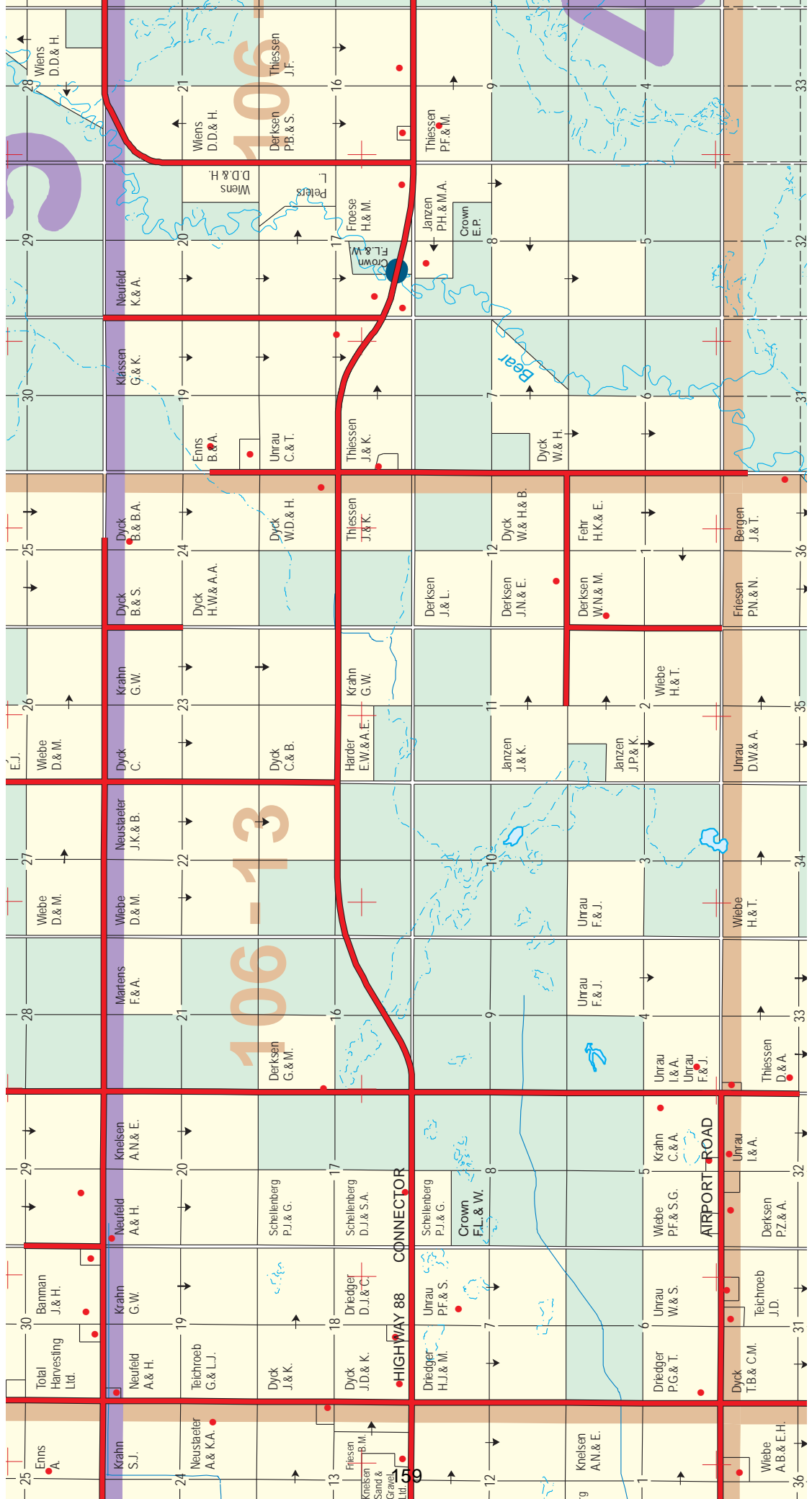
1 - Strips tapered from center to both sides and spread back into ditches with 32 degree once the road is complete

2 - Dig ditches with Tractor Hoe and pile in center level to road grade with cast ~~stone~~.

3 - Elevation



Wiebe D.&M.	Wiebe D.A.	Dyck C.	Krahn G.W.	Dyck W.&H. B.&S.
22	23			
Wiebe D.&M.	Wiebe D.A.	Dyck C.	Krahn G.W.	Dyck H.W.&S.
1	3			
Wiebe D.A.	Wiebe D.A.	Dyck C.&B.	Krahn G.W.	
F. Thissen	K. Thissen	Harder E.W.&A.E.	Krahn G.W.	H. Wiebe
	800m	Krahn G.S.	?	
	Drainage Ditch (ditch on south or north of road)	800m Forest Trotter Contracting Ltd.	Forest Trotter Contracting Ltd.	Darwin J.&L.
10	11			
		Janzen J.&K.	Janzen J.&K.	Darwin J.N.&E.



Richard Peters

MPC-14-06-122 **MOVED** by Beth Kappelar

That Subdivision Application 00-SUB-14 in the name of Richard Peters on the South Half of SW 14-106-13-W5M be DECLINED with the following reasons:

Non-compliance with the Land Use Bylaw section:

(a) **Parcel Density (maximum):**

i) **AGRICULTURAL SUBDIVISIONS:**

The following standards shall apply to the number of parcels (titles) per Quarter*

- A quarter* may be equally divided in half (80 acres more or less), limited to two titles per quarter, no further subdivisions will be allowed in the two parcels splits.

CARRIED

5. k) **Subdivision Application 19-SUB-14
Part of NE 4-106-15-W5M & Plan 012 4176,
Block 4, Lot A (La Crete)
1743280 Alberta Ltd. (Foothills Carpentry Ltd.)**

MPC-14-06-123 **MOVED** by Elmer Derksen

Item was taken to Council on June 11, 2014 and brought back for information.

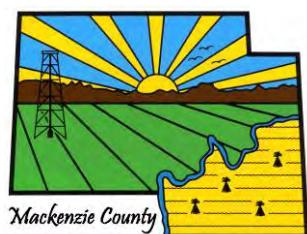
CARRIED

6. **MISCELLANEOUS ITEMS**

- a) **Bylaw 9__-14
Land Use Bylaw Amendment to Rezone Part of NE 4-106-15-
W5M from Public/Institution "P" to Hamlet Residential District 2
"HR2" (La Crete)**

MPC-14-06-124 **MOVED** by Elmer Derksen

That the Municipal Planning Commission's recommendation to Council is for the approval of Bylaw 9__-14 being a Land Use Bylaw Amendment to rezone Part of NE 4-106-15-W5M from Public/Institutional "P" 1B "HR1B" to Hamlet Residential District 2



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Development Statistics Report 2014 – January to September 2014 Comparison Chart

BACKGROUND / PROPOSAL:

Following is the statistical comparisons 2014 (January to September). Attached chart is a further breakdown comparison from 2008 -2014.

Development Permit Applications

- 2014 Development Permits 272 permits

Residential Building Activity Report

- 2014 Building Activity 209 permits

Approved Subdivision Application Report

- 2014 Subdivisions 43 applications

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the development statistics report 2014 January to September be received for information.

Author: Liane Lambert
Planner

Reviewed By: _____

CAO _____

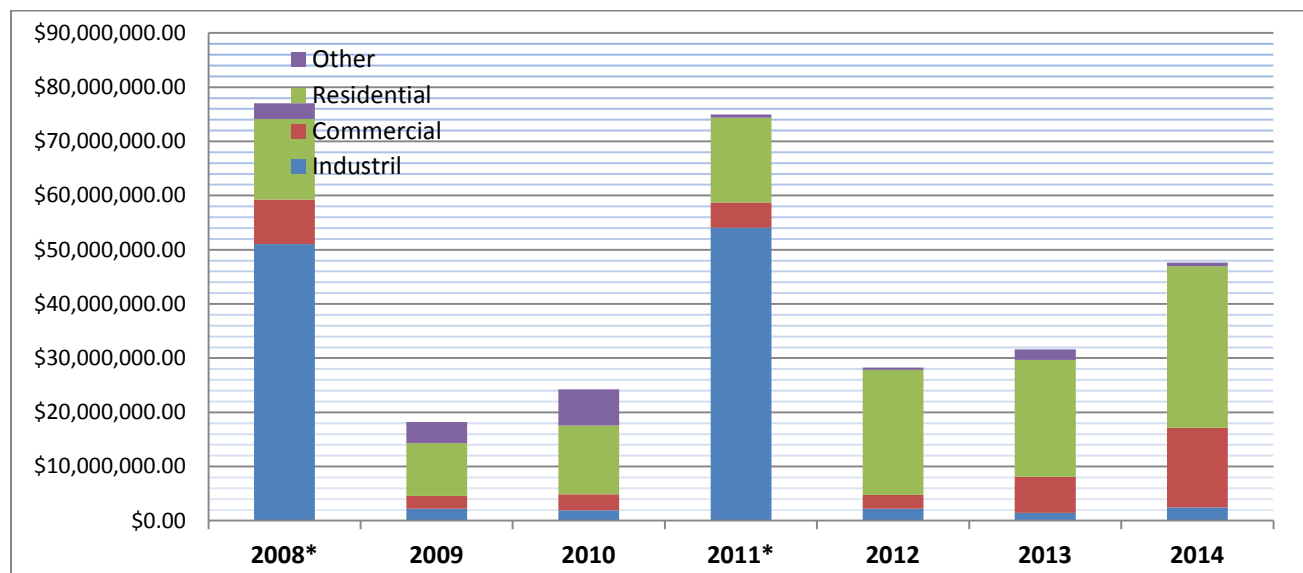
DEVELOPMENT STATISTICS January to September 2008 - 2014

Development applications by construction value

	2008*	2009	2010	2011*	2012	2013	2014
Industrial	\$51,072,000	\$2,210,000	\$1,921,00	\$54,065,000	\$2,204,000	1,425,000	2,458,500.
Commercial	\$8,165,000	\$2,386,200	\$2,922,200	\$4,684,400	\$2,553,000	6,668,000	14,721,850
Residential	\$14,907,705	\$9,744,016	\$12,735,839.75	\$15,592,475	\$23,093,096	21,556,256	29,805,450
Other*	\$2,867,000	\$3,879,046	\$6,645,792	\$626,800	\$411,000	1,960,500	610,000
Total	\$77,011,705	\$18,219,262	\$24,224,831.75	\$74,968,675	\$28,261,096	31,609,756	47,595,800

Development applications by number of permits

	2008	2009	2010	2011	2012	2013	2014
Industrial	13	11	15	12	18	6	20
Commercial	43	46	51	36	27	47	34
Residential	172	158	161	190	204	211	216
Other*	17	16	20	11	11	9	5
Total	245	231	247	252	260	273	272



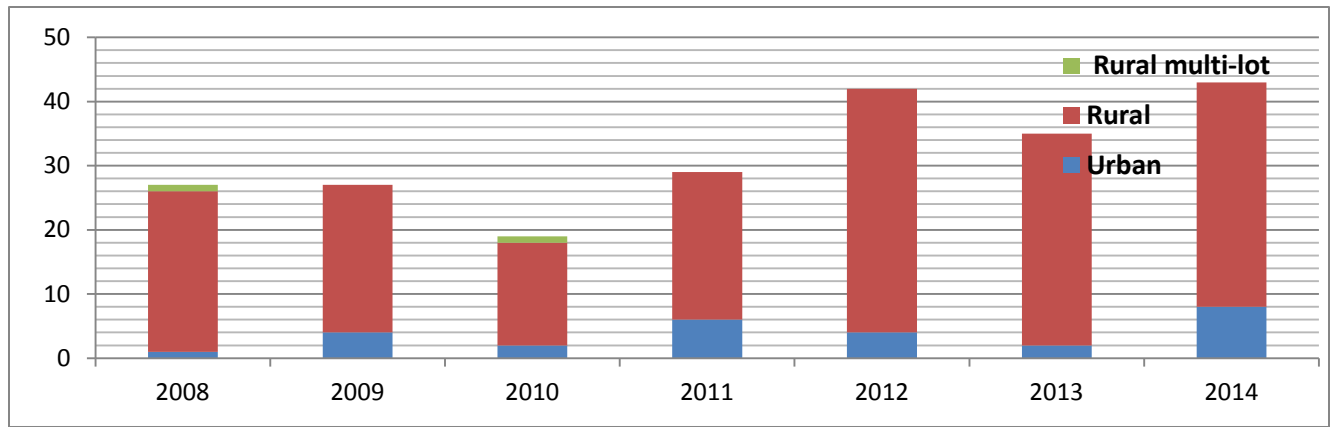
Residential Development by number of permits

	2008	2009	2010	2011	2012	2013	2014
Multi-Family Dwellings	19	19	2	4	3	0	8
Single Family Dwellings	51	55	52	47	76	70	67
Mobile Homes	180	172	43	53	34	48	40
Ancillary(Garages, Shops, Additions)	21	19	56	62	50	58	59
Others (Fences, Decks, Reno's, Yardsite)			22	12	41	34	35
Total	272	265	175	178	204	210	209

Subdivisions by number of applications

	2008	2009	2010	2011	2012	2013	2014
Urban	1	4	2	6	4	2	8
Rural	25	23	16	23	38	33	35*
Rural Multi-lot	1	0	1	0	0	0	0
Total	27	27	19	29	42	35	43

*2 - 80 acre split applications & 2 – 20 acre applications



Subdivisions by lots & acres (rural)

	2008	2009	2010	2011	2012	2013	2014
Number of <u>Lots</u>	37	28	27	67	71	70	90
Rural in acres	257.46	288.15	179	300.28	435.07	245	419.11
Multi-rural in acres	42.58	00	0	0	0	0	0
Urban in acres	3.19	4.30	26.04	77.84	7.4	31.94	66.81
Total Acres	303.23	292.45	205.04	378.12	442.47	279.94	575.81

*Other – public use facilities and home based businesses

*2008 Industrial spike is due to the Mustus Lake Co-Gen plant

*2011 Industrial spike is due to a New Compressor Station in Ward 10



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Mark Schonken, Interim Director of Finance
Title:	Policy FIN011 - Utility Collection

BACKGROUND / PROPOSAL:

On the September 9, 2014 meeting, the Finance Committee passed the following motion:

6. h) Utility Collection

MOTION FC-14-09-068 **MOVED** by Councillor Wardley

That administration bring forward a Request for Decision to Council, recommending adoption of the revisions to Policy FIN011 – Utility Collection and BYLAW 961 – 14 as amended.

CARRIED

OPTIONS & BENEFITS:

Policy FIN011 – Utility Collection does not mention when administration can write off an account. The following addition to the guidelines of FIN011 is recommended:

Arrears period	Action
Over 30 days in arrears	Send a past due first notice (Schedule A) advising customer of his/hers arrears.
Over 60 days in arrears	Send a past due second notice (Schedule A) within the first week of a month advising that if the account is not paid in full by the

Author: E. Nyakahuma **Review Date:** M. Schonken **CAO** _____

	last date of the month (by 90th day of arrears), all utilities may be disconnected or discontinued.
Over 90 days in arrears	Advise Director of Finance (DF) of the outstanding arrears of over 90 days. Prepare and send a registered past due final notice (Schedule B) within the first week of a month signed by DF allowing 14 calendar days to pay. Send a Door Tag request (Schedule C) to the applicable Water Treatment Plant to the attention of the Utilities Officers for distribution to the affected properties.
Over 104 days in arrears	A list outlining all arrears over 104 days shall, along with completed Disconnection Authorization Forms (Schedule D) for each account, be submitted to Chief Administrative Officer (CAO) and/or Designated Officer within fourth week of a month for approval to disconnect. Utilities Clerk shall submit the Disconnection Authorization Forms signed by CAO and/or Designated Officer to the Utilities Officer. Utilities Officer must disconnect the utility within 24 hours of receiving the Disconnection Authorization.*
Over 365 days in arrears	Administration may at the approval of the CAO write off unrecoverable amounts outstanding on accounts of less than \$250.00 in excess of 365 days. A list of all accounts written off shall be presented to the Finance Committee at the first meeting following such write-offs.

Outstanding amounts may not be transferred to tax rolls.

The policy will give administration guidance on the steps to take for small delinquent accounts that have not been collected within 365 days.

The following amendment is recommended for Bylaw 961-14 (Fee Schedule):

Fees and Deposits Description	Fee Amount
Application fee for new account move in	\$20.00 \$100.00 fully refundable
Transfer from one account to another	\$20.00
Reconnection of account due to non-payment of account	\$50.00

The above recommended bylaw change will be presented at a later date for approval when all the fees will be presented to Council.

COSTS & SOURCE OF FUNDING:

Operating Budget.

Author: E. Nyakahuma Review Date: _____ CAO _____

COMMUNICATION:

To administration and users of utility services.

RECOMMENDED ACTION:

That Policy FIN011 – Utility Collection be amended as presented.

Author: E. Nyakahuma **Review Date:** _____ **CAO** _____

Mackenzie County

Title	UTILITY COLLECTION	Policy No.	FIN011
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Legislation Reference	Municipal Government Act, Division 3
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Purpose

To ensure that all collections are dealt with in a systematic manner.

POLICY STATEMENT AND GUIDELINES

OBJECTIVES

To provide policy guidance for the collection of payments for utility accounts including water, sewer, and waste collection services, where provided.

To impose a consistent and effective method of collection action for ratepayers who fail to pay their utility accounts.

PROCEDURE

On a monthly basis, utility invoices shall be generated. The Utilities Clerk shall take every step to ensure that these billings are accurate.

All connection and disconnection notices, as provided by the field staff and/or requests from the customers, shall be reflected in the billings. Upon receipt of a disconnection notice and/or a new connection from a customer, the Utilities Clerk shall make adjustments to reflect the change in status, then prepare a statement of account for the user advising of the account balance and requesting a payment in conjunction with the monthly billing.

At the close of each month and with the reconciliation of the utility subledger, as directed by the Director of Corporate Services (DCS), the Utilities Clerk shall review the aged analysis report and identify those accounts that are in arrears from the statement date of the invoice and proceed as follows:

Metered Users

Arrears period	Action
Over 30 days in arrears	Send a past due first notice (<u>Schedule A</u>) advising customer of his/hers arrears.
Over 60 days in arrears	Send a past due second notice (<u>Schedule A</u>) within the first week of a month advising that if the account is not paid in full by the last date of the month (by 90 th day of arrears), all utilities may be disconnected or discontinued.
Over 90 days in arrears	<p>Advise DCS of the outstanding arrears of over 90 days. Prepare and send a registered past due final notice (<u>Schedule B</u>) within the first week of a month signed by DCS allowing 14 calendar days to pay.</p> <p>Send a Door Tag request (<u>Schedule C</u>) to the applicable Water Treatment Plant to the attention of the Utilities Officers for distribution to the affected properties.</p>
Over 104 days in arrears	<p>A list outlining all arrears over 104 days shall, along with completed Disconnection Authorization Forms (<u>Schedule D</u>) for each account, be submitted to Chief Administrative Officer (CAO) and/or Designated Officer within fourth week of a month for approval to disconnect.</p> <p>Utilities Clerk shall submit the Disconnection Authorization Forms signed by CAO and/or Designated Officer to the Utilities Officer.</p> <p>Utilities Officer must disconnect the utility within 24 hours of receiving the Disconnection Authorization.*</p>
Over 365 days in arrears	Administration may at the approval of the CAO write off unrecoverable amounts outstanding on accounts of less than \$250.00 in excess of 365 days. A list of all accounts written off shall be presented to the Finance Committee at the first meeting following such write-offs.

*Disconnections during winter – if Utilities Officer has reasons to believe that the disconnection may create technical difficulties, the Utilities Officer shall notify CAO

and/or Designated Officer in writing within 24 hours of receiving the Disconnection Authorization.

Outstanding amounts may not be transferred to tax rolls.

Cardlock Users

All water cards with the accounts in arrears past 30 (thirty) days shall be deactivated. No card shall be reconnected until a payment is received for the outstanding amount in full.

Reconnections

No reconnection or resumption of service shall be made until a payment for the full outstanding amount is made plus the applicable reconnection fee as established by the County's Water & Sewer Services Bylaw and/or Fee Schedule Bylaw.

Utilities Clerk shall complete and submit a Reconnect Authorization (Schedule E) to the applicable Water Treatment Plant to the attention of a Utilities Officer.

Administrative Responsibilities

Chief Administrative Officer or Designate shall be responsible for monitoring compliance with this policy.

	Date	Resolution Number
Approved	14-Oct-98	98-312
Amended	08-Nov-11	11-11-908
Amended	15-Jan-13	13-01-032
Amended		

**Schedule A
Past Due Notice**



Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266
Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

Date

Past Due Notice

Name
Address

Dear <Name>,

Re: <Utility Account>
Service Address: <Street Name/Number>
Outstanding Amount:<\$\$\$>

This letter is to advise that your utilities account has been in arrears for more than XX days.

If your account balance of \$_____ is not paid in full by 4:30 p.m. by the last working day of this month, your utilities services may be disconnected. Once disconnected, the services will not be reconnected until the full amount outstanding plus all applicable reconnection fees on your account are paid.

We appreciate receiving your payment to avoid further action and/or collection proceedings. If you have paid the outstanding balance, please disregard this letter.

If you have questions, please contact _____, Utilities Clerk at (780) 927-3718 at the County's Fort Vermilion Office.

Regards,

Utilities Clerk

Cc: _____, Director of Corporate Services
_____, Finance Controller

**Schedule B
Past Due Final Notice**



Mackenzie County
PO Box 640, Fort Vermilion, AB T0H 1N0
Phone: (780) 927-3718 Fax: (780) 927-4266
Toll Free: 1-877-927-0677 Email: office@mackenziecounty.com

Date

Name
Address

Past Due Final Notice

Dear <Name>,

Re: <Utility Account>
Service Address: <Street Name/Number>
Outstanding Amount:<\$\$\$>

This letter is to advise that your utilities account has been in arrears for more than **90** days.

You have been put on notice that if your account balance of \$_____ is not paid in full by 4:30 p.m. by the 14th of this month, your utilities services will be disconnected without further notice and the total amount outstanding may be transferred to your taxes. Once disconnected, the services will not be reconnected until the full amount outstanding plus all applicable reconnection fees on your account are paid.

If you have paid the outstanding balance, please notify the undersigned immediately upon receiving this notice.

If you have questions, please contact _____, Utilities Clerk at (780) 927-3718 at the County's Fort Vermilion Office.

Regards,

Utilities Clerk

Cc: _____, Director of Corporate Services
_____, Finance Controller

Schedule C

Door Tag Request

Date_____

Utility Account#_____

Name_____

Street Address_____

Stall/Unit_____ Lot_____ Block_____ Plan_____

For Utilities Clerk Use Only

Date of Payment Made in Full_____

For Utilities Officer Use Only

Meter Identification #_____ IMT_____

Date Door Tag Hung_____

Comments/Concerns_____

Utilities Officer's Signature_____

Date Faxed/Sent to Utilities Clerk_____

Schedule D

Disconnect Authorization

Date_____ Utility Account#_____

Customer ID_____

Name_____

Street Address_____

Stall/Unit_____ Lot_____ Block_____ Plan_____

CAO Signature_____

(by signing, CAO authorizes a Utilities Officer to disconnect the utility services to the above mentioned account)

For Utilities Clerk Use Only

Date of Payment Made in Full_____

For Utilities Officer Use Only

Meter Identification #_____ IMT_____

Meter Reading_____ Date Disconnect_____

Comments/Concerns_____

Utilities Officer's Signature_____

Date Faxed/Sent to Utilities Clerk_____

Schedule E

Reconnect Authorization

Date _____ Utility Account# _____

Customer ID _____

Name _____

Street Address _____

Stall/Unit _____ Lot _____ Block _____ Plan _____

For Utilities Clerk Use Only

By signing, I verify that the payment on the above account was made in full plus all applicable reconnection fees.

Date of Payment _____ Signature _____

For Utilities Officer Use Only

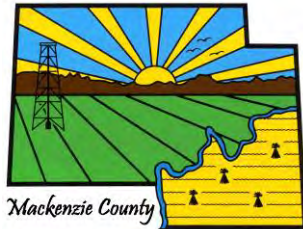
Meter Identification # _____ IMT _____

Meter Reading _____ Date Reconnect _____

Comments/Concerns _____

Utilities Officer's Signature _____

Date Faxed/Sent to Utilities Clerk _____



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Mark Schonken, Interim Director of Finance
Title:	La Crete Recreation Board Funds Request

BACKGROUND / PROPOSAL:

The La Crete Recreation Society's Natural gas head for the fueling station for the Olympia ice machine timed out and a new one was ordered to replace the spare that was used. An ATCO Gas invoice has been submitted for a CP4 natural gas compressor module. This expense was not included in the La Crete Recreation Board's 2014 budget. It is implied that the board is requesting funding for this unbudgeted expenditure. The request and invoice are attached.

At the September 9, 2014 Finance Committee meeting the following motion was made:

BUSINESS: **6. a) La Crete Recreation Board Funds Request**

MOTION FC-14-09-061 **MOVED** by Councillor Wardley

That a recommendation be taken to Council to amend the 2014 budget to include this expenditure of \$2,881.50.

CARRIED

OPTIONS & BENEFITS:

The replacement that was obtained allows for the Society to be prepared for an emergency should there be a similar incident in the future.

1. That Council amend the 2014 budget to include this expenditure of \$2,881.50.

Author: Elizabeth Nyakahuma **Reviewed by:** _____ **CAO** _____

COSTS & SOURCE OF FUNDING:

Grants to Other Organization Reserve

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

The La Crete Recreation Society will be informed of Council's decision.

RECOMMENDED ACTION: (Requires 2/3)

That the 2014 budget be amended to include \$2,881.50, as requested by the La Crete Recreation Society, for the replacement of the Natural Gas Head for the Olympia Ice Machine, with funding coming from the Grants to Other Organization Reserve.

Author: Elizabeth Nyakahuma Reviewed by: _____ CAO _____

From: [Philip](#)
To: [Joulia Whittleton](#)
Cc: [Peter F. Braun](#)
Subject: Emergency Capital
Date: Monday, August 11, 2014 9:13:33 AM
Attachments: [Scanned from a Xerox multifunction device.pdf](#)

I have attached an invoice for the Natural gas head for our fueling station for our Olympia ice machine. the head timed out this last spring, I always have a spare one so we replace it and then ordered a new one. The head has an hour meter on it and it needs to be replaced after a certain number of hours. We don't have this in our annual budget because we can't predict when its hours will be up.

Philip Doerksen

Arena Manager

Northern Lights Rec Center

Box 29 La Crete A.B.

T0H 2H0

10201-99av

Ph (780)928-3066

Cell (780) 926-0503

Fax (780) 928-3022

<http://nlreccentre.com/>

Hockey/Curling/Bowling/soccer.

Tennis/Baseball/Meeting rooms.



CUSTOMER COPY

ACCOUNT NUMBER	DATE AND INVOICE NO.
01 2554645 1 01 7	AUG 05 2014

LACRETE RECREATION SOCIETY
 PO BOX 29
 LACRETE AB TOH 2H0

TOTAL AMOUNT DUE NOW 3025.58

1% penalty will be assessed on current charges if payment received after Aug 26 2014.

AMOUNT PAID

PREVIOUS BALANCE
 JAN 13 PAYMENT THANK YOU
 BALANCE FORWARD

3219.17
 3219.17 CR
 0.00

0.00

JUL 31 EQUIPMENT LEASE & SALES CP4 NG COMPRESSOR
 (INC GST OF \$144.08)

3025.58

AMOUNT DUE

3025.58

TOTAL GST AMOUNT \$144.08 (GST# 119325652)

0102-0006



PLEASE RETURN THIS PORTION
 WITH YOUR PAYMENT

INQUIRIES: PLEASE REFER TO THIS
 ACCOUNT NUMBER

012554645101 000305584000302558 01 2554645 1 01 72 000302558

LACRETE RECREATION SOCIETY
 PO BOX 29
 LACRETE AB TOH 2H0

TOTAL AMOUNT DUE NOW 3025.58

1% penalty will be assessed on current charges if payment received after Aug 26 2014.

AMOUNT PAID



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Policy ADM053 Flags and Flag Protocol

BACKGROUND / PROPOSAL:

At the March 11, 2014 Council meeting direction was given to Administration to research policies by other municipalities on the lowering of the municipal flag.

Research has been completed and Administration has drafted a policy for Council review and consideration.

OPTIONS & BENEFITS:

To provide direction and standards for flags flown at municipally operated buildings.

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

Appropriate Departments will be notified by the CAO if and when the flags are to be lowered at half-mast.

Author: C. Gabriel **Reviewed by:** _____ **CAO** _____

Notifications will be sent by email to staff, council, and the public (via Facebook) to advise why the flags have been half-masted for confirmation and awareness.

RECOMMENDED ACTION:

That Policy ADM053 Flags and Flag Protocol be adopted as presented.

Author: _____ Reviewed by: _____ CAO _____

Mackenzie County

Title	Flags and Flag Protocol	Policy No:	ADM053
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Legislation Reference	Canadian Heritage – Rules for Half-Masting the National Flag of Canada Canadian Heritage – Rules for Flying the Flag Government of Alberta Protocol Office
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Purpose

The purpose of this policy is to provide direction and standards for all flags displayed at Mackenzie County facilities, when flags are to be flown at half-mast as a sign of mourning and to provide some rules of etiquette.

Scope:

The policy applies to federal, provincial, municipal, and fire department flags at all County-operated facilities. All flags located at Municipally Operated Buildings will be lowered to half-mast when required to do so, unless otherwise directed.

Definitions:

“Municipally Operated Buildings” – means the following buildings:

- a. Administration Buildings in Fort Vermilion, La Crete, and Zama
- b. Public Works Shops in Fort Vermilion and La Crete
- c. Fire Halls in Fort Vermilion, La Crete, and Zama

Guidelines/Procedures:

General Guidelines

1. All flags, including federal, provincial, and municipal flags are symbols of honour and pride and should be treated with respect.
2. Flags must be in excellent condition, with no holes or tears.
3. Mackenzie County will follow the protocols regarding flag order or precedence as directed by the Government of Canada and the Government of Alberta.
4. Mackenzie County will not fly the flags/banners of community groups, charitable organizations, or any other group.
5. The lowering of flags to half-mast is at the directive of:

- a. The Prime Minister's Office acting through the Canadian Heritage;
- b. The Premier's Office acting through Alberta Protocol;
- c. Alberta Fire Commissioner's Office; or
- d. The Reeve's Office acting through the Chief Administrative Officer's Office.

Half-Masting Guidelines

Mackenzie County recognizes that it is proper etiquette to fly the national, provincial and municipal flags at half-mast as a sign of mourning.

Mandatory Half-Masting

1. Flags will be flown at half-mast **from the time of notification of death until sunset on the day of the funeral or the memorial service** for the following:
 - a. The Sovereign and the Sovereign's family
 - b. The Governor General
 - c. The Prime Minister
 - d. Premier of Alberta or former Premier
 - e. A Member of the Legislative Assembly or Member of Parliament representing Mackenzie County.
 - f. Reeve or Member of Council (current or former)
 - g. Municipal Employee (current)
 - h. Municipal Volunteer Firefighter (current)
 - i. A serving local RCMP officer or ambulance service personnel in the line of duty.
2. Flags will be flown at half-mast **from the time of notification of death until sunset the following day AND from sunrise to sunset on the day of the memorial service** for the following:
 - a. Former Governor General
 - b. Former Prime Minister
 - c. Current Chief Justice
 - d. Current Member of the Canadian Ministry
 - e. Current Lieutenant Governor
 - f. Accredited Heads of Mission to Canada while in Canada

Discretionary Half-Masting

1. Discretionary half-masting can be approved by the CAO or Council for the following:
 - a. On the death of a former Municipal Employee or former Volunteer Fire Fighter.

2. Half-masting initiated by the Province – upon notification to the CAO, information dictating the reason, geographical extend and duration will be identified. It may be a discretionary decision of the CAO to decide if the dignitary identified is from the local area and if the half-mast procedure will/will not be appropriate for our municipality.
3. Flags may be flown at half-mast as a result of a significant event or circumstance. Requests for half-masting flags will come to Council for approval. If there is insufficient time between the request and a Council meeting, the Reeve will determine whether or not the flags will be flown at half-mast.

Special Days of Half-Masting

Flags will be half-masted from sunrise to sunset on the following days:

- a. **April 28** – National Day of Mourning (for those who have suffered and died in the workplace)
- b. **June 23** – National Day of Remembrance for Victims of Terrorism
- c. **Last Sunday in September** – Police and Peace Officers National Memorial Day
- d. **November 11** – Remembrance Day
- e. **December 6** – National Day of Remembrance and Action on Violence Against Women

Notifications

1. The CAO, or designate, is to be notified of the death and will advise on the appropriateness of the half-masting of the flag.
2. A message will be distributed from the CAO's office to advise why the flags have been half-masted for confirmation and awareness.

Inventory and Maintenance

1. All Municipal Administration Buildings shall maintain a supply of federal, provincial, and municipal flags.
2. Any flag that is deemed damaged should be replaced with a new flag. Damaged flags should be destroyed in a dignified manner.
3. Flags will be provided free of cost to Municipally owned or operated buildings for display at their buildings.

Responsibilities:

1. The Chief Administrative Officer (CAO) or designate will notify each Department when flags are to be flown at half-mast.
2. The Chief Administrative Officer or designate is responsible for ensuring that this policy is enforced.

	Date	Resolution Number
Approved		
Amended		
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	La Crete 94th Servicing Avenue – Bylaws 455/04 & 959-14

BACKGROUND / PROPOSAL:

Mackenzie Council approved La Crete 94th Avenue Servicing project in 2004.

At the time of the project approval (***April 20, 2004 regular council meeting***), the cost recovery sources were proposed as follows:

Source		Amount
Provincial Grant	Provincial grant agreement	\$85,000
Offsite Levy	Residential	\$145,966
	Industrial	\$420,930
Local Improvement	Residential	\$353,730
	Industrial	\$135,070
Connection Fees	Residential	257,270
	Industrial	\$91,034
TOTAL		\$1,489,000

The construction costs for water servicing	\$1,077,000
The construction costs for sewer servicing	\$412,000

OPTIONS & BENEFITS:

Upon County’s personnel request to pay the connection fees in the industrial area, one of the developers questioned the County’s authority to charge and collect the connection fees, especially if these are not registered against the title and no advance notice was provided to him.

Author: _____ Reviewed by: _____ CAO _____ YW _____

Municipal Government Act states:

Duty to supply utility service

34 (1) If the system or works of a municipal public utility that provide a municipal utility service are adjacent to a parcel of land, the municipality must, when it is able to do so and subject to any terms, costs and charges established by council, provide the municipal utility service to the parcel on the request of the owner of the parcel.

The following summarizes the history of connections and fee payments:

	Connected and paid	Using private sewage system	Undeveloped	Connected but no history of payment collection*
Residential	39 properties	6 properties	3 properties	17 properties
Industrial	5 properties	None	12 properties	15 properties

*Administration was not able to trace a payment history for these lots.

The owner of Select Developments, properties under Plan 022 7658, Block 21, Lots 2, 3 & 4, paid the connection fee for Lot 2 and requests that Council:

1. Abolishes the connection fee bylaw;
2. Reimburses him for the Lot 2 connection fee payment;
3. Allows all future collections at no connection fee.

COSTS & SOURCE OF FUNDING:

N/A

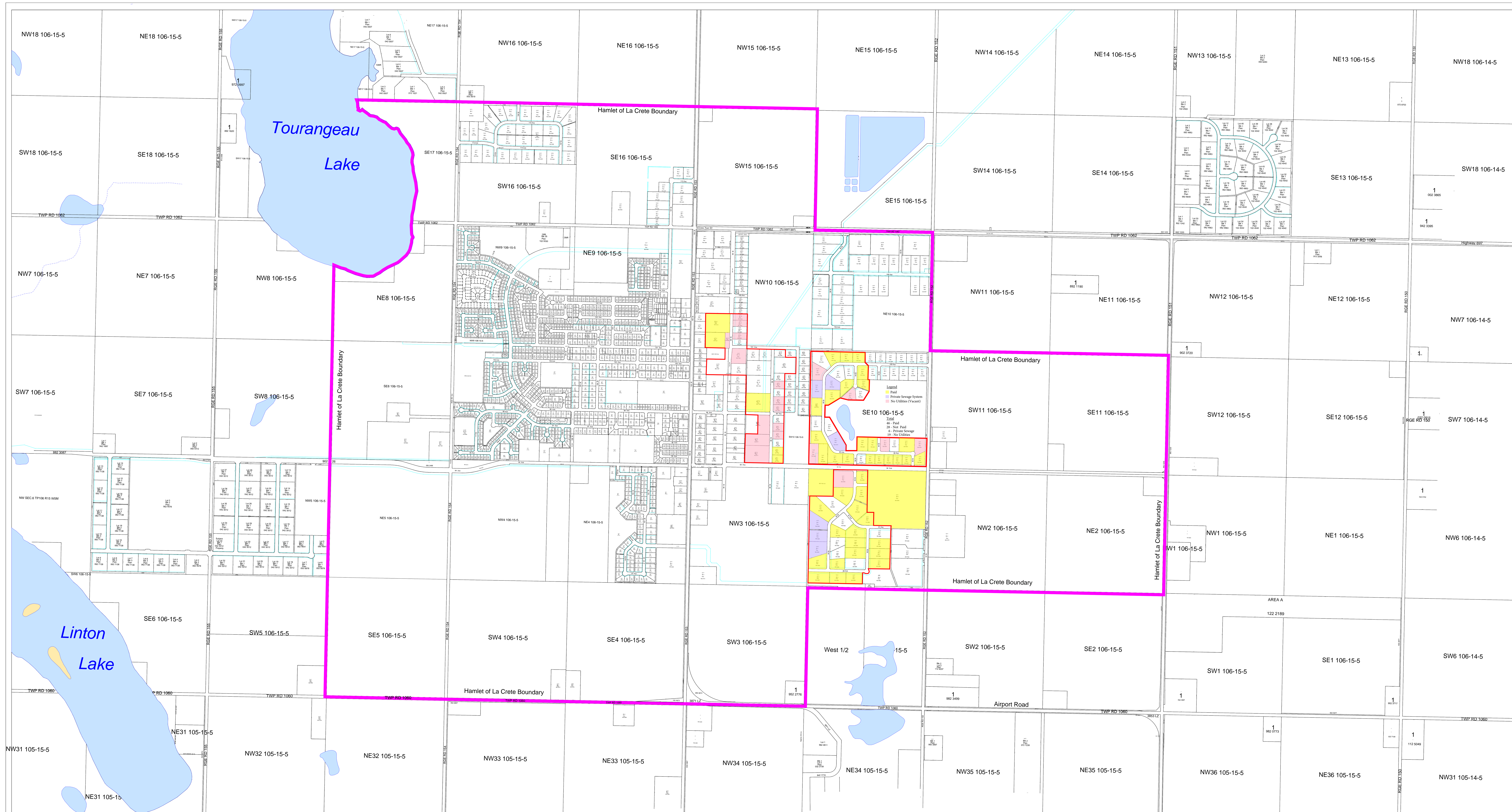
COMMUNICATIONS

A letter will be sent to the Select Developments advising of Council’s decision.

RECOMMENDED ACTION:

That information regarding the La Crete 94th Avenue Servicing, Bylaws 455/04 and 959-14, and the request from Select Developments be received for information.

Author: _____ Reviewed by: _____ CAO YW _____



DISCLAIMER
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 The Mackenzie County, its agents, employees or contractors will not be liable for any damages, direct or indirect, or lost profits or data arising out of use of information provided on this map.

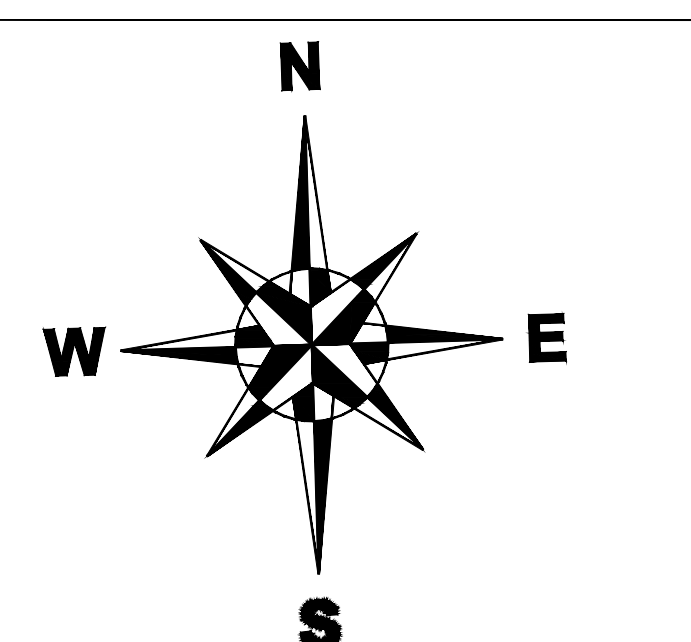


Hamlet of La Crete 2014 Cadastral Base Map



10 Degree Transverse Mercator Projection, 115 Degree Central Meridian, NAD 83 Datum

Not To Scale





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Grant Smith, Agricultural Fieldman
Title:	Frontier Veterinary Services Contract

BACKGROUND / PROPOSAL:

Frontier Veterinary Services contract was a three year contract, with a mutually agreed upon option year. Expiry date on the contract is December 31, 2014. The Agricultural Service Board passed the following motion at the February 5, 2014 meeting;

Motion ASB-14-02-006:

That the ASB recommend to Council that the 2015 Option Year for the Frontier Veterinary Services Contract be exercised.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

\$100,000 from 2015 ASB operating budget.

RECOMMENDED ACTION:

That administration be authorized to extend the Frontier Veterinary Services Agreement for one year (2015).

Author: Grant Smith **Reviewed by:** _____ **CAO** Joulia Whittleton



VETERINARY SERVICES AGREEMENT

Between:

Mackenzie County

and

Frontier Veterinary Service

January 2012

MEMORANDUM OF AGREEMENT made this 29th day of February, A.D. 2012.

BETWEEN:

MACKENZIE COUNTY

Box 640, Fort Vermilion, in the Province of Alberta
(hereinafter referred to as the "Municipality")

Of the First Part

AND:

FRONTIER VET SERVICE Ltd.

Owning and Operating Frontier Veterinary Service
Box 670, Fort Vermilion, in the Province of Alberta
(hereinafter referred to as the "Veterinarian")

Of the Second Part

WHEREAS the Municipality wishes to enter into an Agreement with the Veterinarian for the services hereinafter described.

AND WHEREAS the Veterinarian has agreed to provide such services and has the necessary resources and expertise to provide such services as required by the Municipality.

NOW THEREFORE, the parties to this Agreement in consideration of the mutual terms, covenants and conditions set out herein agree as follows:

1. DEFINITIONS:

- 1.1 **“Chief Administrative Officer”** refers to the Chief Administrative Officer of the Municipality.
- 1.2 **“Veterinarian”** refers to Frontier Vet Service Ltd. and more specifically to Dr. W. Quist of Frontier Vet Service Ltd. or any other Veterinarian in practice with Dr. W. Quist.

2. GENERAL CONDITIONS:

- 2.1 The Municipality and the Veterinarian may by reciprocal correspondence agree to add to, delete, vary or amend any provision of this Agreement. Any changes that are mutually agreed upon by the Municipality and the Veterinarian shall be included in and form part of this Agreement.
- 2.2 In the event that either party breach any of the mutual promises, terms, covenants and conditions set out hereinbefore, this Agreement may become null and void.
- 2.3 In the event that the Agreement is terminated prior to the expiration date, the Veterinarian is entitled to receive payment proportionate to services performed.
- 2.4 The Veterinarian and the Municipality hereby agree the Agreement is subject to an annual satisfactory evaluation and the objective and verifiable financial ability of the Municipality.
- 2.5 This agreement may be terminated by either party providing 6 months' notice of their intention to withdraw from the agreement.

3. THE VETERINARIAN SHALL:

- 3.1 Be responsible for the practice of Veterinary Medicine from the Veterinary Clinic at Fort Vermilion for a period commencing January 1, 2012 through December 31, 2014, with a mutual agreement to extend the Agreement for an optional one year from January 1, 2015 to December 31, 2015. These services shall be provided to the geographical area defined as Mackenzie County.
- 3.2 Participate in information courses within Mackenzie County at the request of the Municipality. The Municipality agrees to pay facility rental and program

expenses including travel, if required (salary will not be paid).


- 3.3 At all times remain an independent Veterinarian and shall not be an employee of the Crown in the Right of Alberta or the Municipality for any purpose whatsoever.
- 3.4 Indemnify and save harmless the Municipality, it's employees and agents from all claims, demands, actions and costs, whatsoever, that may arise directly or indirectly out of any act or omission of the Veterinarian, her employees or agents, in performance by the Veterinarian of this Agreement.
- 3.5 Without limiting her obligations or liabilities herein, at her own expense provide and maintain insurance in a form acceptable to the Municipality for the practice of Veterinary Medicine in the Province of Alberta. On request a copy of insurance coverage shall be provided to the Municipality.
- 3.6 Be responsible for the deduction of, and payments of, any payment owing to any level of government agency by or on behalf of her employees, including, if applicable, holiday pay, sick time allowance, unemployment insurance, workers compensation, Canada Pension Plan, Income Tax Deductions, Health Care Insurance premiums, liability insurance or group life insurance, and the Municipality shall have no responsibility for the deduction of the same, on behalf of the Veterinarian.
- 3.7 Permit an inspection by any person or persons authorized by the Municipality and shall provide the proper or necessary assistance, at all reasonable times, to enter into and upon any part or parts of any lands occupied by the Veterinarian in the performance of her services on the project. The Veterinarian shall by all means in her power, aid and facilitate the inspector or any other authorized person in making such entry for inspection.
- 3.8 Not make any financial assignment of this Agreement or any part thereof without first having obtained the approval, in writing, of the Municipality.
- 3.9 Not sublet, subcontract, or transfer this Agreement or any part thereof to another party, without first having obtained the approval, in writing, of the Municipality.
- 3.10 Shall comply with the provision of:
 - 3.10.1 Any Act of the Legislature of the Province of Alberta and of the Parliament of Canada now or enacted hereafter; and

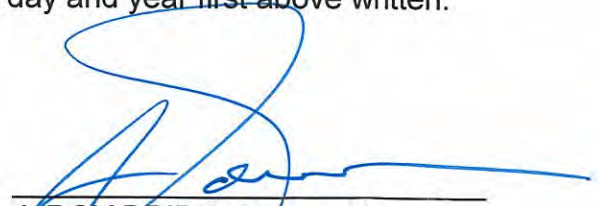
- 3.10.2 Any regulations in force from time to time under any of the Acts referred to in Clause 3.10.1; and
- 3.10.3 Any bylaw or resolution of any Municipal Government in the Province that expressly or by implication applies to the Veterinarian in respect to this Agreement.
- 3.11 Meet as required with the Agricultural Service Board of Mackenzie County and not less than annually to review and assess the services being provided through this agreement.
- 3.12 Provide the Municipality with financial statements, approved in writing by a recognized accountant to be reviewed by the county, annually for the life of the agreement; these Notice to Reader statements for the previous year must be submitted to the County office no later than the end of February. The 2nd and subsequent payments as per clause 4.1 shall not be released until this condition is met.
- 3.13 Provide telephone advice to area ratepayers as per the AVMA guidelines; and
- 3.14 Offer area producers drug prices in accordance with industry standards.
- 3.15 Agrees that the terms and conditions of this Agreement shall be binding upon the Veterinarian, her partners and staff.

4. THE MUNICIPALITY SHALL:

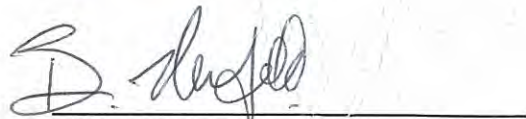
- 4.1 Pay to the Veterinarian a subsidy not to exceed one hundred thousand dollars (\$100,000.00) per year unless otherwise included above. The annual subsidy as stated above is inclusive of all expenses and disbursements over the Contract period and shall be paid in proportional payments per quarter payable on January 1, April 1, July 1 and October 1.
- 4.2 Provide snow removal and grass cutting services as per the attached design during the life of the agreement subject to the priority operational needs/requirements of the Municipality.

IN WITNESS WHEREOF the parties have hereunto affixed their corporate seals attested by the hands of their duly authorized officers, as at the day and year first above written.



Witness

J. ROY BRIDEAU
Chief Administrative Officer
Mackenzie County

Witness

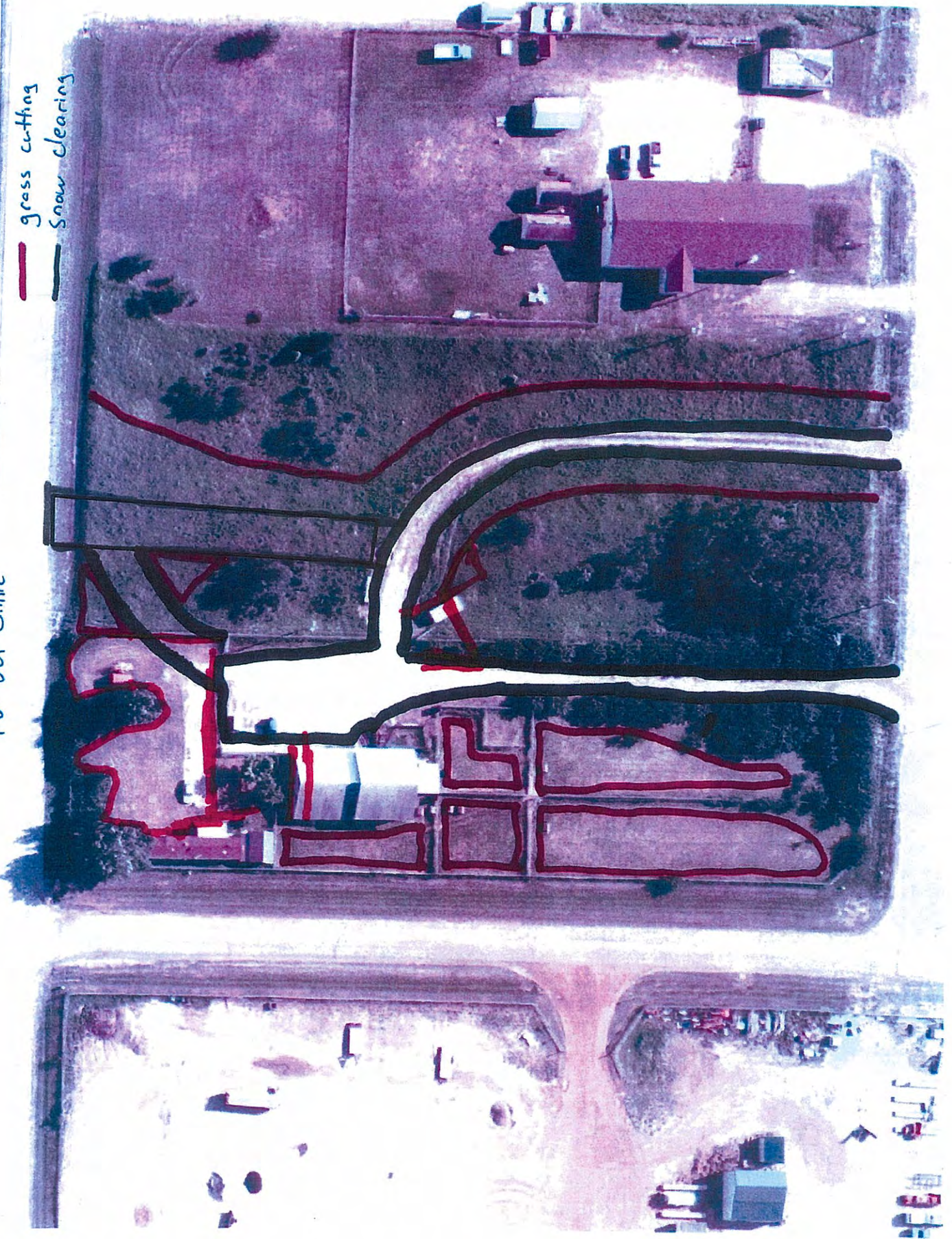
BILL NEUFELD
Reeve
Mackenzie County

Witness

DR. W. QUIST
Veterinarian
Frontier Vet Service Ltd.

FV Vet Clinic

— grass cutting
— snow clearing





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	University of Alberta – Dental Outreach Programs

BACKGROUND / PROPOSAL:

The University of Alberta (U of A) has been operating three Dentistry Clinics in three northern locations under their Dental Outreach Program, including the clinics in the Town of High Level and in the Hamlet of La Crete.

The Reeve and CAO attended a teleconference with U of A representatives and were advised that there is a possibility these clinics will be closed.

The Dental Outreach Program has been operating under Alberta Health and Wellness. U of A has been receiving \$750,000 annually towards this program, which enables them to operate three dental clinics. The three clinics also collect \$500,000 from patient proceeds annually.

The responsibility for the Dental Outreach Program has been transferred from Alberta Health & Wellness to Alberta Health Services. The agreement with Alberta Health and Wellness expires March 31, 2015. U of A has fears that AHS will not provide funds to operate these clinics.

U of A representatives provided some statistics for the La Crete dental clinic:

- The clinic operates three days per week
- There are three full time positions
- There are 515 active patients
- There are 2,800 annual visits
- Only 30% of patients have third party coverage
- U of A clinic charges 80% of rate as established for dental services
- People with no third party coverage receive additional 20% reduction in rate

Author: _____ **Reviewed by:** _____ **CAO** _____ **YW** _____

We were advised that the High Level dental clinic has 402 active clients and McLennan has 832 active clients (operates five days per week).

OPTIONS & BENEFITS:

U of A representatives stated that the purpose of the meeting was to:

- Make us aware of this transfer of responsibilities as the notices to employees were going out on October 3rd
- Make us aware of uncertainty of maintaining of the program, hoping we will be assisting in lobbying MLAs, education regarding importance of service in Northern Alberta areas, benefits of reduced rates and education;
- They may be looking into alternative financial models, supplemental housing for students

U of A representatives are preparing some briefing materials and we should have these in time for our council meeting on October 14 (may be distributed at the meeting).

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATIONS

U of A will be copied on all correspondence.

RECOMMENDED ACTION:

That a letter be sent to Alberta Health Services and the Premier requesting continuation of funding and dentistry services under the University of Alberta's Dentistry Outreach Program in Northern Alberta at the La Crete, High Level and McLennan locations.

Author: _____ Reviewed by: _____ CAO YW _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Tri-County Meeting Agenda

BACKGROUND / PROPOSAL:

Mackenzie County has been having regular meetings with its neighboring rural municipalities: Northern Sunrise County and MD of Opportunity.

OPTIONS & BENEFITS:

The next tri-county meeting is scheduled for October 27 and will be hosted by MD of Opportunity. Administration of MD of Opportunity distributed a draft agenda and is looking for input. Please review the attached and provide your suggestions.

COSTS & SOURCE OF FUNDING:

N/A

COMMUNICATIONS

Administration will communicate the proposed additions to MD of Opportunity and Northern Sunrise County.

RECOMMENDED ACTION:

For discussion.

Author: _____ Reviewed by: _____ CAO _____ YW _____

Ocotober 27, 2014

10:00 A.M.

TRI-COUNTY
MACKENZIE COUNTY, NORTHERN SUNRISE COUNTY & MD OF OPPORTUNITY
EAGLE POINT GOLF COURSE, WABASCA

1. CALL TO ORDER
2. ADOPTION OF AGENDA 1
3. ADOPTION OF MINUTES:
 - 3.1 June 26, 2014 2-7
4. BUSINESS ARISING

5. REVIEW OF ACTION ITEMS AS OF OCTOBER 27, 2014
 - 6.0 Old Business
 - 6.1
 - 6.2
 - 6.3
 - 6.4
 - 7.0 Other
 - 1.
 - 2.

8. ADJOURNMENT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Meetings with Ministers at AAMDC Convention

BACKGROUND / PROPOSAL:

Meetings have been requested with the following Ministers to discuss various topics during the AAMDC Convention in November.

Minister of Environment & Sustainable Resource Development (Hon. Kyle Fawcett)

- Fisheries and Oceans
- Caribou
- Land Sales

Minister of Transportation (Hon. Wayne Drysdale)

- Tolko Bridges
- DMI Road
- Bridge Funding
- Resource Road Funding
- Zama Road

Minister of Municipal Affairs (Hon. Diana McQueen)

- Build Canada Fund

Minister of Energy (Hon. Frank Oberle)

- Oil and Gas Abandonment

We are still waiting for a response to these meeting requests; however, discussion is required in regards to which Mackenzie County representatives will be attending these meetings.

Author: C. Gabriel **Reviewed by:** _____ **CAO** _____

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

For discussion.

Author: _____ Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	2014 Rural Leaders Dinner – Manning, AB

BACKGROUND / PROPOSAL:

From time to time members of Council and administration attend provincial fund-raising functions.

A municipality in the Province of Alberta cannot make a political contribution nor reimburse an individual for a political contribution because a municipality is considered a “prohibited corporation” under the Election Finances and Contributions Act.

However, the Act does allow the municipality to reimburse to the individual who attends a political fund-raiser only for the amount that is allowed as an expense. The individual is responsible for paying the contribution portion and is therefore entitled to a tax receipt. For example, if the ticket price is \$100, then \$25 is deemed as the expense and \$75 is deemed as the contribution. Only \$25 may be reimbursed by the municipality.

Municipalities may compensate Councillors for attending meetings and events as representatives of the municipality (honorariums and travel expenses). This compensation is not subject to the Act. Councillors attending these meetings and events must have approval by Council in order for compensation to be provided.

The Honorariums and Expense Reimbursement Bylaw is brought forward at the Organizational Meeting for review annually. A section will be recommended to the bylaw for “Attendance at Political Events”.

Author: C. Gabriel **Reviewed by:** _____ **CAO** _____

OPTIONS & BENEFITS:

Council sees value in attending these functions to increase visibility from northern Alberta and to be able connect with various Ministers in person.

COSTS & SOURCE OF FUNDING:

Honorariums and expenses.

SUSTAINABILITY PLAN:

N/A

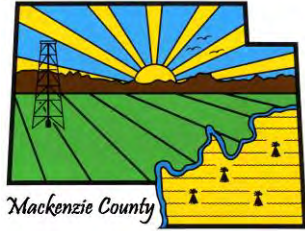
COMMUNICATION:

N/A

RECOMMENDED ACTION:

That all Council be authorized to attend the 2014 Rural Leaders Dinner in Manning, Alberta on October 30, 2014.

Author: _____ Reviewed by: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	October 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Correspondence – MD of Big Lakes (STARS Charity Golf)
- Correspondence – Susan Siemens (La Crete Gun Range Location Concern)
- La Crete Recreation Board Meeting Minutes
- Mackenzie Housing Management Board Meeting Minutes
- Mackenzie Library Board Meeting Minutes
- High Level Forests Public Advisory Group Meeting Minutes
- AAMDC Member Bulletin – Member Input Request (Alberta’s Opposition Parties Panel at the AAMDC Fall 2014 Convention)
- FCM – Release of the Final Text of the Comprehensive Economic and Trade Agreement
- Alberta Municipal Affairs Information Bulletin – South Saskatchewan Regional Plan
- Lobby Government Effectively Seminar
- Mackenzie Municipal Services Agency – Land Use Bylaw Session
- University of Alberta – Faculty of Agricultural, Life and Environmental Sciences 100 Opening Celebration
- Mighty Peace Watershed Alliance Community Meetings
-
-

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel **Review by:** _____ **CAO** JW



Municipal District of Big Lakes

5305 - 56 Street, Box 239
HIGH PRAIRIE, AB T0G 1E0
Phone (780) 523-5955
Fax (780) 523-4227

email: biglakes@mdbiglakes.ca
website: www.mdbiglakes.ca

October 01st, 2014

Bill Neufeld, Reeve
Mackenzie County
Box 640
Fort Vermillion, AB T0H 1N0

Dear Mr. Neufeld,

Bill
Re: STARS Charity Golf (Heli-Pad)

On behalf of the Municipal District of Big Lakes, the Town of High Prairie & the High Prairie & District Community Health Foundation we would like to take this opportunity to thank you for contributing to the 1st Annual Charity Golf Tournament on August 21, 2014. Without your contribution, this year's tournament wouldn't have been the huge success that it was.

With the money raised during the tournament, we were able to provide \$25,000 to STARS and \$25,000 the High Prairie Heli-Pad Building Committee, both of which are very worthy causes.

We hope to continue to fundraise for both organizations as the heli-pad is critical to the High Prairie hospital.

Thank you again for your kind and generous support and see you next year!

Sincerely,

Bill

William (Bill) Kostiw
CAO

RECEIVED
OCT 8

MACKENZIE COUNTY
FORT VERMILION OFFICE

So much more than Water

Joulia Whittleton
Chief Administrative Officer
Box 640
Fort Vermilion, AB
T0H 1N0

October 7, 2014

Joulia:

I am writing in regards to the issue of the La Crete Gun Range being in such close proximity to our local historical landing site and the Pioneer Country Cabins and Campsite.

As a staff member of the local pioneer museum village I escort local school classes down to La Crete Landing to explain to them the history of the early settlers in the area. This happens several times every spring and sometimes in the fall as well. Hearing the gunshots is always very disgruntling and I worry about stray bullets.

The gun range is presently located at NE23 – 105 – 16 – W5 and the campsite is being developed on SE23 – 105 – 16 – W5. La Crete Landing is located directly west of these locations.

The Pioneer Country Cabins & Campsite that is being developed stand to a huge asset to the region. It is in a wonderful location with a quadding trail down to the historical landing. I see a lot of potential for tourism within our region if we can get tourists spend an extra day in our county and buy into extraordinary experiences such as Pioneer Country Cabins & Campsite offers.

Would you be able to aid us in requesting that the gun range be relocated? I was informed me that the lease for the gun range is presently expired. Thus it makes sense to take action now.

Most respectfully:



Susan Siemens
Concerned museum staff member
Box 433, La Crete, AB T0H 2H0
(780)841-4648

RECEIVED
OCT 9 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE

LA CRETE RECREATION SOCIETY
REGULAR MEETING
JUNE 19, 2014

Northern Lights Recreation Centre
La Crete, Alberta

President: Abe Fehr, President
Simon Wiebe, Vice President
Darlene Bergen, Secretary-Treasurer
George Derksen, Director
John Zacharias, Director
Shawn Wieler, Director
Tracey Siemens, Director
Ken Derksen, Director
Philip Doerksen, Arena Manager

Absent: Wendy Morris, Director
Peter F. Braun, MD Rep

Call to Order: Vice President Simon Wiebe called the meeting to order at 6:11 p.m.

Approval of Agenda

1. Tracey Siemens moved to accept the agenda as amended.
8.4 Youth Activity Center Lease Review

CARRIED

Approval of Previous Meeting's Minutes

1. Shawn Wieler moved to accept the May 15, 2014 Regular Meeting Minutes as presented.

CARRIED

Business from the Minutes

1. John Acreman has been hired as the Recreation Director and will begin on September 8.

Review of Action Sheet

1. Reviewed items.

Financial Report

1. Reviewed finances.
2. Year end is June 30th.
3. Simon Wiebe moved to accept the financial report as presented.

CARRIED

Manager's Report – Philip Doerksen

1. Philip will run a Ball Diamond park area naming contest and offer a \$200 prize award for the winner of the chosen name.
2. Installation of the electrical panel in the compressor room has gone well.
3. Philip assembled all the Board room tables and chairs.
4. Philip is helping with the Canada Day celebrations.
5. Switched the figure skating and minor hockey equipment room with the used equipment room and moved the lockers from the lobby.
6. George Derksen moved to accept the Manager's Report as presented.

CARRIED

New Business

- 8.1 BHP Skate Shack – The County approved an increase to the capital costs up to \$45,000 leaving us with \$15,000 to fundraise which is a huge benefit. Will go ahead with building the skate shack this month. Abe will check with the County on the disposition of the current skate shack procedures.
- 8.2 La Crete Online Proposal – Discussion on advertising via La Crete Online. Will discuss further in the fall when the Recreation Director starts and the busy season begins.
- 8.4 Youth Activity Center Lease Review – Youth Activity Center is looking into a grant application and requested a letter of support. Will provide a letter. Lease agreement will be reviewed as the space may have changed since the agreement was signed with the change in the Board Room space.

Wendy Morris moved to go in camera at 6:52 p.m.

Simon Wiebe moved to go out of camera at 7:13 p.m.

- 8.3 Manager's Performance Review – same format as last year. Open discussion on Manager's performance on different aspects of the position. Chairman Fehr will finalize the review with a signed written review.

Darlene Bergen moved that the meeting be adjourned at 7:55 p.m.

Next Meeting: August 14, 2014

**MACKENZIE HOUSING MANAGEMENT BOARD
REGULAR BOARD MEETING
August 25, 2014 – 10:00 A.M.
Fireside Room – Heimstaed Lodge**

In Attendance: George Friesen, Chair
Jack Eccles
Wally Olorenshaw
Ellis Forest
Wally Schroeder-Vice Chair
Peter H. Wieler
John W Driedger
Paul Driedger
Mike Kowal
Cheryl Cunningham-Burns-via telephone at 10:58 am

Regrets:

Administration: Barbara Spurgeon, Chief Administrative Officer
Evelyn Peters, Executive Assistant
Zona Peters, Health Care Manager
Henry Goertzen, Property Manager

Call to Order: Chair George Friesen called the Board meeting to order at 10:00 a.m.

Agenda: **Approval of Agenda**

14 - 95 Moved by John W Driedger
That the agenda be approved as distributed.
Carried

Minutes: **June 23, 2014 Regular Board Meeting**

14 - 96 Moved by Ellis Forest
That the June 23, 2014 regular board meeting minutes be approved as distributed.

Carried

Reports:

CAO Report

14 - 97

Moved by Mike Kowal

That the Chief Administrative Officer report be received for information.

Carried

Financial Reports

Housing Financial Reports– July 31, 2014

14- 98

Moved by Jack Eccles

That the July 31, 2014 Housing financial report be received for information.

Carried

10:45 Wally Olorenshaw joined the meeting

Lodge Financial Reports– July 31, 2014

14 - 99

Moved by Wally Schroeder

That the July 31, 2014 Lodge financial report be received for information.

Carried

Assisted Care Financial Reports- July 31, 2014

14 - 100

Moved by Peter Wieler

That the July 31, 2014 Assisted Care financial report be received for information.

Carried

Arrears Report to July 31, 2014

No arrears report this meeting

10:58 am Chairman George Friesen called for recess

11:07 am Chairman George Friesen reconvened the meeting

New Business:

Affordable Housing (SHRI) Project

14 - 101

Moved by John W Driedger

That the audited Affordable Housing Program sustainable remote housing initiative schedule of final capital costs be submitted to Alberta Municipal Affairs.

Carried

11:15 Ellis Forest left the meeting

11:18 Ellis Forest rejoined the meeting

Lodge Capital Reserve

14 - 102

Moved by Paul Driedger

That interest incurred by the capital lodge account be moved to the capital lodge account annually.

Carried

14 - 103

Moved by Ellis Forest

That annual deferred capital contributions from the municipalities be moved to the capital lodge reserve.

Carried

Alberta Health Services Funding

14 - 104

Moved by John W Driedger

That the update on collecting funding from Alberta Health Services be received for information.

Carried

CAO Evaluation

14 - 105

Moved by Ellis Forest

That the CAO evaluation form be received for information.

Carried

Information:

14 - 106

Moved by Mike Kowal

That the following be accepted for information:

- Bank reconciliation for June & July 2014
- Lodge Newsletter
- Housing Newsletter

Carried

In Camera:

Labor

14 -107

Moved by Wally Olorenshaw

That the meeting move to in camera at 11:29 am

Carried

14 -108

Moved by Paul Driedger

That meeting move out of in camera at 11:44 am

Carried

Next Meeting Date:

Regular Board Meeting – September 29, 2014 at 10:00 am
Fireside Room – Phase I Heimstaed Lodge

Adjournment:

14 -109

Moved by Peter Wieler

That the board meeting of August 25, 2014 be adjourned at
11:46 am

Carried

George Friesen, Chair

Evelyn Peters
Executive Assistant

Mackenzie County Library Board (MCLB)
August 26th, 2014 Board Meeting Minutes
Mackenzie County Office
Fort Vermilion, Alberta

Present: Lisa Wardley, Wally Schroeder, Beth Kappelar, La Dawn Dachuk, Lorraine Peters, John Driedger, Lorna Joch Lucille Labrecque.

1.0 Call to Order: The meeting was called to order by Beth Kappelar at 7:05 p.m.

2.0 Approval of Agenda:

MOTION #2014-06-01 John Driedger moved the approval of the agenda as revised. **CARRIED**

3.0 Approval of the Minutes:

MOTION #2014-06-02 Wally Schroeder moved the approval of the June 19/14 minutes as presented. **CARRIED**

4.0 Review of Action Items:

- The action items of the previous MCLB meeting were reviewed.

5.0 Financial:

5.1 Financial report as of Aug 20, 2014:

- Balance brought forward: \$ 35,152.83

- Total Revenues \$ 280,546.99

- Total Expenses \$ 120,171.43

- Ending Bank Balance \$ 195,528.39

Received \$54,511.00 from Municipal Affairs.

Received the final payment from Mackenzie County of \$113,013.00.

MOTION #2014-06-03 Lisa Wardley moved to accept the financial report as presented. **CARRIED**

5.2 Mackenzie County Library Consortium (MCLC) Promotion:

MOTION #2014-06-04 John Driedger moved That MCLB spend no more than \$1500.00 on MCLC T-shirts and bookmarks. **CARRIED**

5.3 LGBT Resources:

- Alberta Health Services Addictions and Mental Health recommended MCLB purchase LGBT resources for their libraries. They will be housed at the Zama Library.

MOTION #2014-06-05 Lorna Joch moved that the Zama Library be paid \$341.70 for the purchase of LGBT resources.

5.4 Funding Distribution to the Libraries:

MOTION #2014-06-06 John Driedger moved that MCLB will holdback 10% of each libraries' funding until the following documents have been submitted to the MCLB by Sept 30/14 as required by MCLB policy #6.2: a. their 2015 budget request, b. a set of current financial statements. c. a set of the 2014 Library Society meeting minutes d. the schedule of planned Library Society meetings e. a current set of draft or approved Library Society policies f. the Library Societies' current purchasing policy g. documentation of their annual return for society status. **CARRIED**

5.5 Rural Libraries Conference:

MOTION: 2014-06-07 John Driedger moved that each library be paid up to \$2000.00 to send individuals to this year's Rural Library Conference upon submitting receipts **CARRIED.**

6.0 Library Reports:

6.1 La Crete:

- Financials to Aug 25/14: Income of \$40 K, Expenses of \$49 K,

- The amalgamation by Insignia was completed July 10/14. The patron data needs cleaning up since student power school numbers were used to identify students.

- The Salmon Grill fundraiser will be held Oct 25/14. Tickets are \$50. Local businesses are sponsoring some of the costs.

- The Seniors Tea was a huge success.

- They will be linking their web site to the MCLB one.

- They are still in the process of developing a staff evaluation form.

- George's roofing was contacted to repair the book return box.

- They will not be participating in Get to Know You Night this year.

MOTION 2014-06-08 Lisa Wardley moved that MCLB buy a table at the La Crete Salmon Grill for \$400.00 **CARRIED**

6.2 Fort Vermilion:

- Insignia is working well. New library cards are being issued.

- They have hired a new library assistant.

- They are getting in many new books, most of them hard cover.

- They have processed some inter-library loans with Zama

- The new service agreement was signed and insurance documentation has been sent to MCLB.

...2

6.3 Zama:

- Financial to Aug 24/14 Income \$19K Expenses \$46K BB \$39K GIC \$47K
- Summer workers in the area have increased the number of library patrons.
- Since the focus was to increase summer library hours, no summer programs were run.
- They have participated in 3 inter-library loans
- LGBT resources have been cataloged and are available to the public.
- 2015 library calendar magnets have been purchased and are being sent to patrons.
- They are increasing the data in Insignia to improve patron usability.

6.4 High Level:

- They are negotiating a new funding deal with the town.
- A new library assistant has been hired.

MOTION #2014-06-09 Lisa Wardley moved to accept the library reports as presented.

CARRIED

7.0 Old Business:

7.1 MCLB Web Site:

- Facebook has been added to the MCLB website.

7.2 Mackenzie County Library Consortium (MCLC) Conversion Update:

- Electronic resources available must be promoted.
- Freading has had 29 downloads, Freegal music had 104 downloads, 50 have accessed Rocket Languages.

7.3 Vacant MCLB Position:

- No applications from Fort Vermilion for the MCLB position were received.
- The position will be advertised again.

7.4 Library Contents Insurance:

- MCLB is verifying contents insurance for County Libraries.

7.5 Service Agreement:

- The Library Service Agreement has been signed by all parties.

8.0 New Business:

8.1 Canadian Library Association (CLA) Postage :

- The Fort Vermilion Library has already signed up to avail the reduced postal rates. La Crete and Zama libraries will be added to the list.

8.2 Hoopla :

- Movies, TV programs, e-books etc. are available with Hoopla.
- It is a cost per use program which also requires a \$6000.00/yr. deposit.
- A local company has been contacted to fund the program for 2 years.

9.0 Correspondence:

- Financial Abuse Prevention for Seniors
- July 12 &13 No License Fishing Days Poster
- Summer Apple Magazine
- Edmonton Public Library's 2013 Community Report
- Seniors Programs and Services Information Guide 2014-2015
- Tech Guide Volume 6

MOTION #2014-06-10 John Driedger moved to accept the correspondence for information.

CARRIED

10.0 In Camera:

- Not required

11.0 Next Meeting Date and Location: Fort Vermilion County Office, September 23/14 at 7:00 p.m.

12.0 Adjournment:

MOTION # 2014-06-11 John Driedger moved the meeting adjourned at 10:00 p.m.

CARRIED

These minutes were adopted this 23rd day of September 2014.

Beth Kappelar, Chair



HIGH LEVEL FORESTS PUBLIC ADVISORY GROUP

MINUTES

Tuesday, September 16, 2014
5pm, Town of High Level office, Room 110

Allan Bell (CSA Coordinator)
John MacLellan (Tolko)
Omar Lazarovich (Member of Public)
Anne Flemming (Member of Public)
John Thurston (Next Generation)

Allen Plantinga (Tolko)
Boyd Langford (Town of Rainbow
Lake)
Leeland Wooley (Member of Public)
Melanie Plantinga (Tolko High Level)

INFORMATION SENT:

Mark Andrews (Cenovus)
Walter Sarapuk (MacKenzie County)
Wayne Auger (Lubicon Lake Nation)
Harvey Sewpagaham (LRRF)
Lindee Dumas (LRRCN)
Pat Cabezas (N'Deh Ltd. Partnership)
Teresa Griffiths (Flow North Paddling
Company)
Crystal McAteer (Town of High Level)
Matt Munson (Dene Tha)
Walter Sarapuk (MacKenzie County)
Margaret Carroll (High Level Chamber
of Commerce)
Cheryl Ernst (High Level Chamber of
Commerce)
Mike Cardinal (Tallcree First Nation)

Fort Vermilion Heritage Center
Aaron Doepel (LCSM)
Carol Gabriel (Mackenzie County)
Paddle Prairie Metis Settlement
Conroy Sewepagaham (LRRCN)
Paul Catt (Watt Mnt Wanderers)
Keith Badger (Nataskinan
Development)
Kieran Broderick (Beaver First Nation)
Dave Beck (Ainsworth)
Baptiste Metchooyeah (Dene Tha')
George Friesen (Friesen Industries)
Tim Heemskerk (Northern Lights
Forest Education Society)

INFORMATION SENT, Regrets:

Marilee Cranna Toews (Hungry Bend
Sandhills Society)

Bob Evans (Tolko HLLD)

1. CALL TO ORDER

- 1.1. Meeting called to order 5:30pm

2. AROUND THE TABLE

2.1. Introductions

3. NEW BUSINESS

3.1. Allen Plantinga – Logging Plans for 2014-15

- Omar asks about trucks hauling from east of High Level? Where are they coming from? Allen guesses that they are hauling private wood from land sales near highway 88. They are hauling to Ainsworth, not Tolko.
- John Thurston – is the logging hotline active? Are there any cards for the hotline available? There was discussion about advertising instead of printing cards. John comments that they easily distributed by the PAG and were well received by public members who kept the cards in vehicles.
- John Thurston- will the Footner Haul road be used? No, since it is not convenient to current operations. Wasn't the purpose of the road to keep trucks off the high way? With year round hauling there are fewer trucks on the highway at any given time then there were when the road was first created. All trucks on the highway are hauling cut-to-length. Leeland asks what are the differences between full length and cut-to-length trucking? Cut-to-length enables a higher payload which reduces the number of trucks hauling. Cut-to-length Super – B's are more stable then tree length jeeps. Any full length trees will be hauled to the satellite yards using off highway roads.

3.2. John MacLellan – Silviculture 2014

- Performance Surveys
- 19.4 million trees were planted in 2014. 5 companies were involved in the program with approximately 300 planters.
- Omar asks how many trees does Tolko plant? Tolko plants approximately three trees for each tree they harvest.
- What is the intensity of the planting checks? It depends on the size of the blocks. Tolko checks all blocks. The companies also check their planters. What happens if the block fails? The planting company replants it.
- Tolko celebrated its 200millionth seedling planted. The Grade one students from FMCS planted some seedlings in town near Chinchaga Drive to celebrate. Tolko also gave the planters Buffs to commemorate the event in appreciation of their hard work.
- Does Tolko harvest Black Spruce? Yes, but it is not usually separated from the white.

4. OLD BUSINESS

4.1. VOITS

- Allan Bell – there have been presentations of the VOIT's during the previous 4 meetings. Are there any questions or concerns about the

VOIT's presented or in the booklets? Boyd comments that Jeremy did a thorough job presenting the VOIT's and that concerns were addressed as raised during the process. Boyd notes that there are still some blanks (x or y values) but he expects that those are to be filled in during government discussion. There appear to have been some amendments arising from the discussions.

Leeland asks – how does logging affect Grouse habitat? Allan Bell has not seen local studies. He has read studies from the United States which indicate that Grouse prefer young aspen stands. He would extrapolate that logging, especially by Ainsworth would create habitat.

5. CLIPPING SERVICE

6. NEXT MEETING – To be announced

7. ADJOURNMENT 7:00pm

Member Input Request – Alberta’s Opposition Parties Panel at the AAMDC Fall 2014 Convention

Provincial politics in Alberta continues to evolve and the AAMDC is working to continue to foster relationships with all provincially elected officials. In an effort to provide as much access as possible to provincial MLAs at the Fall 2014 Convention, the AAMDC will host a panel consisting of Alberta’s opposition party leaders, *Provincial Perspectives: Alberta’s Opposition Parties*.

Members are invited to submit questions or topic areas that will form questions that will be targeted to the opposition party leaders during the moderated panel. This is a valuable opportunity to educate provincial government leaders on matters important to rural Alberta and enable the AAMDC membership to engage with party leaders and hear their approach to key issues.

Members are encouraged to submit questions that are provincial in scope in order to benefit the entire membership. Questions or topic areas can be submitted to Tasha Blumenthal, Policy Analyst, at tasha@aamdc.com. The deadline for submitting questions is **Wednesday, October 22, 2014**. Please note that questions will NOT be taken from the floor during this panel.

A draft convention agenda is available on the website by clicking [here](#).

Enquiries may be directed to:

Tasha Blumenthal
Policy Analyst
780.955.4094

Kim Heyman
Director, Advocacy and Communications
780.955.4079

September 26, 2014

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Release of the final text of the Comprehensive Economic and Trade Agreement

Dear members,

Today, the Government of Canada [released the final text of the Comprehensive Economic and Trade Agreement \(CETA\)](#) between Canada and the European Union.

Our initial analysis of the agreement is that it is consistent with FCM's principles for free and fair international trade aimed at protecting local governments' interests. We will provide you with a detailed analysis in the coming week.

FCM has strongly advocated for concrete assurances that the best interests of our Canadian cities and communities will be safe-guarded in any trade agreement. As part of its advocacy, FCM took part in discussions with the federal government and [put forward seven principles on international trade](#) in order to protect municipal governments from potential impacts.

The federal government has committed to continue working with FCM on implementation details of the agreement and we will continue to work to ensure the protection of municipal interests.

FCM President Brad Woodside stated: "FCM welcomes the Canada-European trade agreement announced today and the Government of Canada is to be commended for working in partnership with us to protect municipal rights and perspectives."

The agreement recognizes the important role cities and communities play in Canada's overall success in the global economy, while laying the groundwork to pursue new economic opportunities.

[Read President Woodside's full statement](#) on our website. For more information [contact Daniel Rubinstein](#), Manager, Policy and Research at 613-907-6294.

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**SOUTH SASKATCHEWAN REGIONAL PLAN
COMES INTO EFFECT ON SEPTEMBER 1, 2014**

On July 23, 2014, the Government of Alberta released the South Saskatchewan Regional Plan (SSRP). The SSRP will come into effect on September 1, 2014 and is the second regional plan to be adopted under the province's Land-use Framework. **Municipalities have obligations under the SSRP.**

This information bulletin discusses the implications of the approval of the SSRP for municipalities in the South Saskatchewan Region. While the SSRP specifically applies to the South Saskatchewan Region, regional plans will eventually be prepared for all of the seven planning regions in the province. Municipalities in the other regions may find the discussion in this bulletin to be of interest.

This information bulletin is not a legal interpretation of the SSRP or the *Alberta Land Stewardship Act (ALSA)* that supports the Land-use Framework and the development of the regional plans. It is advisable that a municipality consult with its legal counsel on any matters arising during the implementation of the regional plan.

What is the South Saskatchewan Regional Plan?

In 2008, following a period of consultation with Albertans, the Government of Alberta adopted the provincial Land-use Framework. The Land-use Framework created seven regions in the province with a requirement to develop a regional land use plan for each region. The SSRP is the second plan approved under the framework.

The SSRP was developed by the Alberta government based on advice from a government-appointed Regional Advisory Council (RAC) and input received through extensive consultation with the public, municipalities, stakeholders and Aboriginal groups over a five-year period that began in November 2009.

Using a cumulative effects management approach, the SSRP sets policy direction for municipalities and other decision-makers in the South Saskatchewan Region over the next 10 years to achieve environmental, economic and social outcomes.

The SSRP has four key components:

- (i) **Introduction** – includes the purpose of the regional plan, land-use planning and decision-making in Alberta, and how the regional plan will inform land-use decisions.
- (ii) **Strategic Plan** – includes the vision for the future of the region along with desired regional outcomes. It builds on existing policies and initiatives by establishing a set of strategic directions that help achieve the regional vision and outcomes.
- (iii) **Implementation Plan** – includes regional objectives, strategies and actions that will be undertaken to support achievement of the regional vision and outcomes and indicators to measure and evaluate progress.
- (iv) **Regulatory Details Plan** – enables achieving the strategic direction and strategies and actions.

The SSRP also sets out monitoring, evaluation and reporting commitments to assess progress. Government will use various mechanisms to formally communicate regional plan progress to the public, including the release of reports on a regular basis that speak directly to the plan, and communications that address more specific aspects of the plan.

An audit committee will be appointed to determine if regional objectives and policies are meeting the purposes of the *ALSA* at least once every five years. A comprehensive review of the plan and a report on its effectiveness will be initiated by the Land Use Secretariat and submitted to the Stewardship Minister at least once every 10 years. This review may result in the plan being amended, replaced, renewed or repealed.

This ongoing cycle of monitoring, evaluating and reporting encourages continuous improvements in decision-making and actions, so current and future generations achieve the desired balance among economic, environmental and social outcomes in the South Saskatchewan Region.

What are some of the *ALSA* definitions that will affect municipalities?

When reviewing the SSRP, municipalities are encouraged to be familiar with the *ALSA* and its applications to municipalities. For example, *ALSA* contains definitions of terms that municipal officials should understand when they read the SSRP; such as “decision-makers”, “local government body”, “regulatory instruments” and “statutory consent.” These definitions appear in the appendix to this bulletin, along with some notes that elaborate on the definitions from a municipal perspective.

What are municipalities obligated to do upon the approval of a regional plan (e.g., the SSRP) under *ALSA*?

The SSRP does not change the municipal planning process for municipalities in the South Saskatchewan Region. The *Municipal Government Act (MGA)* provides the legislative

authority for municipalities to make land-use planning and development decisions within their municipal boundaries.

The relationship between a municipality and an *ALSA* regional plan is established in both the *MGA* and *ALSA*. The SSRP also provides direction on how the plan applies to municipalities within the South Saskatchewan Region. There are three ways in which a municipality is obligated to ensure it is acting in accordance with the regional plan. These are:

(1) Municipal planning authorities are required to carry out their functions in accordance with any applicable *ALSA* regional plan.

Section 630.2 of the *MGA* specifies that a subdivision authority, a development authority, an entity established under Section 625 (an intermunicipal services agency or regional services commission), a municipal planning commission and/or a subdivision and development appeal board must each carry out its functions and exercise its jurisdiction (as decision-makers) in accordance with any applicable *ALSA* regional plan. This section will apply immediately upon the regional plan coming into force.

(2) The municipal council is required to review its plans and bylaws, and make amendments as necessary to comply with the regional plan.

Section 20 of the *ALSA* specifies that when a regional plan is adopted, local government bodies (e.g., municipal councils) must review their plans and bylaws (and other regulatory instruments), determine what changes are required, make the necessary changes and file a statutory declaration with the provincial Land Use Secretariat stating that the review is complete and the municipality is in compliance with the regional plan (see below).

(3) After the review is complete, the municipality will submit the statutory declaration affirming that it is in compliance with the *ALSA* regional plan.

The SSRP specifies that local government bodies will have five years from the plan coming into effect to submit the statutory declaration to the Land Use Secretariat.

The SSRP provides a detailed description of how it will apply to municipalities in the South Saskatchewan Region under Part 1 General within the Regulatory Details component of the plan.

- Sections 1 and 2 provide definitions and indicate that the SSRP applies to the Crown, decision-makers and local government bodies.
- Section 3 notes that the Introduction, the Strategic Plan and the Implementation Plan are statements of provincial policy that are not intended to have binding legal effect on municipalities.

- Section 4 states that local government bodies, when carrying out their functions and duties, will need to consider the Strategic Plan and the Implementation Plan.
- Section 4(2) stipulates a municipality must not adjourn, defer, deny, refuse, or reject an application or decision-making process for the reason of an incompleteness or transitioning of undertaking a commitment or direction in the strategic plan or implementation plan (e.g., a municipality cannot deny an application because it is in the process of reviewing its statutory plans or waiting for the province to provide environmental management framework information).
- Sections 5 and 6 describe the delegated authorities of the Designated Ministers responsible for specific elements or provisions within the Regulatory Details, as well as their requirement to report on matters within a specific time frame.
- Section 7 details the compliance requirements for local government bodies and decision-making bodies.
- Section 8 relates to the transitional provisions applicable to statutory consents before or after the date the Regulatory Details come into force.

How are municipalities in the South Saskatchewan Region to meet these obligations?

Section 630.2 of the MGA and Section 4 of the SSRP Regulatory Details Plan

Municipalities in the South Saskatchewan Region should begin now to review all components of the SSRP and determine what sections of the plan have implications for their municipal planning and development decisions. This review will ensure that the development authority, subdivision authority, subdivision and development appeal board, municipal planning commission, and municipal council will be aware – once the SSRP comes into force on September 1, 2014 – of SSRP requirements that need to be considered in the course of their decision-making.

However, it should be noted that Section 11(3) of the ALSA allows a statutory consent that has been issued prior to the adoption of the SSRP to continue despite any inconsistency with the SSRP

Section 20 of the ALSA

As noted previously, municipalities in the South Saskatchewan Region have five years to review their regulatory instruments and file a statutory declaration with the provincial Land Use Secretariat.

An appropriate process for a municipality to adopt to carry out this review might be as follows:

- (1) review the SSRP (all four components) to identify those aspects of the plan that may affect the municipality (this step may be coordinated with the review recommended above in relation to Section 630.2 of the MGA);

- (2) identify all the existing regulatory instruments (e.g., Municipal Development Plan, Area Structure Plan, or land-use bylaw) that will need to be re-examined as part of this review;
- (3) review these regulatory instruments with particular reference to those aspects of the plan identified under step 1,
- (4) decide whether there is a need to make any amendments to align with the SSRP;
- (5) if yes, make the necessary amendments to these instruments; and
- (6) file the statutory declaration with the Land Use Secretariat indicating that the review is complete and all regulatory instruments are in compliance with the SSRP

For instance, the SSRP expects municipalities to maintain an agricultural land base by reducing the fragmentation and conversion of agricultural land [pp. 109: Strategies (8.19 – 8.22)]. In reviewing their regulatory instruments, municipalities will need to consider whether they have identified areas where agricultural activities should be the primary land use within their municipal boundaries. If these areas are not identified, municipalities will have to consider making any necessary amendments to these regulatory instruments.

Sections 692(8) and (9) of the *MGA* allow municipalities to decide whether public consultation is necessary in amending statutory plans and bylaws to conform to the SSRP. If council decides that consultation would not be beneficial, it may proceed to pass the bylaw without further consultation.

Regulatory Details Plan of the SSRP

Section 4 of the Regulatory Details Plan requires a municipal council to consider the Strategic Plan and Implementation Plan in the SSRP when carrying out any function in respect of council's powers, duties and responsibilities. This goes beyond the requirement (under Section 630.2 of the *MGA*) that a municipality's planning and development entities need to act in accordance with the regional land use plan. This requirement in SSRP means that a municipal council will need to keep the SSRP policies and directions in mind in making decisions or acting on any matter that falls within the jurisdiction of the municipality. For example, the municipality will need to consider the Strategic Plan and the Implementation Plan when looking at opportunities for economic development in the municipality.

What is the relationship between the SSRP and the Provincial Land Use Policies?

In the South Saskatchewan Region, the SSRP will replace the Provincial Land Use Policies developed pursuant to Section 622 of the *MGA*. Similarly, the Provincial Land Use Policies were repealed for the Lower Athabasca Region when the Lower Athabasca Regional Plan came into effect in 2012. However, all other municipalities in the province will continue to use the Provincial Land Use Policies to guide land use planning and development decisions until regional plans are developed in their regions and are approved by the provincial government.

The updated land use policy statements in the SSRP serve to modernize and streamline the provincial land use interests. These policy statements can be found in the Community Development section of the SSRP (pp. 103 – 111). Municipalities are expected to consider the SSRP land use policies in their land use decisions.

What is the Efficient Use of Land Implementation Tools Compendium?

The SSRP includes a section on Efficient Use of Land (pp. 88 – 89). The efficient use of land is one of the seven strategies identified in the provincial Land-use Framework. The intent is to promote the efficient use of land to reduce the footprint of human activities on the Alberta landscape.

To build awareness and understanding of the topic, an Efficient Use of Land Implementation Tools Compendium has been released to the public at the same time as the release of the SSRP. The compendium includes tools and best practices that can be used by land-use planners, land users, and decision-makers as a resource for land use decisions. A copy can be downloaded from the following link:

<https://landuse.alberta.ca/ConservationStewardship/EfficientUseOfLand/Pages/default.aspx>

What if a municipality is found to be not following the SSRP?

If a complaint for non-compliance is filed with the Land Use Secretariat, and if the Land Use Secretariat is satisfied that there is clearly a non-compliance issue with the regional plan, it may refer the matter to a designated Minister, a government department and/or a local government body (Section 62 of ALSA).

If, after investigation, a municipality is found to be non-compliant with the SSRP and the matter is referred to the Minister of Municipal Affairs, the Minister may take any of a number of actions as set out in Section 570.01 of the MGA, including:

- suspending the bylaw-making power of the municipal authority on any matter(s);
- making bylaws for the municipality on any matter(s);
- withholding money that is payable from the Government of Alberta to the municipality;
- or
- exercising other lawful authority

How will Municipal Affairs support municipalities?

Municipalities will continue to receive advisory support during the development and implementation of the regional plans. For further information regarding this bulletin, please contact the Planning Unit of Municipal Affairs. For toll-free access, call 310-0000, then 780-427-2225.

To download a copy of the SSRP, or for more information on the regional plan development process or any documents relating to the Land-use Framework, visit <https://www.landuse.alberta.ca/>

Appendix: ALSA definitions and notes

Four definitions from the ALSA that have implications for municipal operations are:

- (1) Decision-maker - a person who, under an enactment or regulatory instrument, has authority to grant a statutory consent, and includes a decision-making body
- (2) Local government body - subject to any regulations made under Section 66,
 - (i) the governing body of a municipal authority as defined in the *MGA*,
 - (ii) the board of directors of a regional services commission under the *MGA*;
 - (ii.1) a growth management board under the *MGA*,
 - (iii) the council of a Métis settlement and the General Council;
 - (iv) a board of directors established under the *Irrigation Districts Act*;
 - (v) a board of trustees established under the *Drainage Districts Act*;
 - (vi) a management body established under the *Alberta Housing Act*;
 - (vii) any person or entity designated as a local government body by any regulations made under Section 66.
- (3) Regulatory instrument - subject to any regulations made under Section 66,
 - (i) a bylaw of a local government body;
 - (ii) a rule, code of practice, guideline, directive or instrument having binding, guiding or recommending effect that is enacted under or used for the purpose of administering an enactment;
 - (iii) any of the following instruments of a government department, local government body or decision-making body:
 - (A) policies, plans, objectives or procedures;
 - (B) rules, directions or administrative regulations to guide or direct administrative conduct;
 - (C) instruments used to administer, guide or direct the exercise of regulatory, administrative or decision-making discretion or authority;
 - (D) instruments that manage, authorize, permit or allow an activity, other than a statutory consent or a regulation made under an enactment;
 - (iv) any instrument designated as a regulatory instrument by any regulations made under Section 66; but does not include a General Council Policy
- (4) Statutory consent - a permit, licence, registration, approval, authorization, disposition, certificate, allocation, agreement or instrument issued under or authorized by an enactment or regulatory instrument.

Notes:

“Decision-makers” are bodies or individuals who are responsible for issuing/granting statutory consents such as development permits, subdivision approvals, etc. The definition of decision-makers would include a development authority, subdivision authority, subdivision and development appeal board, municipal planning commission, municipal council (when acting as development authority to approve a direct control development), as well as special committees and boards appointed by council to make decisions. The SSRP requires decision-makers to make decisions in accordance with the regional plan. It

should be noted that Section 11(3) of the *ALSA* allows a statutory consent that has been issued prior to the adoption of the SSRP to continue despite any inconsistency with the SSRP

Municipal councils are key entities included in the definition of “local government bodies” In general, the SSRP will have two implications for municipal councils: (1) it will apply when a municipal council makes decisions on “regulatory instruments” such as bylaws (for adopting a land-use bylaw, approving a statutory plan), and/or approving a municipal policy or directives; and (2) it will apply when a council is conducting municipal business such as approving its budget.

“Regulatory instruments” would include, but not be limited to, land-use bylaws, bylaws to adopt/amend a statutory plan (municipal development plans, area structure plans, area redevelopment plans, etc.), a council resolution to adopt a non-statutory plan (outline plans, concept plans, etc.), policies (such as a top-of-the-bank policy, housing density policy, park space standards/allocations, transportation policy such as support for cycling, etc.), directives, development guidelines such as construction design manuals, and other plans such as transportation plans.

“Statutory consents” would include, but not be limited to, development permits, subdivision approvals, servicing agreements, development agreements, business licences, etc.



September 22, 2014

Ms. Joulia Whittleton

Mackenzie County

PO Box 640

Fort Vermilion, AB T0H 1N0

Lobby Government Effectively is a one-day seminar that has been attended by more than 80 mayors, councilors and CAOs. You'll come away with key tools, insight and a deeper understanding of how lobbying really works in Alberta. For example, you'll receive handouts that outline how 8 deputy ministers prefer to be lobbied. **I am inviting you, your councilors and your mayor to Alberta's most up-to-date seminar on government relations.**

I've taught this seminar for 6 years and I update the content based on Alberta's political reality and I do constant research on the subject from around the world. In addition, you have a perspective on lobbying that others would like to hear.

In the seminar, I will cover:

- The nuts and bolts of lobbying government
- Steps to determine and craft a customized approach for your municipality
- How to improve your personal skills as an advocate

Register today, or ask me how to bring the seminar to your municipality. I hope to see you November 12th.

Sincerely,

Maurice Fritze

PS How does the recent selection of a new Premier impact lobbying? Register today and find out. **Call MacEwan at 780-497-5000.**

*"Maurice, I'm reeling with everything I learned yesterday and I'm really looking forward to implementing new tactics. **[This was] one of the best training sessions I've taken in a long time and your passion for effective lobbying is admirable and axiomatic. Please let me know if there are other courses that you instruct."***

*K.B., Policy Analyst, Alberta Canola Producers Commission.
March 26, 2014.*

"As a town councilor, I will be more prepared to lobby or know where resources are available"

Mayor of City of Leduc:

"Will assist in my meetings with other levels of government"

RECEIVED
SEP 26 2014

Lobby Government Effectively

If you're talking to government, you are lobbying. Through organized promotion of a particular viewpoint, you can effect legislative change, fine-tune regulatory regimes, and craft new laws.

Learn the what, who, how, why and when of lobbying in this one-day workshop designed for non-profits, business, labour and industry. You will also discover the eight determinants of success and three critical mistakes, and review current and past local lobbying activities. In addition, you will have the opportunity to work on your own lobbying ideas.

PRDV-0855-B151 \$349

Wednesday, Nov 12, 2014 8:30 a.m.–4:30 p.m.

PRDV-0855-B251 \$349

Wednesday, Apr 8, 2015 8:30 a.m.–4:30 p.m.

Presenter: Maurice Fritze

Maurice has been a communications professional for over 20 years, consulting with boards of Directors of over 25 diverse organizations. As a lobbyist, he has researched and created strategies to drive legislative and/or regulatory change. He has also organized and led grass-roots lobbying campaigns for political action committees and community groups, targeting elected and senior government officials up to the Premier level.

Maurice is a dynamic presenter and is well respected for his strategic thinking, insight, patience, diplomacy and exceptional interpersonal skills in navigating sensitive situations. He uses his experience, accomplishments and passion to help others learn, grow and succeed in achieving their goals.

Maurice was the recipient of the 1992 Governor General's Commemorative Medal and has been recognized by the Alberta Justice Minister for over 100 mediations at Provincial Court.



Three ways to register:

780-497-5000

<https://courses.MacEwan.ca/mee>
at any campus

For more information:

780-497-5207

www.MacEwan.ca/Business/CE
businessconed@MacEwan.ca

**Please register at least 5 days
prior to class start date to allow
processing time.*

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OCT 8

MACKENZIE MUNICIPAL SERVICES AGENCY

In Association with

REYNOLDS MIRTH RICHARDS & FARMER LLP

MACKENZIE COUNTY
FORT VERMILION OFFICE

Are pleased to present a Seminar on

THE LAND USE BYLAW - WHAT IT DOES FOR YOU

Wednesday, November 26, 2014

THE KEY TOPICS INCLUDE:

- The purpose
- Roles and responsibilities of key players
- Permitted v/s discretionary uses
- Variance powers
- Key components
- The process of adopting and amending
- Use of "Direct Control" districts
- Emerging issues

PRESENTERS: *Representatives from the firm of Reynolds Mirth Richards & Farmer LLP.*

RMRF LLP is an Edmonton based law firm established in 1915. The firm has extensive experience in municipal law through representation of both rural and urban municipalities. Their expertise and area of practise includes matters related to planning and development and more specifically "bylaws, bylaw review and bylaw enforcement".

WHERE: *Belle Petroleum Centre, 9403 - 94 Street, Peace River, Alberta*

DATE & TIME: *Wednesday, November 26, 9:00 a.m. to 3:30 p.m.*

FEE: *\$200 per person*

WHO SHOULD ATTEND:

*Municipal Councillors; Chief Administrative Officers;
Development Officers; Bylaw Enforcement Officers;
Land Use Planners.*

Pre-registration is required by November 10th. Please complete the attached registration form and return to:

Mackenzie Municipal Services Agency
P.O. Box 450 Berwyn AB T0H 0E0
Fax: 780-338-3811 or info@mmsa.ca



For additional information contact our office at 780-338-3862 or email info@mmsa.ca

September 15, 2014

Reeve Bill Neufeld
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Mayor Neufeld:

As the Faculty of Agricultural, Life & Environmental Sciences (ALES) prepares for its centennial in 2015, we invite you to join us by attending our ALES 100 Opening Celebration taking place October 22, 2014 at 3:30 PM, Myer Horowitz Theatre, University of Alberta as per the enclosed Save-The-Date.

The Faculty of ALES has a proud history, providing solutions to global challenges for 100 years in agriculture, food and nutrition, human ecology, resource economics and sociology, forestry and environmental sciences. A variety of events are planned during the year-long celebration that will highlight "our accomplished past our limitless future" showcasing our current research initiatives and presenting our vision for the future.

We would be honored if you would attend this event. Please RSVP to Rehana Bennett at 780-492-0102 or via email at rbennet@ualberta.ca . We look forward to seeing you.

Sincerely,



Stanford F. Blade, Ph. D, P. Ag.
Dean

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SEP 25 2014

MACKENZIE COUNTY
FORT VERMILION OFFICE

ALES
100 years
1915-2015



COMMUNITY MEETINGS

Schedule for *Autumn 2014*

The Mighty Peace Watershed Alliance will present and lead discussions on the

DRAFT State of the Watershed Report

To review report go to www.mightypeacewatershedalliance.org

October 27, 2014	Grande Cache	Tourism Centre	7 pm to 9:30 pm
October 29, 2014	Wabasca/ Desmarais	Wabasca Community Hall	7 pm to 9:30 pm
November 3, 2014	High Level	Council Chambers	7 pm to 9:30 pm
November 4, 2014	Fort Vermilion	Fort Vermilion complex	7 pm to 9:30 pm
November 5, 2014	Grande Prairie	Muskoseepi Pavilion	7 pm to 9:30 pm
November 6, 2014	Peace River	Peace River Library	7 pm to 9:30 pm
November 10, 2014	Rycroft	AG Society Hall	7 pm to 9:30 pm
November 12, 2014	Fairview	Dunvegan Inn and Suites	7 pm to 9:30 pm
November 13, 2014	Valleyview	Valleyview Municipal Library	7 pm to 9:30 pm
November 18, 2014	Fort Chipewyan	Mamawi Hall	5 pm to 8:00 pm

What can **YOU** tell us about the watershed uses, issues, challenges, concerns and possibilities?

Does the ***DRAFT State of the Watershed Report*** reflect your understanding of where you live, play and work?

780-324-3355 • PO Box 217, McLennan, AB, T0H 2L0
info@mightypeacewatershedalliance.org